

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
April 22, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1737 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Assistant Chief Bolletta; Division Chief Bramley; and Office Manager Stotts.
- ❖ Absent were: Trustee Mueller and Chief Self

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of April 08, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer's report.

	<u>04/08/2025</u>	<u>04/22/2025</u>
United Community Bank M/M	\$ 101,188.26	\$ 62,604.72
Bank & Trust M/M	\$ 815,336.01	\$ 831,727.27
Bank & Trust Pension	\$ 70,923.79	\$ 75,301.05
Bank & Trust Equipment Reserve Fund	\$ 947,178.47	\$ 949,254.48
Bank & Trust Real Estate Fund	\$ 641,360.34	\$ 795,686.43
Bank of Springfield CD Investment	\$ 602,623.93	\$ 604,206.37
Bank & Trust Death Benefit Supplement	\$ 20,498.04	\$ 20,542.97
Bank & Trust Foreign Fire Insurance Board	\$ 42,942.77	\$ 42,942.77
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,130.93	\$ 35,130.93
Bank & Trust Donations & Memorial Fund	\$ 2,025.52	\$ 1,825.83
Chatham Fire Department Volunteer Account	\$ 3,196.48	\$ 5,897.45
Bank & Trust Foreign Fire Insurance Board CD	\$ 79,973.55	\$ 80,989.10

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Perkins made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to the hail damage was discussed. We are getting closer, a new adjustment from the auditor has been made and we should finalize soon. but I will need to table until the next meeting.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors at this time.

- ❖ Discussion / Approval of bringing on three new EMS volunteers, to run EMS only calls as needed was discussed, Trustee Perkins made a motion to bring on the three EMS volunteers and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- ❖ Discussion / Approval to rent rental gear for new volunteers in the amount of \$3,300.00 was discussed, Trustee Bell made a motion to approve the rental of the gear and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- ❖ Discussion / Approval to upgrade the A/V system in the training room utilizing the IPRF grant funds was discussed, Trustee Perkins made a motion to approve the upgrade to the A/V system in the training room in the amount of \$4,556.93 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- ❖ Discussion / Approval to upgrade the A/V system in the conference room was discussed, Trustee Perkins made a motion to approve the upgrade in the conference room in the amount of \$1,599.97 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- ❖ Discussion / Approval to appoint the department FOIA officer was discussed, Trustee Perkins made a motion to appoint Office Manager Kashima Stotts as the FOIA Officer and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- ❖ Discussion / Approval to appoint the department OMA officer was discussed, Trustee Perkins made a motion to appoint Office Manager Kashima Stotts as the OMA Officer and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Started the new hiring process.
 - Nothing new to report

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Bramley
 - Got the payback information for Carrigan.
 - Vrchota did some online training.
- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by Chief Self
 - Reinvest the CD
 - Nothing new to report
- **CHIEF SELF'S REPORT**
 - Nothing to report.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – nothing new to report.
 - NHTSA – Congresswoman Budzinski's office is looking into this for us.
 - IPRF – on agenda
 - OSFM Small Equipment Grant - Received airbags and cribbing, training tonight.
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Waiting for radio ID for station alerting radio.
 - Nothing new to report
 - Radios/Pagers maintenance
 - Nothing new to report
 - Administration
 - DOD Skill bridge program
 - The candidate has had his orders changed and is unable to do the program now.
 - Still setting up the program with the DOD.
 - Nothing new to report
 - Apparatus
 - Engine 3
 - Will be repaired this week.
 - Engine 2
 - It is at Legacy.
 - Truck 1
 - The new Kussmaul pup is finally in, will be repaired next week.
 - 3F29
 - I had a recall repaired today.
 - Mirror motor on passenger side going out, will schedule repair.
 - Command 1
 - Battery replaced today.
 - Brush 2
 - Having issues with the monitor that is mounted on the front. Looking into solutions.
 - Old turnout gear
 - Actively distributing to multiple departments.

- **DIVISION CHIEF BRAMLEY'S REPORT**

- ESO and IDPH.
- Tanker OPS training May 17th
- Large vehicle extrication is May 3, 2025
- IFSI Grain bin training September 20th
- 2025 Ball School Inspection dates set.
- 2025 Ball School inspection finally accepted by OSFM.
- LLCC extrication class April 30, 2025.
- Hose testing starts May 1, 2005
- Ladder testing is completed all passed no issues.

- **CLOSED SESSION**

- ❖ No closed session during meeting.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1806 hours was made by Trustee Bell and was seconded Trustee Perkins; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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Minutes by Office Manager Kashima Stotts