

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
January 27, 2026

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta; Division Chief Bramley; Office Manager Stotts; FF/EMT P Bose, and Tatge.
- ❖ Absent were.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of January 13, 2026 were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>01/13/2026</u>	<u>01/27/2026</u>
United Community Bank M/M	\$ 60,703.74	\$ 54,569.78
Bank & Trust M/M	\$ 929,461.69	\$ 835,731.58
Bank & Trust Pension	\$ 882,145.20	\$ 887,627.83
Bank & Trust Equipment Reserve Fund	\$ 777,856.20	\$ 779,401.26
Bank & Trust Real Estate Fund	\$ 511,701.18	\$ 521,717.57
Bank of Springfield CD Investment	\$ 624,024.55	\$ 623,651.24
Bank & Trust Death Benefit Supplement	\$ 20,890.24	\$ 20,931.73
Bank & Trust Foreign Fire Insurance Board	\$ 37,768.40	\$ 37,768.40
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,798.22	\$ 35,798.22
Bank & Trust Donations & Memorial Fund	\$ 3,761.90	\$ 3,627.22
Chatham Fire Department Volunteer Account	\$ 8,341.73	\$ 7,398.69
Bank & Trust Foreign Fire Insurance Board CD	\$ 83,566.57	\$ 83,566.57

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Discussion by Local 4490 member Bob Bose regarding the paramedic course for Hunter Voss, FF/EMTP Bose spoke on behalf of the entire Local regarding paying for the cost of fuel, lodging and per diem for Voss to attend medic course at a earlier opportunity.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; Trustee Mueller made a motion to approve the new vendor additions and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to add an additional wireless line to the AT&T First Net account for the AHATCC Kari Leyva was discussed, Trustee Mueller made a motion to approve the additional line for AHA and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase Chevy Trailblazer in the amount of \$24,289.63 from Friendly Chevrolet was discussed, Trustee Mueller made motion to approve the purchase of the Chevy Trailblazer in the amount of \$24,289.63 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase a Chevy Silverado in the amount of \$43,402.63 from Friendly Chevrolet was discussed, trustee Mueller made a motion to approve the purchase of the Chevy Silverado in the amount of \$43,402.63 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to hire and start Brock Rogers and Brendan Schoen effective February 9, 2026, as Firefighters was discussed; Trustee Mueller made a motion to approve the start date for Rogers and Schoen and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Meeting next month, Transferring most of the money into the fund.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Tatge
 - FF/EMT P Tatge resigned and FF/EMT P Grimm became a new member.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - [AHA cell phone.](#)
 - Recruits
 - One physical taken, one scheduled for Friday.
 - Tentative Feb 8 hire date
 - New hiring

- Part time office assistant
 - Started 1/20/2026 Seems to fit in well.
 - Great accounting and fiscal background
 - Learning office tasks well
 - Training
 - Firehouse issues
 - Existing
 - Bathroom vanity samples
 - New
 - Looking at ideas and needs
 - Sinclair will come meet us in qtr. 1 2026 to discuss options on construction.
 - Give him a couple dates and he will work it in.
 - Equipment needs for new house
 - Engine \$1,200,000↑- 2028-2029.
 - Brush Truck \$300,000 ↑- 2028-2029
 - Tanker \$700,000- 2027-2028
 - Ambulance \$500,000- 3F27 refurb- 2027-2028
 - EMS vehicle? \$85,000
 - Apparatus
 - Current Apparatus
 - Ladder on T1 OOS
 - New apparatus equipment
 - Ready for service 2/1/2026
 - Blessing set for Sunday 2/1
 - Equipment
 - WIFI install on E1 set for tomorrow.
 - Need to look at installing on all ambulances and T1 and possibly E3.
 - Grants
 - Working on the Highway Safety Plan (Safe Streets for All grant 120,000)
 - Joe is working with exhaust extraction manufacturers.
 - Miscellaneous
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – In progress.
 - NHTSA - In progress
 - IPRF – Awarded \$14,628 for 2026.
 - OSFM – In progress.
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Waiting on radio ID for station alerting radio.
 - GTSI will be here 2/5 for programming.
 - Will be working on a new portable radio policy for the department.
 - GTSI will do the tower climb 2/5 to remove our equipment from the school.
 - Training
 - Nothing new to report.
 - Administration
 - DOD Skillbridge Program - Nothing new to report.
 - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.

- Nothing new to report
- Apparatus
 - Engine 1 – Will go in-service 2/1.
 - Blessing of the rig? No push in due to weather.
 - Engine 2 - Cord reel needs repaired.
 - Engine 3 –
 - Truck 1 – Aerial is Out of Service. Can be used as an engine. Scene lights are back and will be installed. Hydraulic motor will be removed/rebuilt this week.
 - 3F26 – Power window will be repaired on Monday @ Westtown Ford
 - 3F27 – Will go in for service engine soon light. C
 - 3F28 – @ MacQueen for remount, nothing new to report.
 - 3F29 –
 - Command 1 – Working thru electrical issues.
 - Brush 1 –
 - Brush 2 -
 - Utility 1 -
 - Utility 2 -
 - Gator –
- Other
 - Chaplain Update
 - Met with Les and Tadd
 - They will be the lead for the blessing of the rig.
 - Had some productive conversation, More to follow.
 - Open House October 3rd
 - Fire Prevention Week is “Charge into Fire Safety”: Li Ion batteries in your home.
 - Idea’s?
- **DIVISION CHIEF BRAMLEY’S REPORT**
 - Working through NEIRS platform, information is not flowing the same.
 - EMS training will be starting back; we have a new site code.
- **OFFICE MANAGER STOTTS REPORT**
 - Upcoming Health Insurance Changes
 - Rate for health insurance will be increasing with the addition of new members and members adding depends.
 - Open enrollment for Health Insurance for the department starts May 1, 2026
 - Osha tracking reporting is due February 1, 2026, as well as the posting of the 300A, training Mrs. Julie on where and how to submit these documents.
 - Mrs. Julie has completed her Open Meetings and FOIA training I will have my training completed by February, which is in line with when I completed training last year.
 - Submission of Economic Interest Filers will be completed by February 20, 2026, it will be through the new system using the “magic link” Filers must complete by May 1, 2026. This is our next training to tackle.

- Still waiting to hear back from Illinois Public Risk Fund - Workers Compensation Auditor with da date they are available to perform our annual audit.
- Training that we have accomplished in a short week.
 - Records Retention
 - Reconciling of accounts
 - AHA Invoicing
 - District Meeting and Commissioners Meeting preparation
 - Monthly Billing
 - Payroll
 - Fuel receipt data entry.
 - Working on converting a profit and loss / budget report into one living document
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 11:00 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.
 - ❖ Returned to open session at 11:19 hours.
 - ❖ Trustee Perkins discussed accepting the offer with Local 4490 regarding covering the cost to send Voss to an earlier medic course, Trustee Perkins will add the agreement between the Local and the District to the next meeting agenda.
 - ❖ No action taken from closed session.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 12:21 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts