

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
June 9, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1747 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller; Chief Self; and Administrative Assistant Julie Rayhill
- ❖ Absent were: Trustee Bell; Assistant Chief Bolletta; Division Chief Bramley and Office Manager Kashima Stotts.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of May 26, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell absent

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Mueller accepted the treasurer's report with corrections.

	<u>05/26/2026</u>	<u>06/09/2026</u>
United Community Bank M/M	\$ 146,106.54	\$ 60,855.29
Bank & Trust M/M	\$ 822,449.76	\$ 800,877.13
Bank & Trust Pension	\$ 82,1234.77	\$ 87,601.73
Bank & Trust Equipment Reserve Fund	\$ 541,277.54	\$ 522,825.54
Bank & Trust Real Estate Fund	\$ 561,143.54	\$ 372,247.84
Bank of Springfield CD Investment	\$ 632,324.10	\$ 634,613.03
Bank & Trust Death Benefit Supplement	\$ 21,104.30	\$ 0.00
Bank & Trust Foreign Fire Insurance Board	\$ 33,463.52	\$ 33,533.39
Bank & Trust Foreign Fire Insurance Board MM	\$ 36,093.36	\$ 36,093.36
Bank & Trust Donations & Memorial Fund	\$ 4,715.42	\$ 4,500.26
Chatham Fire Department Volunteer Account	\$ 9,609.85	\$ 9,462.56
Bank & Truste Foreign Fire Insurance Board CD	\$ 84,427.88	\$ 84,427.88

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins yes Mueller yes Bell absent

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed Trustee Perkins made a motion to approve the addition of Central Equipment Rentals and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval to accept the reappointment of Trustee Bell was discussed and tabled.

- ❖ Discussion / Approval of reorganization of the Bard due to the re-appointment of Trustee Bell for another three-year term was discussed and tabled.

- ❖ Discussion / Approval for tuition reimbursement for Assistant Chief Bolletta per his contractual agreement in the amount of \$2,566.50 was discussed, Trustee Mueller made a motion to approve the reimbursement for Assistant Chief and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / approval of renewing Sams Club for six members in the amount of \$340.00 was discussed, Trustee Mueller made a motion to approve up to six members on the Sams Club account and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval of purchasing trailer in the amount of \$5,065.00, spare tire in the amount of \$278.50 and small tool box in the amount of 76.99 for a total amount of \$5,420.49 was discussed, Trustee Mueller approved purchasing the tool box as a day to day item and approved the purchase in the amount of \$5,343.50 for the trailer and spare tire and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval for Volunteer FF/EMT Lucas Jacobs to attend an EMT Basic course with Lincoln Land Community College, with use of department vehicle and payment for all required course content not to exceed \$1,700 was discussed, Trustee Mueller made a motion to approve the EMT course for L. Jacobs and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval for Administrative Assistant Julie Rayhill to discuss the potential revenue write-off 90 days or older was discussed, Trustee Mueller made a motion to approve the write off in the amount of \$126,322.95 deemed uncollectable and over 90 days and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval of holding a special meeting on June 17, 2026, at 1730 hours in Chatham Fire Protection District Conference Room to discuss and review the proposal for a new reporting system was discussed, Trustee Mueller made a motion to approve the special meeting and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing new to report.
 - July will ramp up for them with the testing process.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - The audit will help pension board with their actuarial funding.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Met today and discussed going in with 50% of the purchase of the fire extinguishers from Dinges.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - New hiring
 - We have been asked to present on YNOT at the IAFFPD Annual Conference in June.
 - [The trustee compensation bill was not called during the Senate session. It will be pursued again in the veto session.](#)
 - Training
 - Firehouse issues
 - Existing
 - [Doors and lettering on front of firehouse](#)
 - [The paint is standard exterior latex paint.](#)
 - New
 - We are reviewing ideas and identifying needs.
 - We are evaluating potential sites.
 - Equipment dispersal
 - Equipment needs for new house
 - Engine \$1,200,000↑- 2028-2029.
 - Brush Truck \$300,000 ↑- 2028-2029
 - Tanker \$700,000- 2027-2028
 - Ambulance \$500,000- 3F27 refurb- 2028-2029
 - EMS vehicle? \$85,000
- Apparatus

- Current Apparatus
- Equipment
- Grants
 - [We submitted a FEMA Fire Safety Grant application.](#)
 - We are working on the Highway Safety Plan as part of the Safe Streets for All grant.
 - The exhaust extraction system installation is scheduled for August.
 - We submitted an IDOT grant application for an electronic alerting system (HAAS).
- Miscellaneous
 - [ISO conducted its visit on June 8 at 9:00 a.m. We are now waiting for the rating, which may take some time, 4-5 months.](#)
- Closed

• **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF - In-Progress.
 - OSFM – Nothing new to report
 - IDOT - E-Digital Grant Submitted
 - **DECCO – Paperwork in progress (\$58,157.90)**
- Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
- Training
 - Nothing new to report.
- Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
- Apparatus
 - Engine 1 – **AC Lines ordered. Legacy will be back to install.**
 - Engine 2 –
 - Engine 3 – **Tablet was repaired Under Warranty.**
 - Truck 1 –
 - Tanker 1 – **Pressure sensor failed and needs replaced. Legacy will handle.**
 - 3F26 –
 - 3F27 –
 - 3F28 – **Picking up today.....hopefully.**
 - 3F29 – Recall on computer system, recall currently on hold.
 - Command 1 –
 - Brush 1 – **Pump repair in progress @ Lockwood.**
 - Brush 2 –
 - Utility Vehicles –

Other

- MagneGrip – Tentative install schedule for the end of August.

- **DIVISION CHIEF BRAMLEY’S REPORT**

- Nothing to report.

- **OFFICE MANAGER STOTTS REPORT**

- Nothing to report.

- **CLOSED SESSION**

- ❖ No closed session during meeting

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1940 hours was made by Trustee Mueller and was seconded Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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Minutes by Office Manager Kashima Stotts & Administrative Assistant Julie Rayhill