

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
April 08, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1733 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; and Division Chief Bramley; Lt. Damhoff and Office Manager Stotts.
- ❖ Absent were:

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of March 25, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Mueller and Trustee Bell accepted the treasurer's report.

	<u>03/25/2025</u>	<u>04/08/2025</u>
United Community Bank M/M	\$ 40,551.90	\$ 101,188.26
Bank & Trust M/M	\$ 927,039.41	\$ 815,336.01
Bank & Trust Pension	\$ 61,989.46	\$ 70,923.76
Bank & Trust Equipment Reserve Fund	\$ 947,178.47	\$ 947,178.47
Bank & Trust Real Estate Fund	\$ 641,360.34	\$ 641,360.34
Bank of Springfield CD Investment	\$ 602,623.93	\$ 602,623.93
Bank & Trust Death Benefit Supplement	\$ 20,498.04	\$ 20,498.04
Bank & Trust Foreign Fire Insurance Board	\$ 43,851.78	\$ 42,942.77
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,056.50	\$ 35,130.93
Bank & Trust Donations & Memorial Fund	\$ 1,499.52	\$ 2,025.52
Chatham Fire Department Volunteer Account	\$ 3,196.48	\$ 3,196.48
Bank & Trust Foreign Fire Insurance Board CD	\$ 79,973.55	\$ 79,973.55

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Perkins; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to the hail damage was discussed. We are getting closer, a new adjustment from the auditor has been made and we should finalize soon. but I will need to table until the next meeting.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed, no new vendors at this time.
- ❖ Discussion /Approval of transferring budgeted funds from the General Money Market account to the Equipment Reserve account was discussed and tabled until the May meeting.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of transferring budgeted funds from the General Money Market account to the Real Estate Reserve account was discussed, Trustee Mueller made a motion to transfer \$5,000.00 to the Real Estate Reserve account and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay 50% of the cost of the headsets for the new engine was discussed, Trustee Mueller made a motion to pay 50% or up to \$3,000.00 for the cost of new headsets for the new engine and was seconded by Trustee Bell; motion passed.
- ❖ Discussion /Approval to add Firefighter Reese Mueller to the list of members attending the EMT course through Priority One EMS was discussed, Trustee Perkins made a motion to approve Reese Mueller to attend the course and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Started the new hiring process.
 - Accepting applications until May 19, 2025
 - Advertising on a message board.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Bramley / Lt. Damhoff
 - Still waiting on information for Pension Contribution error from the accountant
 - Working with McKee on him receiving his funds due to resignation.
 - Romadka reached out regarding his funds and working with him on his issue.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self
 - The CD has matured looking to reinvest the monies.
 - We also reorganized the board.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - The application period started yesterday.

- Commissioners approved all dates for testing.
 - Looking to advertise on the Blue Line Online
- Firehouse Issues
 - Concrete approaches / estimate is \$12,975.00 see info in packet.
 - Called for a rebid on both sides / Smith was here today.
 - Waiting for a revised estimate
 - Reese Langheim sent a bid for all pads next to the building see estimate.
- Apparatus
 - Current apparatus
 - New apparatus equipment
 - New Engine 1 arrives in 2025.
 - A group going to Fire and Marine to see their work.
 - Will bring needed equipment and supplies to next meeting.
- Auditor
 - Two Firms found got bids.
 - Sikich – see bid .
 - 2025 Firehouse construction and rehabilitation grant (nothing new)
 - Sent application in on 02/24/2025.
 - 350 applications / more than Small Equipment Grant
- **ASSISTANT CHIEF BOLLETTA’S REPORT**
 - Grants
 - AFG – 2025 grant nothing new to report.
 - NHTSA – nothing to report.
 - IPRF – waiting on proposal and quote for additional av equipment.
 - OSFM Small Equipment Grant - Received airbags and cribbing.
 - Radio System/Radio’s/Pagers/Computers
 - Starcom Radios
 - Waiting for radio ID for station alerting radio.
 - Nothing new to report
 - Radios/Pagers maintenance
 - Nothing new to report
 - Equipment
 - 2 of the new single CO meters are malfunctioning.
 - AEC handling under warranty
 - Training
 - Nothing new to report
 - Administration
 - DOD Skill bridge program
 - The candidate has had his orders changed and is unable to do the program now.
 - Still setting up the program with the DOD.
 - Nothing new to report
 - Apparatus
 - Engine 3
 - New air leaks developed.
 - Engine 2
 - It is at Legacy.
 - Truck 1

- Back in service some parts are still on order.
 - Has a few leaks we are watching.
- 3F27
 - Control screen issue in the back of the ambulance.
 - Nothing new to report
- Brush 2
 - Having issues with the monitor that is mounted on the front. Looking into solutions.
- Old turnout gear
 - Was picked up and Rick Cutler will be distributing to multiple departments.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Problems with ESO and IDPH.
 - Drivers Training on April 5th has been delayed.
 - Tanker OPS training May 17th
 - Grain bin training September 20th
 - Inspector II March 13 through April 4, 2025, has been completed.
 - Large vehicle extrication is May 3, 2025
 - Ball School inspection dates are set for the year.
- **CLOSED SESSION**
 - ❖ No closed session during meeting.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1834 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts