CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
October 13, 2026

- **CALL TO ORDER**
  - ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**
  - ❖ Present were Trustee Perkins, Trustee Mueller; Trustee Bell; Chief Self, FF/EMT Bierworth and Office Manager Kashima Stotts.
  - ❖ Absent were: Assistant Chief Bolletta; and Division Chief Bramley

- **APPROVAL OF PREVIOUS MINUTES**
  - ❖ Open session minutes from September 22, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes

- **TREASURERS REPORT**
  - ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report with corrections.

	09/25/2026	10/13/2026
United Community Bank M/M	$ 121,525.40	$ 129,731.57
Bank & Trust M/M	$ 3,747.080.10	$ 3,709,867.21
Bank & Trust Pension	$ 128,038.54	$ 133,829.84
Bank & Trust Equipment Reserve Fund	$ 712,216.37	$ 711,982.37
Bank & Trust Real Estate Fund	$ 575,468.91	$ 575,468.91
Bank of Springfield CD Investment	$ 640,195.96	$ 640,195.96
Bank & Trust Foreign Fire Insurance Board	$ 20,049.01	$ 73,747.59
Bank & Trust Foreign Fire Insurance Board MM	$ 36,398.40	$ 36,473.53
Bank & Trust Donations & Memorial Fund	$ 4,624.97	$ 4,467.22
Chatham Fire Department Volunteer Account	$ 11,509.06	$ 11,509.06
Bank & Truste Foreign Fire Insurance Board CD	$ 85,307.73	$ 86,206.52

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**
  - ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes

- **Surveys Received / Reviewed**
  - ❖ No surveys to review.

- **PUBLIC COMMENTS AND CONCERNS:**
  - ❖ No public comment.

- **OLD BUSINESS:**
  - ❖ No old business.

- **NEW BUSINESS:**
  - ❖ Discussion / Approval of Vendors List were discussed, no new vendors to approve.

  - ❖ Discussion / Approval to send the following members to attend FAE in Litchfield, Stults, Carrigan, Grimm, Bierworth, and Neisler at $850.00 each for the 40-hour course for a total of $4,250.00 with transportation for training provided was discussed, Trustee Mueller made a motion to approve the FAE training course for Stults, Carrigan, Grimm, Bierworth and Neisler and was seconded by Trustee Bell; motion passed.

    Perkins yes Mueller yes Bell yes

  - ❖ Discussion / Approval to renew EHR Cardiac Monitor Integration, EHR Billing, Interface – ESO EHR Firehouse and ESO EHR Suites in the amount of $8,063.50 was discussed and table.

  - ❖ Discussion / Approval to make a payment to Illinois Department of Healthcare and Family Services (GEMT) in the amount of $75,756.21 for FY 2026 quarter 4 was discussed, Trustee Mueller made a motion to approve the GEMT payment and was seconded by Trustee Bell; motion passed.

    Perkins yes Mueller yes Bell yes

  - ❖ Discussion / Approval to purchase the HAAS system and 3yr subscription in the amount of $16,860.00 to be reimbursed by the IDOT Grant was discussed, Trustee Mueller made a motion to approve the purchase of the HAAS System and 3yr subscription and was seconded by Trustee Bell; motion passed.

    Perkins yes Mueller yes Bell yes

  - ❖ Discussion / Approval to make a 50% deposit to Ace Sign Co for the dimensional letters and installation of the front building sign in the amount of $1,644.75 was discussed, Trustee Mueller made a motion to approve the 50% downpayment to Ace Sign Co in the amount of $1,644.75 and was second by Trustee Bell; motion passed.

    Perkins yes Mueller yes Bell yes

  - ❖ Discussion / Approval to do a proxy vote for the Equitable Financial Life Insurance Company by mail was discussed and Trustee Mueller made a motion to exercise their right to not vote and will destroy the proxy packet and was seconded by Trustee Bell

    Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**
  - ❖ Report given by Chief Self
    - Lt. Promotional Orientation will be held on Thursday next week and the Assessment Center will be held all day Friday

- **PENSION BOARD:**
  - ❖ Discussion by Chief Self / Kashima Stotts

- They received the actuarial report today from Nyhart, Division Chief Bramley will go over it next meeting.

- **FOREIGN FIRE INSURANCE BOARD:**
  - ❖ Discussion given by Chief
    - Met today the discussed re-investing the CD with B&T.

- **CHIEF SELF'S REPORT**
  - Personnel and Committees
  - Current employees
  - Assessment center is this Friday
  - New hiring
    - Talk in closed session
  - Training
  - Firehouse issues
  - Existing
    - Kitchen: will need to be bid. FFPM Bose had a design template
  - New
    - We are reviewing ideas and identifying needs.
    - We are evaluating potential sites.
  - Equipment needs for new house
    - Engine $1,200,000↑- 24-28 month lead time 2028-2029
    - Brush Truck $300,000 ↑- 2028-2029
    - Tanker $700,000- 2027-2028
    - Ambulance $500,000- 3F27 refurb- 2028-2029
    - EMS vehicle? $85,000
  - Apparatus
  - Current Apparatus
    - Need to decide what to do with old Engine 1.
    - Would like to schedule Truck 1 for a refurb in early 2027. Will have to be an RFP. Legacy is redoing their bid; Asst. Chief will send requests to others after receiving it.
  - Equipment
  - Grants
  - We submitted a FEMA Fire Safety Grant application. Not picked
  - We are working on the Highway Safety Plan as part of the Safe Streets for All grant.
    - Should be completed in late 2026-early 2027.
  - The exhaust extraction system installation is complete, waiting for a new motor.
  - We were awarded an IDOT grant application for an electronic alerting system (HAAS).
  - Miscellaneous
  - Sangamon County is looking to move to a digital paging system. Will possibly need to alter the department paging systems.
  - Currently doing a demo with First Due
  - Closed

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
- Grants

- AFG – In progress.
- NHTSA - In progress
- IPRF – Will be submitting for re-imbursement.
- OSFM – Nothing to report.
- IDOT – Installation will be scheduled soon.
- DECCO –In-Progress - Currently researching cardiac monitors.
- Caseys – **Received** $500 check toward computer replacement in remaining ambulances.

- Radio System/Radio's/Pagers/Computers
  - Starcom Radios
  - Will be working on a new portable radio policy for the department.
  - Quotes for replacement will be coming soon.
    Will need to replace the last of the MDC's, end of life.
  - In-House paging system failed again. System is at end of life as the company is out of business and is no longer supported. Will be researching more options.
- Administration
  - DOD Skillbridge Program - Nothing new to report.
  - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
  - Huge Success!
- Apparatus
  - Engine 1 – In-Service
  - Engine 2 – At Spaeth Welding for repair. Should be completed Friday.
  - Engine 3 – In-Service
  - Truck 1 – Out of Service, at Legacy. Waiting on seals for rams and pins from REV group.
  - Tanker 1 – In-Service
  - 3F26 – Back in service, new shock was installed.
  - 3F27 – In-Service batteries were replaced
  - 3F28 – In Service, condensation issue was repaired under warranty, drain line was pinched.
  - 3F29 – In-Service
  - Command 1 – In-Service. Body work scheduled
  - Brush 1 - In-Service
  - Brush 2 – In-Service
  - Utility Vehicles – In-Service
- Other
  - Currently Evaluating cardiac monitors
  - Each monitor is being used for two weeks on the front ambulance with evaluations completed after each use.

- **DIVISION CHIEF BRAMLEY'S REPORT**
  - Nothing to report.

- **OFFICE MANAGER STOTTS REPORT**
  - Received the actuarial report today; Julie forwarded the information to the auditors. We should not go past the deadline this year. This should be the final item needed to complete this past FY's audit.
  - Open House volunteer donations; VFW & Explorer's $500 each.
  - Since Open House is over, we are turning our attention to the holiday party and children's holiday party.

- We will begin purchasing giveaways, table décor and the Christmas Card Gift Card(Texas Roadhouse), Children Gifts
- Bonus?

- Still working on a design for the Chatham Support Shirt for the public.
- Records Retention: Hoping to get through the remainder of the invoices and will work on the more permanent records.
- Office Manager & Admin Training continues daily.

- **CLOSED SESSION**
  - ❖ Motion to go into Closed Session at 1801 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes

    - Closed session ended at 1830 hours.
    - No action from the closed session

- **ADJOURNMENT**
  - ❖ Motion to adjourn meeting at 1831 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes

Minutes by Office Manager Kashima Stotts