

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
May 12, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self: Lt. Damhoff; Office Manager Stotts: Todd Zimmerman and Greg Stephen with Compass Ins. .
- ❖ Absent were none.

- **PRESENTATION OF INSURANCE PROVIDERS.**

- ❖ Presentation from Compass Insurance for the coverage for fiscal year 2026 to 2027 was discussed, Trustee Mueller made a motion to approve the commercial insurance rate of \$80,776.00 with Compass Insurance and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of April 28, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Perkins and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report with corrections.

	<u>04/28/2026</u>	<u>05/12/2026</u>
United Community Bank M/M	\$ 234,203.30	\$ 145,876.17
Bank & Trust M/M	\$ 252,183.44	\$ 281,325.94
Bank & Trust Pension	\$ 71,181.08	\$ 71,181.08
Bank & Trust Equipment Reserve Fund	\$ 700,560.42	\$ 540,006.50
Bank & Trust Real Estate Fund	\$ 470,006.85	\$ 447,508.36
Bank of Springfield CD Investment	\$ 629,495.46	\$ 632,324.10
Bank & Trust Death Benefit Supplement	\$ 21,061.02	\$ 21,061.02
Bank & Trust Foreign Fire Insurance Board	\$ 37,203.22	\$ 37,279.67
Bank & Trust Foreign Fire Insurance Board MM	\$ 36,019.35	\$ 36,093.36
Bank & Trust Donations & Memorial Fund	\$ 4,564.78	\$ 4,814.78
Chatham Fire Department Volunteer Account	\$ 9,719.60	\$ 9,719.60
Bank & Trust Foreign Fire Insurance Board CD	\$ 84,427.88	\$ 84,427.88

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed Trustee Mueller made a motion to add Rescue One Training for Life to the vendors list and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay the 2026 dues for MABAS Illinois and MABAS Division 48 in the amount of \$382.00 was discussed, Trustee Perkins made a motion to approve the dues for MABAS and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a payment to Tax Collector for the 2025 Real Estate Taxes payable in 2026 in one installment of \$399.48 due June 5, 2026 or two installments of \$199.74 with first installment due June 5, 2026 and second installments due September 4, 2026 was discussed, Trustee Mueller made a motion to pay Tax Collector in one installment on June 5, 2026 in the amount of \$399.48 and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to dissolve the Chatham Fire Protection District Death Benefit Supplement account and transfer funds balance amount in the account the date the transfer is made into the Real Estate Reserve Fund was discussed, Trustee Mueller made a motion to dissolve and transfer the funds in the Death Benefit Fund to the Real Estate Reserve Fund in the amount of \$21,061.02 plus interest accumulated and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of support contract with ED Canny for the implementation and design set up of the building inspection program was discussed, Trustee Perkins made a motion to approve the contract agreement with Ed Canny in the amount of \$75.00 per hour for a total of 260 hours of service in the amount of \$19,500.00 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to declare the following surplus items for auction, chassis, old smoke house, and trailer were discussed, Trustee Perkins made a motion to approve the surplus auction items and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to make the final payment to Express Employment Professional in the amount of \$4,950.28 for the Account Specialist Conversion Fee – Eval Hire for Julie Rayhill was discussed, Trustee Mueller made a motion to approve the final payment to Express For Julie and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing new until the Lt. process starts.
 - We have three members eligible to test.
 - Hoping that we can make a 3-year list.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Presented a snapshot of where the Pension is at as far as funding, they are approx. 72% funded.
 - Inquired about the audit, they need it for the actuarial.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Nothing new to report. Will meet in June.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - New hiring
 - We've been asked to present on YNOT at the IAFFPD annual conference in June.
 - Trustee compensation bill passed the House unanimously, referred to committee/[no action as of today.](#)
 - Training
 - Firehouse issues
 - Existing
 - New
 - Looking at ideas and needs
 - Looking at plots
 - Equipment dispersal
 - Equipment needs for new house
 - Engine \$1,200,000 ↑ - 2028-2029.
 - Brush Truck \$300,000 ↑ - 2028-2029

- Tanker \$700,000- 2027-2028
 - Ambulance \$500,000- 3F27 refurb- 2028-2029
 - EMS vehicle? \$85,000
 - Apparatus
 - Current Apparatus
 - 3F28 rejected due to paint and other issues.
 - Equipment
 - Grants
 - Working on the Highway Safety Plan (Safe Streets for All grant \$120,000)
 - Exhaust extraction installation scheduled for August.
 - IDOT grant for electronic alerting system (HAAS system), Application submitted.
 - Miscellaneous
 - Ed Canny submitted a proposal for designing and implementing a department inspection program (closed session)
 - ISO will be here June 8th, at 9:00 am, working on info for them.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF - In-Progress.
 - OSFM – Nothing new to report
 - IDOT - E-Digital Grant Submitted
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
 - GTSI tower climb
 - Antenna was installed on roof, tower climb rescheduled for Thursday morning.
 - Training
 - Nothing new to report.
 - Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
 - Apparatus
 - Engine 1 – AC not working properly. Legacy will be back to install new AC lines.
 - Engine 2 –
 - Engine 3 – WIFI installed.
 - Truck 1 – WIFI installed.
 - Tanker 1 –
 - 3F26 – Threw a code and warning. Schultz scanned it and did not find anything, we will monitor.
 - 3F27 – WIFI installed.
 - 3F28 – Rig is delayed due to paint issue.
 - 3F29 – WIFI installed. Recall on computer system, recall currently on hold.
 - Command 1 – WIFI installed.
 - Brush 1 – Goes in for pump packing Monday at Lockwood.
 - Brush 2 – Repaired and back in-service.

- Utility Vehicles –

Other

- MagneGrip – Tentative install schedule for the end of August.

- **DIVISION CHIEF BRAMLEY’S REPORT**

- Mako serviced the air compressor.
- We have inspection May 18
- We will be starting tours at ADM.
- PHTLS course went well.
- Held an ISO meeting this morning and will hold a final meeting on the 27th will have a full print out.
- I have school inspection scheduled.
- July 10th will be supporting Springfield Fire on a live house burn.

- **OFFICE MANAGER STOTTS REPORT**

- Open enrollment for Health Insurance started May 1, 2026, June meeting I can present you with the final numbers.
 - We have had a few coverage changes. Since it’s still early in the month, members have until June 1, 2026, to submit their enrollment elections or make coverage changes.
- District Audit is still not completed for the 2024-2025 FY; I’m assuming FY 25-26 Audit will start shortly after June 1, 2026, I can ask, if you’d like.
- We started Records retention; we are still working on going through files. There is not an easy way to look through boxes, especially those from other offices with older dates. Purchasing another scanner to help with speeding up the long process.
- I submitted the claim form to Illinois Treasurer ICash April 29, 2026, we are waiting to see if they will need additional information.
- Admin Training is continuing.

- **CLOSED SESSION**

- ❖ No closed session meeting was held during the regular meeting.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1902 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts