

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 May 28, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1732 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Bramley; FF/EMT P Damhoff, Bose; FF/EMT B Faloon and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of May 14, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	05/14/2024	05/28/2024
United Community Bank M/M	\$ 110,266.98	\$ 46,229.74
Bank & Trust M/M	\$ 1,779,707.33	\$ 2,255,859.26
Bank & Trust Pension	\$ 22,464.14	\$ 31,414.32
Bank & Trust Equipment Reserve Fund	\$ 767,362.99	\$ 767,362.99
Bank & Trust Real Estate Fund	\$ 621,636.45	\$ 621,636.45
Bank of Springfield CD Investment	\$ 576,384.69	\$ 576,384.69
Bank & Trust Death Benefit Supplement	\$ 20,076.06	\$ 20,076.06
Bank & Trust Foreign Fire Insurance Board	\$ 13,856.69	\$ 13,856.69
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,309.02	\$ 43,309.02
Bank & Trust Donations & Memorial Fund	\$ 1,910.03	\$ 1,786.85
Chatham Fire Department Volunteer Account	\$ 4,520.32	\$ 4,233.69
Bank & Truste Foreign Fire Insurance Board CD	\$ 76,949.04	\$ 76,949.04

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ By FF?EMT P Damhoff on behalf of Local 4490 they think the negotiations went great this year and appreciated the support with equipment purchases.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, XShear was added to the vendors list, Trustee Mueller made a motion to approve the addition and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of cost sharing with the FFIB to purchase wireless headset kits from Wireless USA and split the cost with the FFIB not to exceed \$10,000.00 was discussed, Trustee Mueller made a motion to approve splitting the cost not to exceed \$10,000.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to reimburse Litchfield Fire Department for the paramedic course taken by FF/EMT Bierworth in the amount of \$4,678.82 was discussed, Trustee Mueller made a motion to approve the reimbursement to Litchfield Fire Department and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / of the revision to SOG 607 were discussed, Trustee Mueller made a motion to approve the revisions and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to reorganize the board following the re-appointment of Trustee George Perkins was discussed Trustee Mueller nominated Trustee Perkins to remain as president, Trustee Perkins nomination Trustee Bell to remain a secretary and Trustee Mueller to remain as Treasurer and was seconded by Trustee Bell and Mueller motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Review and approval of the Tentative Budget for FY 24-25 was discussed, Trustee Mueller made a motion to approve the Tentative Budget and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to enter into a contractual agreement with Local 4490 from June 1, 2024, through May 31, 2027, was discussed; Trustee Mueller made a motion to approve the contractual agreement with Local 4490 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to renal gear for new hires Maul and McKee in an amount not to exceed \$3,000.00 was discussed, Trustee Mueller made a motion to approve the rental of gear and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of Engine 1 alternator repair was discussed, Trustee Mueller made a motion to approve the repair for Engine 1 and was seconded by Trustee Bell; Motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Assistant Chief Self
 - Meet Commissioner Hill was re-appointed.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Meet again in June.
 - Received a notice that Retired FF/EMTP Gerberding has paid into his pension to fulfill the 20 yrs. of service.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Tatge
 - Appreciate the split on the headsets.
 - We purchased a hose washer, and we are awaiting its arrival.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
 - Phone for Bramley
 - Hose tester.
- New apparatus equipment
 - Rig an ambulance arrive next fiscal year.
 - We will need to replace some apparatus PCs soon.
 - Our monitors will need to be replaced in the next 4-6 years.
- Hiring
 - Adding two new members in June
 - This will bring us to full staffing.
 - Plan to send four to fire academies in July and September.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – nothing new to report

- NHTSA – submitted.
- Radio System Pagers and Radios
 - Testing on-going
 - Pagers are slowly moving forward.
 - In-house paging will need to be updated.
- Training
 - Nothing new to report.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - Nothing new to report.
- Ambulance Remount
 - Remount contract signed. Possibly going in April 2025.
- Dumpster
 - Waste Management routinely charges for overages.
 - Researched a larger bin and other waste haulers.
 - Safety issue in the maintenance room with shelving. Current shelving is unstable and pulling away from the wall.
 - Bins for each member’s spot in the turnout gear room.
 - Ceiling fans will be scheduled to be installed.
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - 3F29 is back at Schults Automotive for brake work and lighting program issue.
 - Truck one, no change in the leak currently.
 - Legacy Fire repaired the transmission /PTO.
 - Engine three, replaced the power supply for TIC camera.
 - Engine one has been repaired, has a new alternator.
 - Currently training to get HR training caught up and entering assets and maintenance as time allows.
 - The billing company has sent our first files for runs from March. All personnel signed up for dashboard with the new billing provider. information.
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1813 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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 - Returned to open session at 1826 hours.
 - No action taken from closed session.
- **ADJOURNMENT**

❖ Motion to adjourn meeting at 1827 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts