

**CHATHAM FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEE MINUTES**

June 11, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Temp Division Chief Bramley; FF/EMT P Bone, Vrchota, Suhling; FF/EMT B Faloon and Office Manager Kashima Stotts

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of May 28, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of May 28, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PRESENTATION OF INSURANCE COMPANY'S**

- ❖ Presentation by Compass Insurance Partners for the 2024 to 2025 fiscal year insurance rates. Trustee Mueller made a motion to approve the new 2024-2025 insurance rates presented and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>05/28/2024</u>	<u>06/11/2024</u>
United Community Bank M/M	\$ 46,229.74	\$ 53,700.11
Bank & Trust M/M	\$ 2,255,859.26	\$ 2,179,330.67
Bank & Trust Pension	\$ 31,414.32	\$ 35,889.41
Bank & Trust Equipment Reserve Fund	\$ 767,362.99	\$ 767,542.99
Bank & Trust Real Estate Fund	\$ 621,636.45	\$ 621,636.45
Bank of Springfield CD Investment	\$ 576,384.69	\$ 579,425.06
Bank & Trust Death Benefit Supplement	\$ 20,076.06	\$ 20,076.06
Bank & Trust Foreign Fire Insurance Board	\$ 13,856.69	\$ 12,780.67
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,309.02	\$ 43,400.98
Bank & Trust Donations & Memorial Fund	\$ 1,786.85	\$ 1,786.85
Chatham Fire Department Volunteer Account	\$ 4,233.69	\$ 4,233.69
Bank & Trust Foreign Fire Insurance Board CD	\$ 76,949.04	\$ 76,949.04

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Perkins; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ By Trustee Mueller, thank you Todd for cooking this meeting, the steaks were good.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval to reimburse Assistant Chief Joe Bolletta for educational expenses per his contract in the amount of \$2,525.21 was discussed, Trustee Mueller made a motion to approve the reimbursement of educational expenses and was seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- ❖ Discussion / Approval to send three probationary firefighters to Peoria Fire Academy in the amount of \$17,000.00 plus per diem and salary were discussed, Trustee Mueller made a motion to approve sending three members to Peoria Academy and was seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- ❖ Discussion / Approval to send one member to IFSI Fire Academy in the amount of \$12,200.00 plus per diem and salary were discussed, Trustee Mueller made a motion to approve sending one member to the IFSI academy and was seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- ❖ Discussion / Approval to purchase one flame fighter HT50 hose tester not to exceed the amount of \$2,900.00 was discussed, Trustee Perkins made a motion to approve the purchase of the hose tester and was seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- ❖ Discussion / Approval to offer a position of employment to Ryan Maul and Anthony Mckee as Probationary Firefighters EMT B effective June 17, 2024, was discussed, Trustee Perkins made a motion to approve offering of employment to Maul and Mckee

with an effective date of June 17, 2024, and was seconded by Trustee Mueller; motion passed.

Perkins            yes                            Mueller            yes                            Bell            yes

- ❖ Discussion / Approval to schedule the fall Recognition Award Ceremony, September 5, 2024, was discussed, Trustee Perkins made a motion to approve the ceremony date of September 5, 2024, at 1800 hours and was seconded by Trustee Mueller; motion passed.

Perkins            yes                            Mueller            yes                            Bell            yes

- ❖ Discussion / Approval to modify the Chief Officer and Administration contract to co-inside with the Locals contract dates was discussed during closed session.

- ❖ Discussion / Approval to bring on Probationary FF's Brachear, Mueller, Rogers and FF/EMT's Bingamon, Stanfield, and Stotts on a Volunteers effective June 6, 2024 was discussed, Trustee Perkins made a motion to approve bringing on Brachear, Mueller, Rogers, Bingamon, Stanfield and Stotts and was seconded by Trustee Bell; motion passed.

Perkins            yes                            Mueller            yes                            Bell            yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
  - Presented Commissioner Hill with his acceptance letter for another three-year term.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
  - Vrchota attended his first meeting.
  - Approved independent audit with Nyhart.
  - Accepted Gerberding's payment.
  - Rose submitted a letter of retirement from the pension board effective June 30, 2024.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
  - Discussion on purchase of carabiners for membership webbing
  - Discussed with Mr. Mueller regarding transferring of \$9,000.00 from the money FFIB market account to the general FFIB account.
  - We have purchased \$1,100.00 in tools for the brush trucks.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
  - Roof –
    - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
    - Phone for Bramley
- New apparatus equipment
  - Rig an ambulance arrive next fiscal year.
  - We will need to replace some apparatus PCs soon.

- Our monitors will need to be replaced in the next 4-6 years.
- Hiring
  - Sending four to fire academies in July and September
  - Will look at the 2024-2026 budgets to see if another person a shift is feasible.
- **ASSISTANT CHIEF BOLLETTA’S REPORT**
  - Grants
    - AFG – nothing new to report
    - NHTSA – submitted.
  - Radio System Pagers and Radios
    - Testing on-going
    - Pagers are slowly moving forward.
    - In-house paging will need to be updated.
  - Training
    - Nothing new to report.
  - Surplus
    - Nothing to report.
  - Rescue Task Force
    - Nothing new to report.
  - Ambulance Remount
    - Wed June 19, 2024, road trip to Braun for mid-build.
  - Dumpster
    - Stayed with Waste Management rates are now \$110.00 for two pickups per week.
- **DIVISION CHIEF ROSE’S REPORT**
  - Vehicles
    - 3F29 is back at Schults Automotive for brake work and lighting program issue.
    - Truck one, is at Banner Fire for the aerial service and a list of other issues needing addressed.
    - Engine two is at Lockwood Truck in Girard for A/C repair.
    - Currently training to get HR training caught up and entering assets and maintenance as time allows.
      - The billing company has sent our first files for runs from March. All personnel signed up for dashboard with the new billing provider. information.
- **CLOSED SESSION**
  - ❖ Motion to go into Closed Session at 1832 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.
 

Perkins	yes	Mueller	yes	Bell	yes
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    - Returned to open session at 1922 hours.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1923 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts