

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
September 9, 2025

• **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

• **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta: Lt. Faloon; FF/EMT P Suhling ; and Office Manager Stotts.
- ❖ Absent were Division Chief Bramley

• **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of August 26, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Closed session minutes of August 12 & 26, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

• **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>08/26/2025</u>	<u>09/09/2025</u>
United Community Bank M/M	\$ 26,067.97	\$ 62,124.38
Bank & Trust M/M	\$ 1,376,752.48	\$ 1,081,338.30
Bank & Trust Pension	\$ 110,832.99	\$ 115,964.30
Bank & Trust Equipment Reserve Fund	\$ 1,208,208.88	\$ 1,408,208.88
Bank & Trust Real Estate Fund	\$ 502,301.33	\$ 507,301.33
Bank of Springfield CD Investment	\$ 614,078.02	\$ 617,204.62
Bank & Trust Death Benefit Supplement	\$ 20,713.75	\$ 20,713.75
Bank & Trust Foreign Fire Insurance Board	\$ 39,908.69	\$ 39,908.69
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,425.42	\$ 35,425.42
Bank & Trust Donations & Memorial Fund	\$ 3,359.26	\$ 3,359.26
Chatham Fire Department Volunteer Account	\$ 8,314.25	\$ 8,314.25
Bank & Trust Foreign Fire Insurance Board CD	\$ 81,833.12	\$ 81,833.12

• **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

• **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; Trustee Perkins made a motion to add the following vendors to the list, Browns Tree Service and Tyler Technology and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to purchase Wi-Fi system from Illinois Technology for the ambulance in the amount of \$1,342.23 was discussed, Trustee Perkins made a motion to approve the purchase of the Wi-Fi system in the amount of \$1,288.00 with taxes removed from original price and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to purchase tires from Best Drive Tire for 3F27 in the amount of \$1,058.16 and 3F29 in the amount of 2,913.68 was discussed, Trustee Mueller made a motion to approve the purchase of the tires in the amount of \$3,971.81 for 3F27 and 3F29 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to purchase 400ct of Drip Drop for a total of \$660.00 was discussed, Trustee Mueller made a motion to approve the purchase of the Drip Drop and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- ❖ Discussion / Approval to replace old AC unit due to it no longer functioning property from Element Services in the amount of \$8,600.00 was discussed, Trustee Mueller made a motion to approve the purchase of the AC unit and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Chief Self
 - Following up on moving money. They have not moved yet.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Lieutenant Faloon, FF/EMTP Suhling
 - Met with Fire Marine.
 - Discussion on payment will need to issue 10%, will the district do the downpayment and the board reimburse the district for the full payment.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees (approved classes)
 - Self to CRR conference 9/16
 - Stanfield to O'Fallon for Fire Inspector Safety Officer class 11/3-11/5
 - Recruits
 - 2 weeks into the academy
- Firehouse issues
 - Existing
 - New
 - Looking at ideas and needs
 - Need to know what administrative areas we need to include.
 - Survey given to trustees.
 - Equipment needs for new house
 - Engine \$1,000,000+
 - Brush Truck \$250,000
 - Tanker \$600,000
 - Ambulance \$500,000
 - EMS vehicle? \$85,000
- Computers
 - Microsoft will not be doing security and feature updates, or support computers running Windows 10 Several as of 10/14/2025. Intuit is also recommending updates to Windows 11 for security.
 - AHATC, DC Bramley, Shift 1, Shift 3 desktops are not able to upgrade.
 - LRS quote \$1,370.
 - Dell price \$1,172.13
- Apparatus
 - Current Apparatus
 - 3F27 involved in an accident.
 - Waiting for invoice for repair of another vehicle
 - New apparatus equipment
 - New Engine 1 arrives in 2025.
 - Bids are in for nozzles, tools, and other items from three vendors.
 - Best prices are listed in the document.
 - Rig had a few minor issues to fix/ Sutphen taking to FMI.
 - Will need to go to Legacy for radio and other installation.
- Grants
 - Submitted a Fire Prevention grant application for a new sign out front.
 - 2023 awards started in early August
 - AFG awards started this week last year.
 - OSFM Small equipment grant received \$24,575.00.
 - OSFM Training reimbursement received \$16,388.48 20% of claimed.
- Miscellaneous
 - South County Chief's meeting
 - RSVP'd for 6
 - Request permission to put a burn ban on in conjunction with MABAS 48

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – Nothing new to report.

- NHTSA
 - **Work will start soon.**
 - IPRF - Nothing new to report.
 - DECO- Nothing new to report
- Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Waiting on radio ID for station alerting radio.
 - **ID obtained and getting registered with Starcom.**
 - Will be working on a new portable radio policy for the department.
 - **Discussion**
- Training
 - Nothing new to report.
- Administration
 - DOD Skill bridge Program
 - Nothing new to report.
- Apparatus
 - Engine 3
 - **Repaired and back in service again.**
 - Engine 2
 - **Kussmaul Auto-Eject is in and will be installed.**
 - Truck 1
 - **Lighting is on order working with Mac's for the proper spec.**
 - 3F26
 - **Dealer will be here to work on the rig.**
 - 3F27
 - **Was involved in minor accident. Mirrors clipped another vehicle mirror downtown Spfld.**
 - **New parts ordered for 27, around \$300**
 - Brush 2
 - **Working with Elkhart Brass on a better solution for monitor, more info soon. 360gpm nozzle currently installed.**
- Other

- **DIVISION CHIEF BRAMLEY'S REPORT**

- Nothing to report.

- **CLOSED SESSION**

- ❖ No closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1844 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
---------	-----	---------	-----	------	-----

Minutes by Office Manager Kashima Stotts