

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
February 24, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; Office Manager Stotts; FF/EMTP Suhling, Bierworth; Paid on Call Hulslander; and American Heart Coordinator Leyva.
- ❖ Absent were:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of February 10, 2026, were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>02/10/2026</u>	<u>02/24/2026</u>
United Community Bank M/M	\$ 78,640.09	\$ 40,767.23
Bank & Trust M/M	\$ 763,166.64	\$ 676,507.04
Bank & Trust Pension	\$ 882,787.78	\$ 48,280.37
Bank & Trust Equipment Reserve Fund	\$ 711,709.00	\$ 713,289.71
Bank & Trust Real Estate Fund	\$ 512,717.57	\$ 513,806.22
Bank of Springfield CD Investment	\$ 628,851.68	\$ 628,851.68
Bank & Trust Death Benefit Supplement	\$ 20,931.73	\$ 20,976.17
Bank & Trust Foreign Fire Insurance Board	\$ 37,050.80	\$ 37,050.80
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,871.78	\$ 35,871.78
Bank & Trust Donations & Memorial Fund	\$ 3,627.22	\$ 4,440.81
Chatham Fire Department Volunteer Account	\$ 7,398.69	\$ 6,924.43
Bank & Trust Foreign Fire Insurance Board CD	\$ 83,566.57	\$ 83,566.57

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Discussion by Paid on Call member Theresa Hulslander regarding retirement, Hulslander submitted to the board with her office letter of retirement and thanked the board for all the years she was able to provide service to Chatham.
- ❖ Discussion from American Heart Association Coordinator Kari Leyva regarding follow up on the center and where it is at since she has taken on the position in a full-time capacity.

- **OLD BUSINESS:**

- ❖ We are on the calendar for roof repair starting before May 2026.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; no new vendor to add at this time.
- ❖ Discussion / Approval to have ceramic coating installation added to the 2026 Chevy Trailblazer and the 2026 Chevy Silverado in the amount of \$2,150.00 was discussed, Trustee Perkins made a motion to approve the ceramic coating for both Chevy vehicles and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of sending up to three members to the Il. Fire Service Administrative Professional convention April 22-24 in Bloomington; up to \$2000.00 and use of the Tahoe was discussed, Trustee Mueller made a motion to approve the Administrative training for up to three members in Bloomington and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Met and went of lieutenant promotional process dates.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Got the money transferred to the accountants.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Welcomed a new member FF/EMTP Grimm.
 - Held a special meeting today to order (4) four rescue suits with complete sets.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - Recruits
 - [Brock Rogers academy 3/8/2026](#)
 - New hiring
- Training
- Firehouse issues
 - Existing
 - [What to do with E1 or another engine](#)
 - [Safety house](#)
 - New
 - Looking at ideas and needs
 - [Police Chief Foli asked if we wanted to join him at a government building conference in Frisco Tx 4/30-5/1 <https://www.cleanpsb.org/>](#)
 - [Chief Foli is looking to have travel costs covered.](#)
 - [CFD will not attend if costs are incurred.](#)

- Equipment needs for new house
 - Engine \$1,200,000↑- 2028-2029.
 - Brush Truck \$300,000 ↑- 2028-2029
 - Tanker \$700,000- 2027-2028
 - Ambulance \$500,000- 3F27 refurb- 2027-2028
 - EMS vehicle? \$85,000
- Apparatus
 - Current Apparatus
 - New apparatus equipment
- Equipment
 - FFIB approved purchasing ice rescue suits and equipment.
 - Looking to split the cost with the district
- Grants
 - Working on the Highway Safety Plan (Safe Streets for All grant \$120,000)
 - Joe is working with exhaust extraction manufacturers (AFG grant \$90,909)
- Miscellaneous
 - [Strategic Plan update](#)
 - [Annual Report](#)

• ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF – Awarded \$14,628 for 2026.
 - OSFM – In progress.
- Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Will be working on a new portable radio policy for the department.
 - GTSI tower climb
 - Nothing new to report. Waiting on weather.
- Training
 - Nothing new to report.
- Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
 - Nothing new to report
- Apparatus
 - Engine 1 – Went in-service 2/1, Issue with the arrow stick, Legacy will repair when they come back down for Trk 1
 - Engine 2 – Currently is in reserve status, cord reel needs repaired.
 - Engine 3 –
 - Truck 1 – **Aerial is Out of Service. Can be used as an engine. Scene light install is complete. Hydraulic motor is being rebuilt now.**
 - 3F26 – Had an oil change and front end alignment.
 - 3F27 – **@ Schultz. Service Engine Light is on and has a shake in front end when braking.**
 - 3F28 – **@ MacQueen, out of paint and will be mounted on chassis soon.**
 - 3F29 – **Recall on computer system, recall currently on hold.**
 - Command 1 – Working thru electrical issues.
 - Brush 1 – **Will get pump packing repaired after B2 is repaired.**
 - Brush 2 - **Lockwood, major pump repair needed.**
 - Utility Vehicles – **U3 & U4 back from striping**
 - Gator –

- Other
 - Open House October 3rd
 - Fire Prevention Week is “Charge into Fire Safety”: Li Ion batteries in your home.
 - Idea’s?
 - Tires replacement on Truck 1 (2016) and Tanker 1 (2015)
 - Truck is estimated at \$7900 and Tanker \$7200
 - AV updates in training room will be installed on Thursday.
 - Contract signed with MagneGrip. Up to 90-day lead time for installation.
- **DIVISION CHIEF BRAMLEY’S REPORT**
 - ❖ Need to update the signature card on the Pension Fund Account,
 - ❖ Driver trainer is here and we will begin training next week.
 - ❖ We have gotten all the career members trained on new E1 hoping to get several volunteers.
 - ❖ We trapped the roof on the house that we plan to use later for training.
- **OFFICE MANAGER STOTTS REPORT**
 - IFSAP annual conference is being held in Bloomington this year April 22-24, 2026.
 - I am currently unsure if I am attending but Julie and Kari may.
 - Open enrollment for Health Insurance is May 1, 2026
 - Please be looking for your email for Economic Interest Filers the deadline May 1, 2026.
 - Still waiting to hear back from Illinois Public Risk Fund – For Workers Compensation Audit, sent another email today asking for their availability.
 - Admin Training is continuing.
 - Julie is an expert in excel she has created several reports that are helpful for the district.
 - She is proficient in data entry.
 - Familiar with Billing and payroll will be no issue for here within the next month or less.
 - Trustee payroll will be March 20, 2026, which will be her first quarterly payroll.
- **CLOSED SESSION**
 - ❖ No closed session during meeting.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1927 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts