

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
March 10, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; Office Manager Stotts; Lt. Damhoff, and AHATC Kari Leyva
- ❖ Absent were: Trustee Mueller arrived at 1740 hours.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of February 24, 2026 were presented for approval. Motion to approve the minutes was made by Trustee Perkins and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>02/24/2026</u>	<u>03/10/2026</u>
United Community Bank M/M	\$ 40,767.23	\$ 39,822.45
Bank & Trust M/M	\$ 676,507.04	\$ 626,537.83
Bank & Trust Pension	\$ 48,280.37	\$ 53,724.67
Bank & Trust Equipment Reserve Fund	\$ 713,289.71	\$ 713,289.71
Bank & Trust Real Estate Fund	\$ 513,806.22	\$ 515,396.22
Bank of Springfield CD Investment	\$ 628,851.68	\$ 628,851.68
Bank & Trust Death Benefit Supplement	\$ 20,976.17	\$ 20,976.17
Bank & Trust Foreign Fire Insurance Board	\$ 37,050.80	\$ 37,121.86
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,871.78	\$ 35,940.58
Bank & Trust Donations & Memorial Fund	\$ 4,440.81	\$ 4,219.86
Chatham Fire Department Volunteer Account	\$ 6,924.43	\$ 6,924.43
Bank & Trust Foreign Fire Insurance Board CD	\$ 83,566.57	\$ 83,566.57

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; Trustee Bell made a motion to approve the vendor list additions and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay Illinois Department of Healthcare and Family Services (HFS) GEMT for the 2025 Q4 allotment in the amount of \$53,107.72 was discussed, Trustee Perkins made a motion to approve the payment for GEMT and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to renew Barracuda Essentials Email Compliance and Sentinel 1 year in the amount of \$1,860.00 was discussed, Trustee Mueller made a motion to approve Barracuda Essentials and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay the Stryker Maintenance agreement coverage date 03/01/2026 to 02/28/20247 in the amount of \$10,454.40 was discussed, Trustee Mueller made a motion to approve the Stryker agreement and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay the Stryker Maintenance agreement coverage date 03/01/2026 to 02/28/20247 in the amount of \$10,592.00 was discussed, Trustee Perkins made a motion to approve the Stryker agreement and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for reinstallation / adjustment / integration / repair of the camera system in the training room under the IPRF grant in the amount of \$650.00 with Third Wave Comm Inc was discussed, Trustee Perkins made a motion to approve the training room upgrades in the amount of \$650.00 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to renew services with Vector Solutions / Target Solutions in the amount of \$5,409.35 for annual maintenance and training management for public entities and professionals was discussed, Trustee Muller made a motion to approve the renewal of Target Solutions and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase and install internet devices in three ambulances, Engine 3 Truck 1 and Command 1 for an amount not to exceed \$12,000.00 was discussed, Trustee Mueller made a motion to approve the purchase of internet devices in the amount of \$6,522.00 and was seconded by Trustee Bell; motion.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for AHATC Kari Leyva to attend the safe sitter instructor, in the amount of \$500.00 for the course, materials and instructor fee was discussed, Trustee Perkins made a motion to approve the course for Kari and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Approved promotional dates for Lt. process.
 - After June we may look at the new hire list.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Moved money but need to put in a request to pull money back.
 - Will be holding elections for retired position on the board, Gorbett's spot is up.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Special meeting was held waiting on two rope bags for the cold-water rescue equipment.
 - Currently we have two suits on E1.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - Recruits
 - New hiring
- Training
- Firehouse issues
 - Existing
 - [What to do with E1 or another engine](#)
 - [Safety house](#)
 - New
 - Looking at ideas and needs
 - Equipment needs for new house
 - Engine \$1,200,000↑- 2028-2029.
 - Brush Truck \$300,000 ↑- 2028-2029
 - Tanker \$700,000- 2027-2028
 - Ambulance \$500,000- 3F27 refurb- 2028-2029
 - EMS vehicle? \$85,000
- Apparatus
 - Current Apparatus
 - New apparatus equipment
- Equipment
 - [Most of the ice rescue suits and equipment have been delivered.](#)
- Grants
 - Working on the Highway Safety Plan (Safe Streets for All grant \$120,000)
 - Joe is working with exhaust extraction manufacturers (AFG grant \$90,909)
 - [Sent a grant application through Rep. Budzinski's office to USDA for new firehouse and training center.](#)

- IDOT grant for electronic alerting system (HAAS system), will be applying.
- Miscellaneous
 - 2025-year end review and 2026 forecast
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF – Awarded \$14,628 for 2026.
 - OSFM – Nothing new to report
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
 - GTSI tower climb
 - Nothing new to report. Waiting for the weather.
 - Training
 - Nothing new to report.
 - Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
 - Apparatus
 - Engine 1 – Issue with the arrow stick, Legacy will repair when they come back down for Trk 1
 - Engine 2 – Currently is in reserve status, cord reel needs repaired.
 - Engine 3 –
 - Truck 1 – Aerial is Back in Service. They will be back down to finish up. Have a minor air leak.
 - 3F26 – In Service
 - 3F27 – In Service
 - 3F28 – @ MacQueen, will do midpoint inspection tomorrow and pickup old chassis.
 - 3F29 – Recall on computer system, recall currently on hold.
 - Command 1 – Working thru electrical issues.
 - Brush 1 – Will get pump packing repaired after B2 is repaired.
 - Brush 2 - @Lockwood
 - Pump ordered
 - Utility Vehicles –
 - Gator –
 - Other
 - Open House October 3rd
 - Fire Prevention Week is “Charge into Fire Safety”: Li Ion batteries in your home.
 - Idea's?
 - Tire Replacement - Truck 1 (2016) and Tanker 1 (2015)
 - Truck is estimated at \$7900 and Tanker \$7200
 - Waiting on update from Best Drive, Whole System was hacked.
 - AV updates in training room
 - Phase 1 complete
 - One of the old TV's needed to be replaced.
 - MagneGrip – Nothing new to report.
 - Utility Trailer - Discussion

- **DIVISION CHIEF BRAMLEY'S REPORT**

- ❖ AirOne will be out March 24-26 to work on air packs to remove the buddy breathers.
- ❖ Reached out for Juvenile fire sitter's course. Looked to see if IFSI will have a course and it looks like Nov is the soonest.
- ❖ Live burn training starts this weekend in Champaign.
- ❖ Waiting on stuff for house burn with Lt. Faloon.
- ❖ ESO report transition issue looking into the cause.
- ❖ Still working on the set up of the officer mentor program.

- **OFFICE MANAGER STOTTS REPORT**

- Open enrollment for Health Insurance is May 1, 2026
 - We have added three new dependents for members recently.
- Please be looking for your email for Economic Interest Filers the deadline May 1, 2026.
 - Will send out reminders closer to April.
- Still waiting to hear back from Illinois Public Risk Fund – For Workers Compensation Audit, sent another email today asking for their availability.
- Globe Life is here this week for Open Enrollment for Employee driven plans.
- Admin Training is continuing.

- **CLOSED SESSION**

- ❖ No closed session during meeting.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1852 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts