

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 October 22, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; FF/EMTP Bose; and Office Manager Stotts
- ❖ Absent were: Trustee Perkins

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of October 8, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins absent Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Mueller accepted the treasurer’s report.

	10/08/2024	10/22/2024
United Community Bank M/M	\$ 47,008.51	\$ 46,500.53
Bank & Trust M/M	\$ 2,721,546.39	\$ 2,024,444.85
Bank & Trust Pension	\$ 68,754.67	\$ 698,200.98
Bank & Trust Equipment Reserve Fund	\$ 935,520.53	\$ 937,570.98
Bank & Trust Real Estate Fund	\$ 631,895.56	\$ 633,280.54
Bank of Springfield CD Investment	\$ 586,976.19	\$ 589,819.54
Bank & Trust Death Benefit Supplement	\$ 20,245.74	\$ 20,290.11
Bank & Trust Foreign Fire Insurance Board	\$ 11,091.41	\$ 56,043.95
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,696.17	\$ 34,696.17
Bank & Trust Donations & Memorial Fund	\$ 1,338.75	\$ 1,571.72
Chatham Fire Department Volunteer Account	\$ 9,900.18	\$ 10,799.20
Bank & Truste Foreign Fire Insurance Board CD	\$ 77,937.04	\$ 78,948.73

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins absent Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on the insurance company for additional information with the contractor regarding repairs.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval of the 9-1-1 Emergency Communications Agreement with Sangamon County Dispatch Systems and Chatham Fire District were discussed, Trustee Mueller made a motion to approve the agreement and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
---------	--------	---------	-----	------	-----

- ❖ Discussion / Approval to pay 20% of the \$172,211.00 total for the Public Radio System Equipment in the amount of \$34,442.20 was discussed, Trustee Mueller made a motion to pay the 20% and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
---------	--------	---------	-----	------	-----

- ❖ Discussion / Approval to repair the water tank on Engine Two with an amount up to \$8,500.00 was discussed, Trustee Muller made a motion to have Engine Two repaired and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
---------	--------	---------	-----	------	-----

- ❖ Discussion /Approval of the preliminary estimate for the paint repair to 3F26 in the amount of \$1,389.29 was discussed, Trustee Mueller made a motion to have the paint repair done to 3F26 and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
---------	--------	---------	-----	------	-----

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self

- Met last week, two candidates turned down the job offer. Will need to discuss with the district on the next steps.

- **PENSION BOARD:**

- Discussion by Division Chief Bramley
- Reorganization of the board. Working on transferring funds.
- Levied monies will be transferred November 5, 2024.
- FF/EMTP Vrchota will be getting pension training soon.
- Lt. Follis is the next appointed member coming up for re-appointment.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief.

- Met today.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Concrete approaches
 - The estimate is \$12,975.00 see info in packet.
 - Will seek other bids.
 - Current apparatus
 - Engine One, how far do we want to go with making repairs.

- New apparatus equipment
 - New Engine 1 arrives in Apr-Jun 2025
 - Hooks
 - ResQJacks
 - Battery operated fan.
 - Tools
 - Saws
 - Nozzles and appliances
 - Personnel
 - New hires IFS I graduation is October 25, 2025.
 - Hiring
 - Will look at the 2024-2026 budgets to see if another person per shift feasible / new list.
 - Auditor, the company is dissolving, new auditor will need to be secured can RFP if needed.
 - Ambulance rates: mileage last updated March 1, 2023.
 - Will have new rates ready for implementation January 1, 2025
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – Nothing new to report.
 - NHTSA – Successful.
 - Energy Transfer Fund Grant – Successful.
 - IPRF – Working on closing out the grant for this year.
 - OSFM Small Equipment Grant – Submitted nothing new to report.
 - Norfolk Southern Grant – Submitted nothing new to report.
 - Radio System Pagers and Radios
 - New programing soon for radios.
 - Training
 - Nothing new to report.
 - Administration
 - Nothing new to report
 - Apparatus
 - Engine three pump testing and preventative maintenance done.
 - Engine one at Legacy for pump testing and maintenance.
 - Tanker one had electrical issue looked at by Legacy on October 14, 2024
 - Engine two, Truck one, Tanker one all in line to go for pump testing and preventative maintenance.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Vehicles
 - Entering department assisted into ESO date base.
 - Working with Lt. Follis on the 2025 EMS Training
 - We have live burn coming up in October 26th in Decatur.
 - REO has started school inspections and move inspection times to 0600 hours.
 - Attended IFSI night burn to visit and observe PFF Neisler
 - Working with the billing company for collection understanding
 - I will be attending CRR class Nov 1st at IFSI (no cost)

- **CLOSED SESSION**

- ❖ No closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1814 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
---------	--------	---------	-----	------	-----

Minutes by Office Manager Kashima Stotts