

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
May 26, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; Lt. Jacobs and Office Manager Kashima Stotts.
- ❖ Absent were none.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of May 12, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer's report with corrections.

	<u>05/12/2026</u>	<u>05/26/2026</u>
United Community Bank M/M	\$ 145,876.17	\$ 146,106.54
Bank & Trust M/M	\$ 281,325.94	\$ 822,449.76
Bank & Trust Pension	\$ 71,181.08	\$ 82,134.77
Bank & Trust Equipment Reserve Fund	\$ 540,006.50	\$ 541,277.54
Bank & Trust Real Estate Fund	\$ 447,508.36	\$ 651,143.54
Bank of Springfield CD Investment	\$ 632,324.10	\$ 632,324.10
Bank & Trust Death Benefit Supplement	\$ 21,061.02	\$ 21,104.30
Bank & Trust Foreign Fire Insurance Board	\$ 37,279.67	\$ 33,463.52
Bank & Trust Foreign Fire Insurance Board MM	\$ 36,093.36	\$ 36,093.36
Bank & Trust Donations & Memorial Fund	\$ 4,814.78	\$ 4,715.42
Chatham Fire Department Volunteer Account	\$ 9,719.60	\$ 9,609.85
Bank & Trust Foreign Fire Insurance Board CD	\$ 84,427.88	\$ 84,427.88

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed Trustee Mueller made a motion to approve the addition of Fully Involved Stitching and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a final payment not Central Roofing LLC for the completion of the roof due to hail damage was discussed, Trustee Mueller made a motion to approve the final payment to Central Roofing in the amount of \$300,000.00 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to accept Appendix A rate sheet and the agreement with the Local Government Health Insurance was discussed, Trustee Mueller made a motion to accept the rate sheet and agreement with the Local Government Health Insurance and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase a duffle bag from Fully Involved Stitching in the amount of \$59.00 each for a total of \$3,469.50 for EMS week for the membership was discussed, Trustee Mueller made a motion to approve the purchase of the duffle bags and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase hose from AEC in the amount of \$10,180.00 was discussed, Trustee Mueller made a motion to approve the purchase of hose from AEC and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a payment to the Illinois Association of Fire Protection Districts for three-day conference for Trustee Mueller was removed from the agenda.

- ❖ Discussion / Approval of fire safety equipment and public relations purchased were discussed with Lt. Jacobs; no action taken.

- ❖ Discussion / Approval to register golf teams in the IAFPD Foundation Annual Golf Outing, at Oak Springs Golf Course, August 21, 2026, \$500.00 per team was discussed, Trustee Bell made a motion to approve two teams from the IAFPD golf outing and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to accept the amended proposal from Compass Insurance due to apparatus value updates, removal of property and addition of property, from \$80,776.00 to \$81,830.00 was discussed, Trustee Perkins made a motion to accept the amended proposal of the insurance with Compass and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase from AEC Fire and Safety a forcible entry door in the amount of \$8,980.00 was discussed, Trustee Mueller made a motion to approve the purchase of a forcible entry door from AEC and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Have secured one monitor for Lt. testing.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Just waiting for the audit so we can have our actuarial completed.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Nothing new to report they meet in June.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
- Current employees
- New hiring
- We've been asked to present on YNOT at the IAFFPD annual conference in June.
- Trustee compensation bill passed the House unanimously, [currently sitting in Executive Committee with a third reading deadline of 5/31. May be slipped into a large omnibus bill.](#)
- Training
- Firehouse issues
- Existing
 - [Doors and lettering on front of firehouse](#)
 - [Waiting for an estimate for doors from Chatham Collision](#)
- New
 - Looking at ideas and needs
 - Looking at plots
- Equipment dispersal
- Equipment needs for new house
 - Engine \$1,200,000 ↑ - 2028-2029.
 - Brush Truck \$300,000 ↑ - 2028-2029

- Tanker \$700,000- 2027-2028
- Ambulance \$500,000- 3F27 refurb- 2028-2029
- EMS vehicle? \$85,000
- Apparatus
- Current Apparatus
 - Brush truck/ Do we want to look into trading the new pump over to B1 and repurposing B2.
- Equipment
- Grants
- Working on the Highway Safety Plan (Safe Streets for All grant \$120,000)
- Exhaust extraction installation scheduled for August.
- IDOT grant for electronic alerting system (HAAS system), Application submitted.
- Miscellaneous
- ISO will be here June 8th, at 9:00 am, working on info for them.

Uncollectible charges (ambulance) mostly from before Andre's billing took over. We should write them off; Julie will be at next meeting to explain.

• ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF - In-Progress.
 - OSFM – Nothing new to report
 - IDOT - E-Digital Grant Submitted
 - DECCO – Possible revival (\$58,157.90)
- Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
 - GTSI tower climb
 - Tower equipment removal complete.
- Training
 - Nothing new to report.
- Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
- Apparatus
 - Engine 1 – AC Lines ordered. Legacy will be back to install.
 - Engine 2 –
 - Engine 3 – Tablet is being sent into Dell for repair. Fan Failing. Under Warranty.
 - Truck 1 –
 - Tanker 1 –
 - 3F26 – New tires installed. Battery Issue's, NAPA replaced for free, AGM batteries required.
 - 3F27 –
 - 3F28 – In progress.
 - 3F29 – At Schultz for engine light & repair. Coolant sensor failed, will be repaired tomorrow. Recall on computer system, recall currently on hold.

- Command 1 –
- Brush 1 – Pump failed and needs replaced @ Lockwood. Waiting on Quote for repair.
- Brush 2 –.
- Utility Vehicles –

Other

MagneGrip – Tentative install schedule for the end of August.

- **DIVISION CHIEF BRAMLEY’S REPORT**

- Fire Investigation class may not be a go. O’Fallon has one July through August.
- Inspections were completed on May 18, 2026, for ambulances.
- July 10th is the house burn training with Springfield Fire will be contacting the new training office contact.
- TIMMS class was sent to officers to complete with a due date of August.

- **OFFICE MANAGER STOTTS REPORT**

- Open enrollment for Health Insurance end June 1, 2026 – I will have new spread sheet to present to the board first meeting in June. The new rates start July 1, 2026.
- District Audit is still not completed for the 2024-2025 FY; I am assuming FY 25-26 Audit will start shortly after June 1, 2026.
- Records retention is going but slow, I will try to ramp it up next month.
- Submitted the claim form to Illinois Treasurer ICash April 29, 2026, I have not received any additional information regarding the monies owed.
- Admin Training is continuing. We worked on going over contracts and the contract raises that will take effect June 1, 2026, for all full-time members of the department.

This week and all summer I will be in the office with more static hours since school is out. Most days I will be in from 0715 until 1515 or close to those hours. I can work more flexible hours and can work later if needed due to daycare having more work friendly hours.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1859 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Closed session ended at 1913 hours.
- No action from the closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1914 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts