

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
January 14, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee, Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; Lt. Damhoff; FF/EMT P Bose; Mr. Les Morgan and Office Manager Kashima Stotts.
- ❖ Absent were:

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of December 10, 2024, and Special Meeting January 9, 2025, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of November 12, 2024, and November 24, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>12/10/2024</u>	<u>01/14/2025</u>
United Community Bank M/M	\$ 76,523.93	\$ 145,047.43
Bank & Trust M/M	\$ 1,484,326.48	\$ 1,025,887,.09
Bank & Trust Pension	\$ 31,013.44	\$ 39,503.82
Bank & Trust Equipment Reserve Fund	\$ 939,433.28	\$ 943,362.41
Bank & Trust Real Estate Fund	\$ 634,538.43	\$ 637,192.36
Bank of Springfield CD Investment	\$ 592,109.96	\$ 594,440.29
Bank & Trust Death Benefit Supplement	\$ 20,330.41	\$ 20,415.45
Bank & Trust Foreign Fire Insurance Board	\$ 56,212.97	\$ 56,336.18
Bank & Trust Foreign Fire Insurance Board MM	\$ 34.838.90	\$ 34,915.26
Bank & Trust Donations & Memorial Fund	\$ 1,478.49	\$ 1,504.74
Chatham Fire Department Volunteer Account	\$ 7,771.32	\$ 1,071.57
Bank & Truste Foreign Fire Insurance Board CD	\$ 78,948.73	\$ 79,973.55

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Bell made a motion to approve the bills as paid and was seconded by Trustee Perkins; the motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to the hair damage was discussed and tabled.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List additions and were discussed no new vendors at this time.

- ❖ Discussion / Approval of the purchase of laptop for Division Chief Bramley was discussed Trustee Mueller made a motion to approve the purchase of a laptop under \$500.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval and Acceptance of the 2024 Chatham Community Fire Protection District Annual Audit Completed by Estes in the amount of \$6,955.00 was discussed, Trustee Mueller made a motion to approve the audit and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of time off and lodging for Assistant Chief Bolletta to attend Fire Inspector I class in Champaign, January 27-31, 2025, was discussed, Trustee Mueller made a motion to approve the attendance of the course with time off and lodging and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to reimburse Assistant Chief Bolletta for the fall of 2024 educational expenses in the amount of \$2,431.87 was discussed, Trustee Mueller made a motion to approve the reimbursement of educational expenses and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of closed session minutes were discussed there are no closed session minutes that need to be opened at this time.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Nothing new to report.

- **PENSION BOARD:**

- ❖ Discussion by Lt. Damhoff
 - Transferred money.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self

- Nomination for 3 slots, Faloon, Damhoff, Stanfield, Bierworth, Burkwald and R. Mueller. We will vote in February.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Concrete approaches
 - The estimate is \$12,975.00 see info in packet.
 - Will seek other bids.
 - Current apparatus
 - E1 is back T1 is at Legacy
 - 3F26 back in front-line service
 - New apparatus equipment
 - New Engine 1 arrives in Apr-Jun 2025
 - Hooks
 - ResQJacks
 - Battery operated fan.
 - Tools
 - Saws
 - Nozzles and appliances
- Auditor, the company is dissolving, new auditor will need to be secured can RFP if needed.
 - Two firms found will get bids
- 2025 Firehouse construction and rehabilitation grant
 - In the process
 - Kevin Handy is the architect liaison
- Meeting January 28
 - CFD hosting MABAS 48 quarterly meeting beginning at 1800 hours
- AFFI representative at CFD today to talk referendum
 - AFFI can have all items printed and mailers sent from their printing company
 - End of February early March Set for door knocking.
- Budget fiscal 24-25, 25-26
 - Due to pension obligations and purchase E1 and 2F26
 - Over \$1,800,000.00 from capital budget for these items.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – successfully submitted
 - NHTSA – nothing new to report
 - IPRF – \$13,306 grant for 2025.
 - OSFM Small Equipment Grant – nothing new to report
 - EPA Block Grant – nothing new to report
 - Energy Transfer Grant, a formal press conference will be held at 7pm on February 10th at the business meeting.
- Radio System Pagers and Radios
 - Station alert testing is ongoing with GTSL.
 - VHF Radios – have a potential department that can utilize the radios
 - Radios/Pagers maintenance, new programing soon for radios.

- Training
 - Nothing new to report.
 - Administration
 - Watts Electric was here, exhaust fan sensor was found to be bad, new on ordered.
 - Apparatus
 - Engine one returned from Legacy and is back in service
 - Truck 1 @ legacy now multiple issues
 - Ambulances
 - 2f26 had HVAC issues, repaired today
 - 2f28 will not be leaving anytime soon the April slot was taken by Alexis
 - **DIVISION CHIEF BRAMLEY'S REPORT**
 - Entering Department Equipment into ESO.
 - First quarter fire training schedule for 2025
 - Hosting IFSI corner stone class in Feb of 2025 for company inspections.
 - All the OSHA required training on vector will be assigned starting January 1st
 - The department training hours 3,672 hours of training for 2024
 - Vector accounts for 1636 hours
 - Peoria academy accounts for 1140 hours
 - IFSI academy 400 hours
 - ESO training sheets 276 hours
 - AHA training center
 - 550 students taught through the training center.
 - 3880 students taught by aligned instructors through the centers.
 - **CLOSED SESSION**
 - ❖ No closed session
 - **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1835 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.
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| Perkins | yes | Mueller | yes | Bell | yes |
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Minutes by Office Manager Kashima Stotts