

CHATHAM FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEE MINUTES  
October 14, 2025

- **CALL TO ORDER**
  - ❖ Meeting was called to order at 1730 hours.
- **ROLL CALL**
  - ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta: Division Chief Bramley; Lt. Damhoff; FF/EMT P Bose; FF/EMT B Bierworth; and Office Manager Stotts.
  - ❖ Absent were none.
- **APPROVAL OF PREVIOUS MINUTES**
  - ❖ Open session minutes of September 23, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins        yes                    Mueller        yes                    Bell        yes

- **TREASURERS REPORT**
  - ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	09/23/2025	10/14/2025
United Community Bank M/M	\$ 40,763.70	\$ 114,573.92
Bank & Trust M/M	\$ 1,932,189.97	\$ 1,932,189.97
Bank & Trust Pension	\$ 126,205.96	\$ 131,236.98
Bank & Trust Equipment Reserve Fund	\$ 773,028.00	\$ 773,028.00
Bank & Trust Real Estate Fund	\$ 508,525.03	\$ 508,525.03
Bank of Springfield CD Investment	\$ 617,204.62	\$ 617,204.62
Bank & Trust Death Benefit Supplement	\$ 20,760.57	\$ 20,760.57
Bank & Trust Foreign Fire Insurance Board	\$ 39,987.93	\$ 93,850.32
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,495.79	\$ 35,573.59
Bank & Trust Donations & Memorial Fund	\$ 3,411.25	\$ 3,411.25
Chatham Fire Department Volunteer Account	\$ 8,140.42	\$ 8,140.42
Bank & Trust Foreign Fire Insurance Board CD	\$ 81,833.12	\$ 82,695.30

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**
  - ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins        yes                    Mueller        yes                    Bell        yes

- **PUBLIC COMMENTS AND CONCERNS:**
  - ❖ No public comment.
- **OLD BUSINESS:**
  - ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors to add at this time.
- ❖ Discussion / Approval to participate in the Twinkling Trees for Christmas in Chatham in the amount of \$ 75.00 for the tree and 95\$92 for 8 packs of ornaments at \$11.99 each from Amazon to decorate the tree was discussed, Trustee Mueller made a motion to approve the participation in Twinkling Trees with all fees and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to accept the quote from Impact Power Technologies for the purchase of six rechargeable Motorola batteries in the amount of \$752.00 which includes shipping was discussed, Trustee Mueller made a motion to approve the purchase of the 6 batteries and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase a winch from Harbor Freight in an amount not to exceed \$700.00 for New Engine 1 was discussed, Trustee Bell made a motion to approve the purchase of the winch from Harbor Freight and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to approve the extended warranty for the server with Levi Ray and Shoup, Inc for one year extension in the amount of \$790.00 or a two year warranty extension in the amount of \$1,360.00 was discussed, Trustee Bell made a motion to approve the two-year warranty extension in the amount of \$1,360.00 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase new rear tires for Engine 2 with an amount not to exceed \$3,000.00 was discussed, Trustee Perkins made a motion to approve the purchase of rear tires for Engine two and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase from Fehring Iron Works for New Engine one base plates for rescue jacks in the amount of \$363.10 was discussed, Trustee Mueller made a motion to approve the purchase of the rescue jack plates and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
  - Nothing to report.

- **PENSION BOARD:**
  - ❖ Discussion by Division Chief Bramley
    - Transferring money, waiting on the EFT transfer form
    - Vrchota is taking online training courses.
- **FOREIGN FIRE INSURANCE BOARD:**
  - ❖ Discussion given by Chief Self
    - Scheduled meeting was postponed.
- **CHIEF SELF'S REPORT**  
 Fire Chief Notes 10/14/2025
  - Personnel and Committees
    - Current employees (approved classes)
      - Light and fights are going on now.
      - Stanfield to O'Fallon for Fire Inspector Safety Officer class 11/3-11/5
    - Recruits
      - Academy is almost over; all recruits are doing well.
      - Chief's day is 10/3.
  - Firehouse issues
    - Existing
    - New
      - Looking at ideas and needs
        - Need to know what administrative areas we need to include.
        - Survey given to trustees.
          - I need to discuss it at 10/14 meeting.
    - Equipment needs for new house
      - Engine \$1,000,000+
      - Brush Truck \$250,000
      - Tanker \$600,000
      - Ambulance \$500,000
      - EMS vehicle? \$85,000
  - Computers
    - Looking to purchase two iPads with cellular for inspections, CAD, and reporting from communications budget
  - Apparatus
    - Current Apparatus
      - E3 still at Lockwood for turbo replacement
    - New apparatus equipment
      - New Engine 1 arrives in 2025.
  - Grants
    - Submitted a Fire Prevention grant application for a new sign out front.
    - Submitted AFG grant for exhaust removal.
      - No grants announced as of 9/23
  - Miscellaneous
    -
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
  - Grants
    - AFG – we were awarded the grant.

- NHTSA – work will start soon.
  - IPRF – nothing new to report
  - DECO – nothing new to report
- Radio System
  - Starcom radios
    - Waiting on Radion ID for station alerting radio
    - Will be working on new portable radio policy for the department.
  - Station Radio Antenna's
    - GTSI was here October 8 to remove the non-used antennas from the roof.
      - Found the old antennas had sustained a lightning strike.
      - Brackets will be removed.
  - New Radios are in and programmed.
    - Security key will be installed on Thursday.
- Training
  - Nothing new to report
- Administration
  - DOD Skillbridge Program
    - Nothing new to report.
- Apparatus
  - Engine 1
  - Engine 2
    - New tires on rear
  - Engine 3
    - At Lockwood getting repaired, turbo issue and the exhaust manifold was leaking.
  - Truck 1
    - Nothing new to report – Lighting is on order working with Mac's for the proper spec.
  - 3F26
  - 3F27
  - 3F28
    - Left Oct 1
  - 3F29
    - Passenger side mirror repaired today.
  - Brush 1
  - Brush 2
    - (nothing new to report) Working with Elkhart Brass on a better solution for monitor, more info soon 360gpm nozzle currently installed.
  - Utility 1
  - Utility 2
  - Other
- **DIVISION CHIEF BRAMLEY'S REPORT**
  - Discussion regarding the Medicare fund changes and changes with funds received since the government shut down.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1813 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Closed session ended at 1832 hours. Nothing to report from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1833 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts