

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 August 13, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1733 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; Lieutenant Faloon FF/EMT Brockway, Leyva and Office Manager Kashima Stotts

- ❖ Absent were: Trustee Mueller via phone.

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of July 23, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of May 11, 2024, and July 23, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	<u>07/23/2024</u>	<u>08/13/2024</u>
United Community Bank M/M	\$ 92,869.75	\$ 56,461.34
Bank & Trust M/M	\$ 2,784,812.08	\$ 2,589,659.30
Bank & Trust Pension	\$ 45,803.02	\$ 55,193.24
Bank & Trust Equipment Reserve Fund	\$ 770,858.30	\$ 461,765.30
Bank & Trust Real Estate Fund	\$ 624,321.74	\$ 624,321.74
Bank of Springfield CD Investment	\$ 580,602.76	\$ 583,746.58
Bank & Trust Death Benefit Supplement	\$ 20,162.79	\$ 20,162.79
Bank & Trust Foreign Fire Insurance Board	\$ 21,806.03	\$ 20,160.62
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,473.74	\$ 34,551.66
Bank & Trust Donations & Memorial Fund	\$ 1,519.29	\$ 1,785.34
Chatham Fire Department Volunteer Account	\$ 10,110.11	\$ 10,110.11
Bank & Trust Foreign Fire Insurance Board CD	\$ 77,937.04	\$ 77,937.04

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; motion; passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on the insurance company for additional information with the contractor regarding repairs.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval to accept the resignation of ff / EMT P Jeffery Bone with an effective date of July 26, 2024, was discussed, Trustee Perkins made a motion to approve the resignation of Jeffery Bone and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of one lifesaving award to be presented at the September 5, 2024, Recognition Award Ceremony was discussed, Chief Self discussed having two submissions to present to the board, Trustee Perkins made a motion to approve the life saving awards for presentation and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to appoint Division Chief Bramley to the Pension Board Effective August 14, 2024, was discussed, Trustee Mueller made a motion to approve the appointment of Division Chief Bramley and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to increase the pay rate for the Paid-on-Call Paramedics and qualified Volunteers was discussed, Trustee Perkins made a motion to approve the increase of pay rate for POC and Volunteers and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to renew the Amazon Business Account in the amount of \$499.00 was discussed, Trustee Mueller made a motion to approve the renewal of the Amazon Business Account and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase public relation event items for the Open House and future public relation events was discussed, Trustee Mueller made an amended motion to

approve the purchase of public relation event items not to exceed the amount of \$9500.00 and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of Division Chief Bramley's contract effective June 1, 2024, through May 31, 2027, was discussed, Trustee Perkins made a motion to approve the contract for Division Chief Bramley and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for Chief Self, Assistant Chief Bolletta and Division Chief Bramley to attend the Combined Fire District and Fire Chiefs Conference in Peoria September 16 through September 18 to include registration, meals and lodging was discussed, Trustee Perkins made a motion to approve the training for the Chief Officers and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Nothing new to report.

- **PENSION BOARD:**

- ❖ Discussion by Assistant Chief Bolletta
 - New member appointed to the Board.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF / Suhling
 - Issue with truck on headsets.
 - Carabineers are in
 - We met today.
 - Discussed vacancy with Bone.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Concrete approaches
 - Current apparatus
 - Truck 1, Back in service but has nozzle issues to be resolved.
 - 3F27, Mattress ordered.
 - New apparatus equipment
 - New Engine 1 arrives in Apr-Jun of 2025
 - Hooks
 - ResQJacks
 - Battery operated fan.
 - Tools
 - Saws

- Nozzles and appliances
 - New Hires
 - Fire Academies
 - Peoria starts 7/29.
 - IFSI starts 9/9.
 - Need to begin the hiring process in November for a new member after January 1 for the open slot / existing list.
 - Will look at the 2024-2026 budgets to see if another person per shift is feasible / new list.
 - Division Chief Training
 - DC will oversee Community risk Reduction.
 - CRR class Champaign November 1, 2024
 - Inspector 1 & 2 -40 and 48 hrs.
 - Comprehensive plan
 - Published.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – Auburn grant writer answered some questions recently – incredibly positive.
 - NHTSA – Nothing to report.
 - Energy Transfer Fund Grant – Nothing new to report.
 - IPRF – Working on closing out the grant for this year.
 - Radio System Pagers and Radios
 - We are live on Starcom, incredibly positive.
 - Pagers are moving forward.
 - Training
 - Nothing new to report.
 - Administration
 - Nothing new to report
 - Apparatus
 - Truck
 - More issues found.
 - Lockwood truck repair bill.
 - Tanker 1
 - Electrical Issue.
 - 3F26
 - Lt. Jacobs public relations order
 - Fire Extinguishers
 - Will need to schedule the annual inspection.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Vehicles
 - Entering department assisted into ESO date base.
 - Attended RTF Training on August 5th and 6th of August 23, 2024.
 - OSFM will be here on the 14th of August for vector training.
 - Planning 2025 Fire and EMS training.

- Attending EMS/MC in Plainfield on the 19th of August.
- ESO Training Academy April 21st, 22nd and 23rd of 2025 \$999.00 for three-day academy

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1858 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1917 hours.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1919 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts