

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 November 26, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee, Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Lt. Follis; FF/EMTP Vrchota, Tatge and Office Manager Stotts
 - ❖ Absent were:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of November 12, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	11/12/2024	11/26/2024
United Community Bank M/M	\$ 60,765.93	\$ 127,884.09
Bank & Trust M/M	\$ 1,964,771.41	\$ 1,520,557.75
Bank & Trust Pension	\$ 707,236.65	\$ 1,026,513.42
Bank & Trust Equipment Reserve Fund	\$ 937,570.98	\$ 939,433.28
Bank & Trust Real Estate Fund	\$ 633,280.54	\$ 634,538.43
Bank of Springfield CD Investment	\$ 589,819.54	\$ 592,139.13
Bank & Trust Death Benefit Supplement	\$ 20,290.11	\$ 20,330.41
Bank & Trust Foreign Fire Insurance Board	\$ 56,101.53	\$ 56,101.53
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,769.84	\$ 34,769.84
Bank & Trust Donations & Memorial Fund	\$ 1,571.72	\$ 1,478.49
Chatham Fire Department Volunteer Account	\$ 10,799.20	\$ 8,270.25
Bank & Truste Foreign Fire Insurance Board CD	\$ 78,948.73	\$ 78,948.73

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Discussion provided by Trustee Mueller; Mechanicsburg sent an invitation to the department for the retirement of Chief Lane. The party will be held December 7th from 2 pm until 4pm, all members are invited.
 - ❖ Discussion provided by FF/EMTP Tatge; we appreciate the much-needed repair to the large bunkroom restroom.

- **OLD BUSINESS:**

❖ No old business.

• **NEW BUSINESS:**

❖ The Vendor List was discussed, Trustee Bell made a motion to add Masco and Supreme Radion to the vendors list and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

❖ Discussion / Approval to of Ordinance 24-03 Amending Charges for Emergency Ambulance Service for Chatham Community Fire Protection District was discussed, Trustee Mueller made a motion to approve the Ordinance 24-03 and was seconded by Trustee Bell; motion passed.

❖ Discussion / Approval of the Chatham Community Fire Protection District Meeting Schedule for calendar year 2025 was discussed, Trustee Mueller made a motion to approve the 2025 Meeting Calendar and was seconded by Trustee Bell; motion passed.

❖ Discussion / Approval to switch from Frontier for local phone service and Powernet Global for long distance phone service to I3 Business Unlimited US/Canada was discussed, Trustee Mueller made a motion to approve the change of service providers and was seconded by Trustee Bell; motion passed.

❖ Discussion /Approval for Chief Self and Assistant Chief Bolletta to attend MABAS Summit February 17th through 19th 2025 to include registration fee of \$325.00 and hotel fee of \$275.00 for both members for a total of \$1,200.00 was discussed, Trustee Mueller made a motion to approve the MABAS Summit and was seconded by Trustee Perkins; motion passed.

❖ Discussion /Approval for Lt. Damhoff to attend the Blended Instructor course with IFSI in the amount of \$600.00 and approval of time was discussed, Trustee Mueller made a motion to approval the course and time off for Damhoff and was seconded by Trustee Bell; motion passed.

❖ Discussion /Approval of the Chaplain position with Les Morgan was discussed, table.

❖ Discussion / Approval of the 2024-2025 Chatham Fire Protection District Levy was discussed; Trustee Mueller made a motion to approve the Levy and was seconded by Trustee Bell; motion passed.

❖ Discussion / Approval to amend the purchase price of the two new ticks and two new 40gas meters utilizing the Energy Transfer grant from \$17,248.00 to \$17,521.00 was discussed, Trustee Perkins made a motion to approve the amendment and was seconded by Trustee Mueller; motion passed.

• **BOARD OF FIRE COMMISSIONERS:**

❖ Report given by Assistant Chief Self

- Nothing new to report.

• **PENSION BOARD:**

❖ Discussion by Office Manager Stotts

- Still waiting for the actuarial report from Nyhart
- 3-year Audit information was given

• **FOREIGN FIRE INSURANCE BOARD:**

❖ Discussion given by Chief Self

- New gym equipment is three weeks out.
- Have not met again since the last district meeting.
- **CHIEF SELF'S REPORT**
 - Firehouse Issues
 - Concrete approaches
 - The estimate is \$12,975.00 see info in packet.
 - Will seek other bids.
 - Current apparatus
 - Waiting for E1 to return and send another apparatus after Thanksgiving.
 - New apparatus equipment
 - New Engine 1 arrives in Apr-Jun 2025
 - Hooks
 - ResQJacks
 - Battery operated fan.
 - Tools
 - Saws
 - Nozzles and appliances
 - Personnel
 - Hiring
 - Will look at the 2024-2026 budgets to see if another person per shift feasible / new list.
 - Auditor, the company is dissolving, new auditor will need to be secured can RFP if needed.
 - Chaplain – if the board is interested, we'd suggest Les Morgan.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – Station exhaust removal system
 - NHTSA – Successful.
 - IPRF – \$13,306 grant for 2025.
 - OSFM Small Equipment Grant – Submitted nothing new to report.
 - Radio System Pagers and Radios
 - Station alert testing is ongoing with GTSI.
 - VHF Radios – Disposal?
 - Radios/Pagers maintenance, new programming soon for radios.
 - Training
 - Nothing new to report.
 - Administration
 - Watts Electric was here, exhaust fan sensor was found to be bad, new on ordered.
 - Apparatus
 - Engine one is at Legacy for pump testing and maintenance.
 - Tanker 1 has an electrical issue.
 - Engine two, Truck 1, Tanker 1 all in line to go for pump testing and maintenance.
 - E2 & E3 Lighting issues will be upgrading lighting next week.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Nothing to report.
- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1835 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1854 hours.

- ❖ Trustee Perkins made a motion to approve bonus check for fulltime and volunteer membership for calendar year 2024 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1856 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts