

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
April 14, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self: Assistant Chief Bolletta; Division Chief Bramley; FF/EMT P Tatge; Office Manager Stotts and Administrative Assistant Julie Rayhill

- ❖ Absent were: Trustee Bell arrived at 1750 hours.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of March 24, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Perkins and seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer's report.

	<u>03/24/2026</u>	<u>04/14/2026</u>
United Community Bank M/M	\$ 66,898.43	\$ 116,364.30
Bank & Trust M/M	\$ 392,125.38	\$ 357,841.38
Bank & Trust Pension	\$ 64,629.69	\$ 65,718.56
Bank & Trust Equipment Reserve Fund	\$ 714,657.66	\$ 716,175.08
Bank & Trust Real Estate Fund	\$ 516,382.69	\$ 517,479.12
Bank of Springfield CD Investment	\$ 631,063.38	\$ 629,495.46
Bank & Trust Death Benefit Supplement	\$ 21,016.40	\$ 21,061.02
Bank & Trust Foreign Fire Insurance Board	\$ 37,121.86	\$ 37,203.22
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,940.58	\$ 36,019.35
Bank & Trust Donations & Memorial Fund	\$ 4,228.20	\$ 4,237.18
Chatham Fire Department Volunteer Account	\$ 6,770.80	\$ 6,770.80
Bank & Truste Foreign Fire Insurance Board CD	\$ 83,566.57	\$ 84,427.88

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; there are no new vendors to add at this time.

- ❖ Discussion / Approval to make a payment to Target Solutions in the amount of \$5,966.50 was discussed, Trustee Mueller made a motion to approve the payment to Target Solutions and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of the re-appointment of James Hoskinson for another three-year term with the Board of Fire Commissioners was discussed, Trustee Mueller made a motion to approve the re-appointment of James Hoskinson for another three-year term and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to reimburse Assistant Chief Bolletta for tire damage due to roof construction in the amount of \$677.48 was discussed, Trustee Mueller made a motion to approve the reimbursement to Assistant Chief Bolletta for tire damage and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to renew the membership dues with The Chamber Area of Commerce in the amount of \$115.00 from April 1, 2026, through March 31, 2027, was discussed, Trustee Mueller made a motion to approve the renewal of membership with the Chamber and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to install a vehicle exhaust removal system with MagneGrip in the amount of 8,000.00 was discussed, Trustee Mueller made a motion to approve the purchase of the exhaust system and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a payment for the remodel of the bunkroom to John Brewer Builders LLC in the amount of \$47,348.86 was discussed, Trustee Mueller made a motion to approve the payment to John Brewer Builders LLC and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a payment for the ice rescue kits from Dinges Fire in the amount of \$7,632.29 with a 50% reimbursement to the District from the Foreign Fire Insurance Board in the amount of \$3,816.15 was discussed, Trustee Mueller made a motion to make the payment to Dinges in the full amount and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to make a payment to the Sangamon County Emergency Telephone System Department for the Public Safety Radio System Equipment Repayment program due 20% in the amount of \$33,419.20 was discussed, Trustee Mueller made a motion to approve the payment to Sangamon County and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Lieutenants promotional process will be starting.
 - May need a new hire list in the fall.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Nothing new to report

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Unable to meet, no quorum.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
- Current employees
- New hiring
- [All three Chiefs presented on YNOT at the "I Love You Guys" conference 4-14-2026](#)
- [Trustee compensation bill passed the House unanimously, currently in the Senate](#)
- Training
 - Bierworth is in Instructor 1 this week
- Firehouse issues
 - Existing
 - [Roofing project ongoing](#)
 - [Bathroom installation waiting on countertop, one area of floor needs attention](#)
 - New
 - Looking at ideas and needs
 - Looking at plots
 - Equipment dispersal
 - [Safety house](#)

- Engine
 - Trailer
- Equipment needs for new house
 - Engine \$1,200,000 ↑ - 2028-2029
 - Brush Truck \$300,000 ↑ - 2028-2029
 - Tanker \$700,000 - 2027-2028
 - Ambulance \$500,000 - 3F27 refurb - 2028-2029
 - EMS vehicle? \$85,000
- Apparatus
 - Current Apparatus
 - Engine 2 & 3 frame rails
 - New apparatus equipment
 - Equipment
- Grants
 - Working on the Highway Safety Plan (Safe Streets for All grant \$120,000)
 - Joe is working with exhaust extraction manufacturers (AFG grant \$90,909)
 - IDOT grant for electronic alerting system (HAAS system), Application submitted
- Miscellaneous
 - Camp I Am Me sponsorship (in folder)
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF - In-Progress.
 - OSFM – Nothing new to report
 - IDOT - E-Digital Grant Submitted
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
 - GTSI tower climb
 - Nothing new to report. Waiting on weather.
 - Training
 - Nothing new to report.
 - Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
 - Apparatus
 - Engine 1 – Small coolant leak on cab heater line. Arrow stick issue, Legacy was here and repaired.
 - Engine 2 – Frame repair scheduled with Spaeth Welding. Currently it is in reserve status, cord reel needs repaired.
 - Engine 3 – Frame repair scheduled with Spaeth Welding.
 - Truck 1 – Aerial is Back in Service. They will be back down to finish up. Have a minor air leak.
 - Tanker 1 – All repairs completed after damage.
 - 3F26 – Goes for Brakes at Schultz Collision 4/14
 - 3F27 – In Service nothing new to report
 - 3F28 – Rig is making very good progress. Scheduled for pickup 4/29.

- 3F29 – Recall on computer system, recall currently on hold.
- Command 1 – **Out of Service. Working thru electrical issues. Multiple issues found**
- Brush 1 – Will get pump packing repaired after B2 is repaired.
- Brush 2 – **Lockwood Repair - pump to be delivered this week.**
- Utility Vehicles – **Working on quotes for small trailer.**

Other

- Open House October 3rd
 - Fire Prevention Week is “Charge into Fire Safety”: Li Ion batteries in your home.
 - Idea’s?
- **AV updates in training room -COMPLETE-**

MagneGrip – Working on preliminary plans, still looking at 60-90 days until install.

• **DIVISION CHIEF BRAMLEY’S REPORT**

- ❖ We had two members attend and pass instructor one.
- ❖ Still working on the juvenile fire setter’s course.
- ❖ In-person EMS training starts April 20.
- ❖ Discussion ambulance billing

• **OFFICE MANAGER STOTTS REPORT**

- Open enrollment for Health Insurance is May 1, 2026
 - The web seminar for healthcare will be held later this month; I will send the Appendix A rate sheet out once we have it.
- I have completed the audit with Illinois Public Risk Fund – For Workers Compensation.
- I have not heard anything lately regarding the districts audit I have asked a few times and each time they ask more questions.
- Working on updating our current website. Hoping to get us cleaned up and user friendly as soon as possible. While doing so I found an error in approved minutes that we will need to make an amendment since they are a permanent record. Will place on the next agenda.
- Reminder to complete Economic Interest Filers the deadline May 1, 2026.
 - Will send reminders closer to end of April.
- Admin Training is continuing.

• **CLOSED SESSION**

- ❖ No closed session during meeting.

• **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1835 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts