

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 October 08, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; FF/EMTP Bose; and Office Manager Stotts
 - ❖ Absent were:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of September 24, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	09/24/2024	10/08/2024
United Community Bank M/M	\$ 38,142.38	\$ 47,008.51
Bank & Trust M/M	\$ 2,85,456.74	\$ 2,721,546.39
Bank & Trust Pension	\$ 68,754.67	\$ 68,754.67
Bank & Trust Equipment Reserve Fund	\$ 935,520.53	\$ 935,520.53
Bank & Trust Real Estate Fund	\$ 631,895.56	\$ 631,895.56
Bank of Springfield CD Investment	\$ 586,976.19	\$ 586,976.19
Bank & Trust Death Benefit Supplement	\$ 20,245.74	\$ 20,245.74
Bank & Trust Foreign Fire Insurance Board	\$ 20202.05	\$ 11,091.41
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,622.66	\$ 34,696.17
Bank & Trust Donations & Memorial Fund	\$ 1,338.75	\$ 1,358.75
Chatham Fire Department Volunteer Account	\$ 9,900.18	\$ 9,900.18
Bank & Truste Foreign Fire Insurance Board CD	\$ 77,937.04	\$ 77,937.04

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ FF/EMTP Bose discussed with the board the maintenance of the current building and future remodels with the roof project from hail damage and our kitchen.
 - ❖ Trustee Perkins discussed with the board Open House, he thought it went great and thanked everyone for all the hard work that went into the event.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on the insurance company for additional information with the contractor regarding repairs.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, Trustee Mueller made a motion to add Ladage Luxurious Lawn to the vendors list and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to transfer money from the General Fund to the Pension fund was discussed in closed session.

- ❖ Discussion / Approval to renew the notary commission for Kashima Stotts was discussed, Trustee Mueller made a motion to approve the renewal of the notary commission and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Will receive name at the next meeting from the Final Eligibility List for New Hire.

- **PENSION BOARD:**

- Discussion by Division Chief Bramley
- Waiting for the next meeting.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief.
 - Met today.
 - No request and no transactions made.
 - FFIB distribution check did arrive.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Concrete approaches
 - The estimate is \$12,975.00 see info in packet.
 - Will seek other bids.
 - Current apparatus
 - Engine One = Assistant Chief Notes.
 - New apparatus equipment
 - New Engine 1 arrives in Apr-Jun 2025
 - Hooks
 - ResQJacks

- Battery operated fan.
 - Tools
 - Saws
 - Nozzles and appliances
 - Personnel
 - Peoria's academy graduation on October 17, 2024.
 - New Hires
 - Will look at the 2024-2026 budgets to see if another person per shift feasible / new list.
 - Auditor, the company is dissolving, new auditor will need to be secured can RFP if needed.
 - Ambulance rates: mileage last updated March 1, 2023.
 - Will have new rates ready for implementation January 1, 2025
 - Christmas
 - Purchasing ornaments for the Chamber scavenger hunt.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – Nothing new to report .
 - NHTSA – Successful.
 - Energy Transfer Fund Grant – Successful.
 - IPRF – Working on closing out the grant for this year.
 - OSFM Small Equipment Grant – Submitted.
 - Norfolk Southern Grant – Submitted.
 - Radio System Pagers and Radios
 - Motorola tech was here today.
 - Training
 - Nothing new to report.
 - Administration
 - Nothing new to report
 - Apparatus
 - Engine two
 - Water tank leaks have become worse.
 - Tanker 1
 - Electrical Issue.
 - Open house – was successful.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Vehicles
 - Entering department assisted into ESO date base.
 - Working with Lt. Follis on the 2025 EMS Training
 - We have two live burns coming up in October, the 21st and 26th in Decatur.
 - Secretary of the State inspected the department's third-party commercial driving records.
 - Registered for ESO Training

- Attended IFSI night burn to visit and observe PFF Neisler.
- Chiefs are attending the Peoria Fire Academy to observe the three probationary FF's.
- After completing the final two weeks of the academy, the PFF's will graduate on October 17, 2024.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1807 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1840 hours.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1841 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts