

CHATHAM FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEE MINUTES  
October 28, 2025

- **CALL TO ORDER**
  - ❖ Meeting was called to order at 1730 hours.
- **ROLL CALL**
  - ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta; FF/EMT P Tatge ; and Office Manager Stotts.
  - ❖ Absent were Division Chief Bramley
- **APPROVAL OF PREVIOUS MINUTES**
  - ❖ Open session minutes of October 14, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins        yes        Mueller        yes        Bell        yes

- **TREASURERS REPORT**
  - ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	10/14/2025	10/28/2025
United Community Bank M/M	\$ 114,573.92	\$ 115,075.17
Bank & Trust M/M	\$ 1,932,189.97	\$ 1,788,152.45
Bank & Trust Pension	\$ 131,236.98	\$ 136,427.27
Bank & Trust Equipment Reserve Fund	\$ 773,028.00	\$ 774,563.47
Bank & Trust Real Estate Fund	\$ 508,525.03	\$ 509,535.11
Bank of Springfield CD Investment	\$ 617,204.62	\$ 617,204.62
Bank & Trust Death Benefit Supplement	\$ 20,760.57	\$ 20,801.18
Bank & Trust Foreign Fire Insurance Board	\$ 93,850.32	\$ 93,850.32
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,495.79	\$ 35,573.59
Bank & Trust Donations & Memorial Fund	\$ 3,411.25	\$ 3,417.98
Chatham Fire Department Volunteer Account	\$ 8,140.42	\$ 11,140.42
Bank & Trust Foreign Fire Insurance Board CD	\$ 82,695.30	\$ 82,573.59

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**
  - ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins        yes        Mueller        yes        Bell        yes

- **PUBLIC COMMENTS AND CONCERNS:**
  - ❖ Assistant Chief Bolletta presented the board with a plaque from Retired Rick Cutler thanking the department for the gracious donation of equipment that helped several departments around his area.
- **OLD BUSINESS:**
  - ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors to add at this time.
- ❖ Discussion / Approval to purchase two (2) new iPads in an amount not to exceed \$2,500.00 was discussed, Trustee Mueller made a motion to approve the purchase of two 256GB A16 11" iPad from At&t not to exceed \$2,500.00 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to renew the agreement with ESO EHR Connections in the amount of \$573.84 from 09/23/2025 to 09/22/2026 was discussed, Trustee Mueller made a motion to approve the renewal with ESO and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to renew the membership investment with the Illinois Association of Fire Protection District in the amount of \$625.00 was discussed, Trustee Mueller made a motion to approve the renewal of the membership and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to purchase new materials for the 2025 American Heart Association update in the amount of \$2,638.88 was discussed, Trustee Mueller made a motion to approve the purchase of the 2025 American Heart Association update material and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to pay the International Association of Fire Chiefs membership in the amount of \$265.00 was discussed, Trustee Mueller made a motion to approve the payment to the Illinois International Association and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
  - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
  - Still waiting for information to transfer money.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self
  - Received the annual funds from the Illinois Municipal League.

- **CHIEF SELF'S REPORT**

Fire Chief Notes 10/28/2025.

- Personnel and Committees
  - Current employees (approved classes)
    - Stanfield to O'Fallon for Fire Inspector Safety Officer class 11/3-11/5
  - Shift bidding tomorrow full staffing, finally.
  - Recruits
    - New recruits are going on shift first full week of November.
  - Chief fire officer
    - Request to take in person days off for duration of the class and lodging.
- Firehouse issues
  - Existing
    - Duct cleaning- will get bids.
    - Filter replacement every two weeks
  - New
    - Looking at ideas and needs
      - Need to know what administrative areas we need to include.
      - Survey given to trustees.
        - I need to discuss it at a meeting.
  - Equipment needs for new house
    - Engine \$1,000,000↑
    - Brush Truck \$250,000 ↑
    - Tanker \$600,000
    - Ambulance \$500,000
    - EMS vehicle? \$85,000
- Apparatus
  - Current Apparatus
  - New apparatus equipment
    - New Engine 1 arrives in 2025.
- Equipment
  - SCBA buddy breathing
    - \$1200.00 to eliminate.
- Grants
  - Submitted a Fire Prevention grant application for a new sign out front.
    - No word on prevention grant as of 10/28 (Government shutdown)
- Miscellaneous
  - 100 Club Frontline convention
    - \$200.00 registration per person
    - Hotel 165.00 for two nights total \$330.00 per person
    - I would like to bring another person with me.
  - RTF instructor course Nov 13&14
    - Free tuition
    - 2 nights lodging
    - I would like to send at least two members.
  - Funding
    - Medicare and Medicaid reimbursements are delayed.
    - The 3% rural add-on addition expired on 9/30 as well.
  - Public hearing on DECO grant
    - Village, school district, library, and district must do a public hearing.
      - Can have a combined meeting with representation of a quorum.
  - Levy
    - See attachment.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
  - Grants
    - AFG – Waiting for the Gov to open back up.
    - NHTSA - In progress
    - IPRF – Awarded \$14,628 for 2026.
    - DECO- Awarded \$58,157.90
  - Radio System/Radio's/Pagers/Computers
    - Starcom Radios
      - Waiting on radio ID for station alerting radio.
        - Waiting on ID block from the county.
      - Will be working on a new portable radio policy for the department.
        - Nothing new to report
    - New Radios are programmed and in service.
  - Training
    - Nothing new to report.
  - Administration
    - DOD Skillbridge Program - Nothing new to report.
    - IAFC Membership \$260.
    - PTO is looking to do a fundraiser. Raffle off a ride to school in a fire engine.
  - Apparatus
    - Engine 1
    - Engine 2
    - Engine 3
      - Lockwood repaired
        - Turbo actuator was replaced.
        - Manifold was machined and repaired.
    - Truck 1
      - (Nothing new to report) Lighting is on order working with Mac's for the proper spec.
    - 3F26
    - 3F27 - Schultz for front end issue
    - 3F28 – @ MacQueen for remount nothing new to report
    - 3F29
    - Brush 1 – Pump will need to be rebuilt over the winter, corroded and leaking.
    - Brush 2
    - Utility 1
    - Utility 2
    - Gator – Replaced rear tire @ one-stop today.
  - Other
    - Storage can proposal.
    - Excess Equipment.
    - Cutler.
- **DIVISION CHIEF BRAMLEY'S REPORT**
  - Nothing to report.
- **CLOSED SESSION**
  - ❖ No closed session during meeting

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1823 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

Minutes by Office Manager Kashima Stotts