

# Chatham Community Fire Protection District

## Regular Meeting Agenda

#1 Fireman Square, Chatham, IL 62629

March 24, 2026, at 5:30 pm

- ☐ **Call to order the CFPD Regular Meeting.**
- ☐ **Roll Call of CFPD Board Members.**
  - ☐ President, George Perkins; Treasurer, Gary Mueller and Secretary, Kevin Bell.
- ☐ **Approval of Minutes of Regular Meeting and Closed Session.**
  - ☐ Review of March 10, 2026, regular/closed/ meeting minutes.
- ☐ **Acceptance of Treasurer's Report.**
- ☐ **Presentation of Bills and/or Invoices for Payment.** (Review / Discussion / Approval or Denial)
- ☐ **Public Comment.** (Rules regarding Public Comment are available beforehand upon request and available at meetings).
  - ☐ Five (5) minutes made available for each individual addressing the CFPD.
  - ☐ Review of CFD Treatment & Transport Survey's correspondence.
- ☐ **Old Business.** (Review / Discussion / Approval or Denial)
  - ☐ Discussion / Approval
- ☐ **New Business.** (Review / Discussion / Approval or Denial)
  - ☐ Discussion / Approval of Vendor list additions, and actions re same.
  - ☐ Discussion / Approval to pay The EMS Training School, LLC DBA (School of EMS) for online and in-person education tuition and books for FF/EMTB Hunter Voss in the amount of \$8,954.29 and action re same.
  - ☐ Discussion / Approval for Chief Self, Assistant Chief Bolletta and Division Chief Bramley to attend the Illinois Fire Chiefs Association Symposium in the amount of \$200.00 each with hotel accommodation in the amount of \$262.08 each for a total of \$1,386.24 from May 5-7, 2026, and action re same.
  - ☐ Discussion / Approval to accept the resignation of Theresa Hulslander effective February 24, 2026, and action re same.
  - ☐ Discussion / Approval of hiring as a part-time employee, Julie Rayhill, working 24 hours a week Tuesday through Thursday weekly with a part-time employee benefit package effective April 7, 2026.
  - ☐ Discussion / Approval to renew the membership for Office Manager Kashima Stotts, AHATC Kari Leyva for The Illinois Fire Administrative Professionals and to enroll as a new member Admin Assistant Julie Rayhill in the amount of \$50.00 each for a total of \$150.00 and action re same.
  - ☐ Discussion / Approval to purchase new hire administrative assistant polos and dress uniform shirt for Admin Assistant Julie Rayhill from DNR Apparel and action re same.
  - ☐ Discussion / Approval to sell surplus items listed in the Assistant Chief notes and action re same.
  - ☐ Discussion / Approval for Division Chief Bramley to attend the Fire Investigator course in Champaign, June 22-26, July 6-10 and July 20-24, 2026, in the amount of \$2,500.00 with lodging and fuel reimbursement and action re same.
  - ☐ Discussion / Approval of purchasing tires for Truck 1 in the amount of \$8,078.66 and Tanker in the amount of \$7,536.00 from Best Drive and action re same.
- ☐ **Report(s) of Committees / Boards / Chiefs.**

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|------------------------------------------------------|-----------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Board of Fire Commissioners | <input type="checkbox"/> Pension Board  | <input type="checkbox"/> Foreign Fire Insurance Board |
| <input type="checkbox"/> Office Manager              | <input type="checkbox"/> Division Chief | <input type="checkbox"/> Assistant Chief              |
| <input type="checkbox"/> Fire Chief                  |                                         |                                                       |
- ☐ **Closed Session (as needed).**
  - ☐ Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act to discuss employment / compensation/discipline of specific personnel and action re same.
- ☐ **Adjournment.**

Posted at the Chatham Fire Department on March 20, 2026, at \_\_\_\_\_ hours.

Posted by: Office Manager Kashima Stotts