

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
October 14, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta: Division Chief Bramley; Lt. Damhoff; FF/EMT P Bose; FF/EMT B Bierworth; and Office Manager Stotts.
- ❖ Absent were none.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of September 23, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>09/23/2025</u>	<u>10/14/2025</u>
United Community Bank M/M	\$ 40,763.70	\$ 114,573.92
Bank & Trust M/M	\$ 1,932,189.97	\$ 1,932,189.97
Bank & Trust Pension	\$ 126,205.96	\$ 131,236.98
Bank & Trust Equipment Reserve Fund	\$ 773,028.00	\$ 773,028.00
Bank & Trust Real Estate Fund	\$ 508,525.03	\$ 508,525.03
Bank of Springfield CD Investment	\$ 617,204.62	\$ 617,204.62
Bank & Trust Death Benefit Supplement	\$ 20,760.57	\$ 20,760.57
Bank & Trust Foreign Fire Insurance Board	\$ 39,987.93	\$ 93,850.32
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,495.79	\$ 35,573.59
Bank & Trust Donations & Memorial Fund	\$ 3,411.25	\$ 3,411.25
Chatham Fire Department Volunteer Account	\$ 8,140.42	\$ 8,140.42
Bank & Trust Foreign Fire Insurance Board CD	\$ 81,833.12	\$ 82,695.30

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors to add at this time.

- ❖ Discussion / Approval to participate in the Twinkling Trees for Christmas in Chatham in the amount of \$ 75.00 for the tree and 95\$92 for 8 packs of ornaments at \$11.99 each from Amazon to decorate the tree was discussed, Trustee Mueller made a motion to approve the participation in Twinkling Trees with all fees and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to accept the quote from Impact Power Technologies for the purchase of six rechargeable Motorola batteries in the amount of \$752.00 which includes shipping was discussed, Trustee Mueller made a motion to approve the purchase of the 6 batteries and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase a winch from Harbor Freight in an amount not to exceed \$700.00 for New Engine 1 was discussed, Trustee Bell made a motion to approve the purchase of the winch from Harbor Freight and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to approve the extended warranty for the server with Levi Ray and Shoup, Inc for one year extension in the amount of \$790.00 or a two year warranty extension in the amount of \$1,360.00 was discussed, Trustee Bell made a motion to approve the two-year warranty extension in the amount of \$1,360.00 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase new rear tires for Engine 2 with an amount not to exceed \$3,000.00 was discussed, Trustee Perkins made a motion to approve the purchase of rear tires for Engine two and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase from Fehring Iron Works for New Engine one base plates for rescue jacks in the amount of \$363.10 was discussed, Trustee Mueller made a motion to approve the purchase of the rescue jack plates and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley
 - Transferring money, waiting on the EFT transfer form
 - Vrchota is taking online training courses.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self
 - Scheduled meeting was postponed.

- **CHIEF SELF'S REPORT**

Fire Chief Notes 10/14/2025

- Personnel and Committees
 - Current employees (approved classes)
 - Light and fights are going on now.
 - Stanfield to O'Fallon for Fire Inspector Safety Officer class 11/3-11/5
 - Recruits
 - Academy is almost over; all recruits are doing well.
 - Chief's day is 10/3.
- Firehouse issues
 - Existing
 - New
 - Looking at ideas and needs
 - Need to know what administrative areas we need to include.
 - Survey given to trustees.
 - I need to discuss it at 10/14 meeting.
 - Equipment needs for new house
 - Engine \$1,000,000+
 - Brush Truck \$250,000
 - Tanker \$600,000
 - Ambulance \$500,000
 - EMS vehicle? \$85,000
- Computers
 - Looking to purchase two iPads with cellular for inspections, CAD, and reporting from communications budget
- Apparatus
 - Current Apparatus
 - E3 still at Lockwood for turbo replacement
 - New apparatus equipment
 - New Engine 1 arrives in 2025.
- Grants
 - Submitted a Fire Prevention grant application for a new sign out front.
 - Submitted AFG grant for exhaust removal.
 - No grants announced as of 9/23
- Miscellaneous
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- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – we were awarded the grant.

- NHTSA – work will start soon.
 - IPRF – nothing new to report
 - DECO – nothing new to report
- Radio System
 - Starcom radios
 - Waiting on Radion ID for station alerting radio
 - Will be working on new portable radio policy for the department.
 - Station Radio Antenna's
 - GTSI was here October 8 to remove the non-used antennas from the roof.
 - Found the old antennas had sustained a lightning strike.
 - Brackets will be removed.
 - New Radios are in and programmed.
 - Security key will be installed on Thursday.
- Training
 - Nothing new to report
- Administration
 - DOD Skillbridge Program
 - Nothing new to report.
- Apparatus
 - Engine 1
 - Engine 2
 - New tires on rear
 - Engine 3
 - At Lockwood getting repaired, turbo issue and the exhaust manifold was leaking.
 - Truck 1
 - Nothing new to report – Lighting is on order working with Mac's for the proper spec.
 - 3F26
 - 3F27
 - 3F28
 - Left Oct 1
 - 3F29
 - Passenger side mirror repaired today.
 - Brush 1
 - Brush 2
 - (nothing new to report) Working with Elkhart Brass on a better solution for monitor, more info soon 360gpm nozzle currently installed.
 - Utility 1
 - Utility 2
- Other

- **DIVISION CHIEF BRAMLEY'S REPORT**

- Discussion regarding the Medicare fund changes and changes with funds received since the government shut down.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1813 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Closed session ended at 1832 hours. Nothing to report from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1833 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts