# CHATHAM FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MINUTES

September 10, 2024

### • CALL TO ORDER

❖ Meeting was called to order at 1730 hours.

#### ROLL CALL

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Division Chief Bramley; and Administrative Assistant AHATC Kari Leyva
- **Absent were:**

#### APPROVAL OF PREVIOUS MINUTES

Open session minutes of August 27, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

Closed session minutes of August 27, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

#### • TREASURERS REPORT

❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	08/27/2024	09/10/2024
United Community Bank M/M	\$ 56,690.92	\$ 65,022.99
Bank & Trust M/M	\$ 2,554,350.33	\$ 2,014,779.02
Bank & Trust Pension	\$ 55,212.42	\$ 59,718.36
Bank & Trust Equipment Reserve Fund	\$ 463,021.24	\$ 934,021.24
Bank & Trust Real Estate Fund	\$ 625,561.83	\$ 630,561.83
Bank of Springfield CD Investment	\$ 583,746.58	\$ 586,976.19
Bank & Trust Death Benefit Supplement	\$ 20,202.84	\$ 20,202.84
Bank & Trust Foreign Fire Insurance Board	\$ 21,160.62	\$ 20,202.05
Bank & Trust Foreign Fire Insurance Board MM	\$ 34.551.66	\$ 34,622.66
Bank & Trust Donations & Memorial Fund	\$ 1,788.87	\$ 1,650.42
Chatham Fire Department Volunteer Account	\$ 10,064.34	\$ 10,064.34
Bank & Truste Foreign Fire Insurance Board CD	\$ 77,937.04	\$ 77,937.04

#### • PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT

Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; motion; passed.

Perkins	yes	Mueller	yes	Bell	yes

# PUBLIC COMMENTS AND CONCERNS:

❖ Discussion from FF/EMT Schroeder on the membership holiday party. Trustees agreed to supplement the cost of holiday parties and to keep them updated closer to the party.

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•	NEW	BUSIN	JESS.

*	Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on the insurance company for additional information with the contractor regarding repairs.					
		st was discuss	ed, Trustee Muelle econded by Trustee			ew additions
	Perkins	yes	Mueller	yes	Bell	yes
*	Discussion / Approval to send Division Chief Bramley to the ESO Conference in Texas to include conference fee, lodging, air fare and meals/and/or per diem was discussed, Trustee Perkins made a motion to approved sending Division Chief Bramley to the ESC Conference and was seconded by Trustee Bell; motion passed.					scussed,
	Perkins	yes	Mueller	yes	Bell	yes
*	Discussion / Approval to purchase training manikins for fire training a rescue purpose n to exceed the amount of \$2,400.00 was discussed, Trustee Perkins made a motion to approve the purchase of the rescue manikins and was seconded by Trustee Mueller; motion passed.					otion to
	Perkins	yes	Mueller	yes	Bell	yes
*	Discussion / Approval to GTSI to install customer provided dock stations for Dell tabe in the amount of \$1,200.00 was discussed, Trustee Mueller made the motion to approve the installation of the dock stations and was seconded by Trustee Bell; motion passed.					to approve
	Perkins	yes	Mueller	yes	Bell	yes
*	Discussion / Approval for FF/EMTP Suhling to attend the Blended Company Fire Office Course in Dunlap, Il January 25 through March 16, 2025 in the amount of \$1,575.00 plus the cost of class materials, transportation and shift coverage was discussed, Trustee Mueller made a motion to approve FF/EMTP Suhling to attend the Blended Training and was seconded by Trustee Bell; motion passed.					
	Perkins	yes	Mueller	yes	Bell	yes
*	Discussion / Approval of an inline foam eductor from Dinges Fire in the amount of \$909.00 was discussed, Trustee Mueller made a motion to approve the purchase of the eductor and was seconded by Trustee Bell; motion passed.					
	Perkins	yes	Mueller	yes	Bell	yes

#### • BOARD OF FIRE COMMISSIONERS:

- \* Report given by Assistant Chief Self
  - Requesting name from the list next month

#### • PENSION BOARD:

- Discussion by Assistant Chief Bolletta
  - Preparing for third party audit.

## • FOREIGN FIRE INSURANCE BOARD:

- Discussion given by Chief.
  - Nominations taken, position is to fill in for Bone, member will need to rerun in 2025.
  - Carabiners have been given out.
  - Headsets were replaced.

#### • CHIEF SELF'S REPORT

- Firehouse Issues
  - Concrete approaches
  - Current apparatus
    - Truck one, back in service but has nozzle issues to be resolved.
  - New apparatus equipment
    - New Engine 1 arrives in Apr-Jun of 2025
      - Hooks
      - ResQJacks
      - Battery operated fan.
      - Tools
      - Saws
      - Nozzles and appliances
- Personnel
  - DC Bramley Inspector I January IFSI
  - Lt. Faloon expressed interest in COFO.
- New Hires
  - Need to begin the hiring process in November for a new member after January 1 for the open slot / existing list.
  - Will look at the 2024-2026 budgets to see if another person per shift feasible / new list.
- Division Chief Training
  - DC will oversee Community risk Reduction.
  - CRR class Champaign November 1, 2024
- Nov-Dec Pays
  - We will need to adjust payday due to holidays Published.

#### ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
  - AFG Nothing new to report.
  - NHTSA Successful.

- Energy Transfer Fund Grant Nothing new to report.
- IPRF Working on closing out the grant for this year.
- OSFM Small Equipment Grant in process waiting for clarification from OSFM.
- Norfolk Southern Grant Submitted.
- Radio System Pagers and Radios
  - RF2 patch with the new radio system will be taken down tomorrow morning.
  - RF1 patch will continue for the foreseeable future.
- Training
  - Nothing new to report.
- Administration
  - Nothing new to report
- Apparatus
  - Truck
    - At Banner now.
- Tanker 1
  - Electrical Issue.
- 3F26
  - In Service
- E3 and Trk 1
  - If approved, tablets will be installed on Friday.
- Open house plans are finalized.
  - Plans are finalized.
- Fire Extinguishers
  - Annual inspection complete.

# DIVISION CHIEF BRAMLEY'S REPORT

- Vehicles
  - Entering department assisted into ESO date base.
  - OSFM will be here on the 14<sup>th</sup> of August for vector training.
  - Working on adding additional vector solution training from the service rep.
  - Started colleting information for the CCR program.
  - Visited Peoria Fire Academy
  - We have two live burns coming up in October, the 21<sup>st</sup> and 26<sup>th</sup> in Decatur.
  - Six members attending the IFSI training September 19<sup>th</sup> light and fight.

#### CLOSED SESSION

No closed session.

#### ADJOURNMENT

Motion to adjourn meeting at 1843 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes