

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES

July 9, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Temp Division Chief Bramley; Temp Lt. Damhoff; FF/EMT P Bone; FF/EMT B Faloon and Office Manager Kashima Stotts

- ❖ Absent were: Trustee Bell

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of June 25, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell absent

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	06/25/2024	07/09/2024
United Community Bank M/M	\$ 78,016.93	\$ 93,159.49
Bank & Trust M/M	\$ 2,852,888.00	\$ 2,760,458.49
Bank & Trust Pension	\$ 39,954.84	\$ 35,604.84
Bank & Trust Equipment Reserve Fund	\$ 769,172.44	\$ 769,172.44
Bank & Trust Real Estate Fund	\$ 622,956.36	\$ 622,956.36
Bank of Springfield CD Investment	\$ 579,425.06	\$ 579,425.06
Bank & Trust Death Benefit Supplement	\$ 20,118.69	\$ 20,118.69
Bank & Trust Foreign Fire Insurance Board	\$ 12,780.67	\$ 21,806.03
Bank & Trust Foreign Fire Insurance Board MM	\$ 34,400.98	\$ 34,473.71
Bank & Trust Donations & Memorial Fund	\$ 1,678.41	\$ 1,678.41
Chatham Fire Department Volunteer Account	\$ 4,110.11	\$ 4,110.11
Bank & Truste Foreign Fire Insurance Board CD	\$ 76,949.04	\$ 76,949.04

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Perkins; motion; passed.

Perkins yes Mueller yes Bell absent

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, Trustee Mueller made a motion to add new vendors and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval to sponsor or submit a team to the IAFFD Foundation Fundraiser golf outing August 16, 2024, in St. Anne was discussed Trustee Muller made a motion to send a team or sponsor a hole if a team can not be established and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval to officially promote Ryan Damhoff to Lieutenant and Ryan Bramley to Division Chief effective July 16, 2024, was discussed, Trustee Mueller made a motion to approve the promotion of Damhoff and Bramley effective July 16, 2024, and was seconded by Trustee Perkins: motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval to add EHRCAD integration for incidents in the amount of \$398.00 was discussed, Trustee Mueller made a motion to approve the purchase of the CAD integration and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval to purchase two mounts and tablets for the Engines in the amount of \$9,354.76 plus the cost of installation was discussed; Trustee Mueller made a motion to approve the purchase of the mounts and tablets with installation and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion / Approval of payout for retired Charles Baker was discussed, Trustee Mueller made a motion to approve the payout for Retired Charles Baker and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- ❖ Discussion regarding Division Chief Rose's final meeting, the members of the board thanked Division Chief Rose for all he had done and congratulated him on his retirement.

- **BOARD OF FIRE COMMISSIONERS:**
 - ❖ Report given by Assistant Chief Self
 - Nothing new to report.

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Have not met since our last meeting.
 - Ryan is the main point of contact for the board.
 - Division Chief Rose has resigned from the board.
 - Nyhart is doing the independent audit, and the audit is on the way to being completed.

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by Chief Self
 - They have the bid for the carabiners its approximately \$597.00.
 - Wild land tools are in, there will be some modifications to compartments and tools.

- **CHIEF SELF'S REPORT**
 - Firehouse Issues
 - Phone for Bramley
 - Concrete approaches
 - New apparatus equipment
 - Roof –
 - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
 - Central roofing is bidding on the project, they have contacted the insurance company for more information.
 - Need to get phone for Lt. Bramley.
 - New Hires
 - Fire Academies – packet with Peoria information in handout.
 - Hiring will look at the 2024-2026 budgets to see if another person per shift is feasible.
 - Budget
 - Getting final numbers in place.
 - Comprehensive plan
 - Accept or revise.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – nothing new to report
 - NHTSA – nothing new to report
 - Energy Transfer Fund Grant – nothing new to report
 - IPRF – Nothing new to report
 - Radio System Pagers and Radios
 - Sometime in 2024.
 - Toughbook computers, two have worn out keyboards and screen issues.
 - Training

- Nothing new to report.
 - Administration
 - Sams Card
 - Online payment has been set up.
 - Ambulance Remount
 - 3F26
 - Nothing new to report
 - Looking into the possibility of storing 3F28 at Medwerks.
 - Open House
 - Meetings in progress, October 5, 2024, at 1000-1400 hours
 - Fan project is complete.
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - Truck one is at Lockwood Truck in Girard for bake lines and exhaust repair.
 - 3F27 will go to Checkpoint for A/C check.
 - Fire Extinguishers are all filled and in service.
 - Software.
 - TDC Bramley is looking into the cost of added inspection to ESO, also adding the CAD would be good for the system.
 - **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1820 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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 - Returned to open session at 1856 hours.
 - **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1856 hours was made by Trustee Mueller and was seconded Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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Minutes by Office Manager Kashima Stotts