

**CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES**

July 23, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Bell, Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Bramley; FF/EMT B Joe Faloon and Office Manager Kashima Stotts
 - ❖ Absent were: Trustee Perkins

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of July 9, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins absent Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Mueller accepted the treasurer's report.

	<u>07/09/2024</u>	<u>07/23/2024</u>
United Community Bank M/M	\$ 93,159.49	\$ 92,869.75
Bank & Trust M/M	\$ 2,760,458.49	\$ 2,784,812.08
Bank & Trust Pension	\$ 35,604.84	\$ 45,803.02
Bank & Trust Equipment Reserve Fund	\$ 769,172.44	\$ 770,858.30
Bank & Trust Real Estate Fund	\$ 622,956.36	\$ 624,321.74
Bank of Springfield CD Investment	\$ 579,425.06	\$ 580,602.76
Bank & Trust Death Benefit Supplement	\$ 20,118.69	\$ 20,162.79
Bank & Trust Foreign Fire Insurance Board	\$ 21,806.03	\$ 21,806.03
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,473.74	\$ 34,473.74
Bank & Trust Donations & Memorial Fund	\$ 1,678.41	\$ 1,519.29
Chatham Fire Department Volunteer Account	\$ 4,110.11	\$ 10,110.11
Bank & Truste Foreign Fire Insurance Board CD	\$ 76,949.04	\$ 77,937.04

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; motion; passed.

Perkins absent Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval of the benefit time pay out for Retired Division Chief William Rose was discussed, Trustee Mueller made a motion to approve the payout of benefit time for Retired Division Chief Rose and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of creation and purchase of custom clay poker chips for public relations events were discussed, Trustee Mueller made a motion to approve the creation of the custom poker chips and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay the final bill for the new ambulance in the amount of \$309,093.00 and pick up 3F26 from the dealer was Mueller made a motion to approve the final payment and pick up of 3F26 and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to promote FF/EMT B Joe Faloon to the rank of Lieutenant effective July 24, 2024, was discussed, Trustee Mueller made a motion to promote Joe Faloon to the rank of Lieutenant effective July 24, 2024, and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase three (3) laptops for members to use for academy / training purposed not to exceed \$400.00 each was discussed; Trustee Mueller made a motion to approve the purchase of up to five (5) laptops not to exceed \$400.00 each and was seconded by Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to pay the dues for MABA Illinois and MABAS 48 in the amount of \$371.00 was discussed, Trustee Bell made a motion to approve the payment of dues for MABAS Illinois and MABAS 48 and was seconded by Trustee Mueller; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self

- Nothing new to report.

- **PENSION BOARD:**
 - ❖ Discussion by Assistant Chief Bolletta
 - The Board needs to appoint a new Chief Officer to the Pension Board.

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by Chief Self
 - Wireless is coming back on Friday to finish the installation of the headsets on the Truck.
 - Awaiting a new invoice, having issues contacting the dealer.
 - Next meeting for the board is in August.

- **CHIEF SELF'S REPORT**
 - Firehouse Issues
 - Concrete approaches
 - Current apparatus
 - Truck 1, Banner was here today to finish service.
 - New apparatus equipment
 - Equipment needed.
 - Hooks
 - ResQJacks
 - Battery operated fan.
 - Tools
 - Saws
 - Nozzles and appliances
 - New Hires
 - Fire Academies
 - Peoria starts 7/29.
 - IFSI starts 9/9.
 - Hiring will look at the 2024-2026 budgets to see if another person per shift is feasible.
 - POC and Volunteer pay – see sheet.
 - Budget
 - The final numbers are in and will be sent to Michelle tomorrow with approval from the Trustees.
 - Will publish soon.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – grants have started to be awarded.
 - NHTSA – update sent to them.
 - Energy Transfer Fund Grant – nothing new to report
 - IPRF – Working on closing out the grant for this year.
 - Radio System Pagers and Radios
 - CFD and Sherman are scheduled to go live on Monday the 29th.
 - Toughbook computers batteries are in.
 - Training
 - Nothing new to report.

- Administration
 - Sams Card
 - Online payment has been set up.
- Ambulance
 - 3F26 DC Bramley, Leyva and I will be leaving tomorrow for the final inspection of 3F26, we will return on Thursday afternoon if all goes well.
 - Radios and MDC will be installed on Monday.
 - Lt. Follis has a plan for stocking and inspection, should be in service in less than 2 weeks.
 - Ambulance line up: 3F26, 3F27, 3F29ILS and 3F28 out of service.
 - 3F27 stretcher mattress needs replaced. Has a large tear.
 - Open House
 - Nothing new to report.
- **DIVISION CHIEF BRAMLEY'S REPORT**
 - Vehicles
 - Working on ESO data base, adding department inventory
 - Working with Kash on ESO to set up personnel files in ESO.
 - Working on transitioning training to Vector platform
 - Sweetcorn Festival went well with good attendance by department personnel.
 - Going to RTF training in Springfield August 5 and 6th
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1817 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	absent	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts