

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
July 8, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1732 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta: Lt. Jacobs; and Office Manager Stotts.
- ❖ Absent were Division Chief Bramley

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of June 24, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of June 24, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>06/24/2025</u>	<u>07/08/2025</u>
United Community Bank M/M	\$ 44,731.56	\$ 108,619.62
Bank & Trust M/M	\$ 1,733,531.24	\$ 1,567,580.75
Bank & Trust Pension	\$ 92,198.92	\$ 96,809.77
Bank & Trust Equipment Reserve Fund	\$ 1,203,176.66	\$ 1,203,176.66
Bank & Trust Real Estate Fund	\$ 798,959.73	\$ 798,959.73
Bank of Springfield CD Investment	\$ 608,924.68	\$ 608,924.68
Bank & Trust Death Benefit Supplement	\$ 20,627.48	\$ 20,627.48
Bank & Trust Foreign Fire Insurance Board	\$ 40,352.26	\$ 40,437.94
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,275.46	\$ 35,350.36
Bank & Trust Donations & Memorial Fund	\$ 2,511.75	\$ 2,511.75
Chatham Fire Department Volunteer Account	\$ 5,741.42	\$ 5,741.42
Bank & Trust Foreign Fire Insurance Board CD	\$ 80,989.10	\$ 80,989.10

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to the hail damage was discussed. We have been assigned a new adjuster, and they have been working to come up with a solution.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors.
- ❖ Discussion / Approval of six department Office 365 email addresses with Barracuda support for the commissioners and trustees in the amount of \$288.00 and \$252.00 for a total of \$540.00 was discussed, Trustee Mueller made a motion to approve the additional six emails and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for Office Manager Kashima Stotts and Administrative Assistant Kari Leyva to attend a Luncheon on July 29, 2025, in Peoria Illinois and use of department vehicle for travel was discussed, Trustee Perkins made a motion to approve the luncheon and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make a payment to HFS Illinois Department of Healthcare and Family Services (GEMT) for 3rd and 4th quarter of 2024 in the amount of \$96,172.75 and 1st quarter of 2025 in the amount of \$47,380.76 was discussed, Trustee Mueller made a motion to pay GEMT and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Completed the new hire process / testing.
 - List if finalized and posted in the hallway.
 - The board will be providing a name when requested by the district.
 - The board expects the list to exhaust the next two years.

- **PENSION BOARD:**

- ❖ Discussion by Chief Self
 - Nothing to report.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMT Tatge
 - I Pads purchased and FFIB is paying for the first year of wireless data coverage.
 - Lt. Faloon is still working with Fire Marine.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees
 - Bingamon passed her medic class and has her national registry scheduled.

- Recruit
 - List certified on 7-7-25.
 - Asking for one name for hire to bring us to five per shift.
- Firehouse issues
 - Existing
 - New pads and dumpster pads are complete.
 - New
 - Looking at ideas and needs
 - Need to know what administrative areas we need to include.
 - Going out to look at recent firehouse construction projects
 - Visited Godfrey and Edwardsville on 6/11
 - We saw no usable ideas in either location, Edwardsville is a three-person house with no administrative areas.
 - Godfrey was not laid out very well in my opinion.
 - Visiting Washington County EMS on 7/17
 - Dedicated a new building in May/ layout looks like what could work for us.
 - Equipment needs for new house
 - Engine \$1,000,000+
 - Brush Truck \$250,000
 - Tanker \$600,000
 - Ambulance \$500,000
 - EMS vehicle? \$85,000
- Apparatus
 - Current Apparatus
 - Asst Chief covered.
 - New apparatus equipment
 - New Engine 1 arrives in 2025.
 - Will still need to acquire some equipment.
 - Nozzles etc....
- Grants
 - Submitted a Fire Prevention grant application for a new sign out front.
 - The 2023 awards started in early August.
 - AFG awards started this week last year.
- Referendum
 - Local 4490 has requested the district pay ½ the costs for the materials and such.
 - \$742.75 can come from donations and memorials, these are not district tax funds.

• ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
 - AFG – Nothing new to report.
 - NHTSA – Nothing new to report.
 - IPRF - Nothing new to report.
 - DECO- We applied for 250k to replace cardiac monitors.
- Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Waiting on radio ID for station alerting radio.
 - Nothing new to report
 - Radios/Pagers maintenance

- Nothing new to report.
- Training
 - Nothing new to report.
- Administration
 - DOD Skillbridge Program
 - Moving forward with the process to establish a program with DOD.
- Apparatus
 - Engine 3
 - Manual pump override repaired.
 - Engine 2
 - The tank is repaired. We received a \$750 re-imbursement from Pro-Poly.
 - Passed pump testing, tank to pump valve replaced.
 - AC compressor was replaced at Lockwood Repair
 - Truck 1
 - Scene lighting needs to be replaced, can no longer get parts.
 - Recommend LED changeover.
 - 3F29
 - Mirror motor on passenger side going out.
 - Trying to re-schedule, missed due to calls & maint.
 - 3F26
 - Issue with Liquid Spring, repair completed under warranty.
 - Battery replaced under warranty.
 - 3F27
 - The rear touch screen is failing.
 - No longer in production, trying to source a used one.
 - \$5000 to upgrade and replace thru Horton.
 - Brush 1
 - Cast iron piping has pinhole leaks. Working with Fehring's for repair options.
 - Brush 2
 - Having issues with the monitor that is mounted on the front. Looking into solutions.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Nothing to report.
- **CLOSED SESSION**
 - ❖ No closed session during meeting.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1822 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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