

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 April 23, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Bramley; FF/EMT B Faloon and Office Manager Kashima Stotts
 - ❖ Absent: Trustee Mueller

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of April 9, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer’s report.

	<u>04/09/2024</u>	<u>04/23/2024</u>
United Community Bank M/M	\$ 52,765.46	\$ 52,183.18
Bank & Trust M/M	\$ 1,994,772.43	\$ 1,833,116.34
Bank & Trust Pension	\$ 13,495.91	\$ 13,495.91
Bank & Trust Equipment Reserve Fund	\$ 654,407.48	\$ 765,894.15
Bank & Trust Real Estate Fund	\$ 614,061.09	\$ 620,446.55
Bank of Springfield CD Investment	\$ 570,717.94	\$ 573,638.55
Bank & Trust Death Benefit Supplement	\$ 19,992.44	\$ 19,992.44
Bank & Trust Foreign Fire Insurance Board	\$ 13,849.41	\$ 13,849.41
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,214.30	\$ 43,214.30
Bank & Trust Donations & Memorial Fund	\$ 1,829.49	\$ 1,779.10
Chatham Fire Department Volunteer Account	\$ 4,610.92	\$ 4,541.72
Bank & Trust Foreign Fire Insurance Board CD	\$ 75,973.56	\$ 76,949.04

- ❖ Motion was made to pay the bill by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, Trustee Perkins made a motion to approve the vendors list and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval for ambulance remount not to exceed \$255,77.00 was discussed and tabled.

- ❖ Discussion / Approval to submit a letter to the Board of Fire Commissioners requesting two names form the Final Eligibility Roster was discussed, Trustee Perkins made a motion to provide a letter to the Board of Fire Commissioners and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval for Probationary FF/EMT I Hannah Bingamon to attend a paramedic course wit the cost of the course being funded by the district was discussed, Trustee Bell made a motion to approve the cost of the course for Bingamon and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to brin on Matt Milner as a volunteer with the fire department effective April 24, 2024, was discussed, Trustee Bell made a motion to approve bringing Matt Milner on as a volunteer and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to authorize the renewal of the fire department license plates for Assistant Chief Joe Bolletta was discussed, Trustee Perkins made a motion to authorize renewal of plates for Bolletta and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Providing two names to the board

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Firefighter EMT P Gerberding’s payment letter finally arrived.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Damhoff
 - Headset discussion gathering information.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
- Shelf for radios and chargers
- Awards programs
 - Will update SOG.
- New apparatus equipment.
 - Rig and ambulance arrive next fiscal year.
 - Look forward to purchasing some equipment in this fiscal year.
 - FFIB is considering purchasing wireless headsets for E3, T1 and portable set for C1.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - AFG – nothing new to report
 - NHTSA – working on application.
- Radio System Pagers and Radios
 - System testing paused.
- Training
 - Nothing new to report.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - Nothing new to report.
- Ambulance Remount
 - The Apparatus working group will be meeting on Thursday to review and discuss the specs.
- Other
 - Safety issue in the maintenance room with shelving. Current shelving is unstable and pulling away from the wall.

- **DIVISION CHIEF ROSE'S REPORT**

- Vehicles
 - 3F29 Bumper parts, corner replaced still installing other parts.
 - The tank and frame issue turned over to the attorney.
 - Truck one no change in the leak currently.
 - Engine two was back in service on Wednesday, all repairs have been made.
 - Engine three had a gauge installed.
 - Currently training to get HR training caught up and entering assets and maintenance as time allows.
 - The billing company has sent our first files for runs from March. All personnel signed up for dashboard with the new billing provider. information.

❖ **CLOSED SESSION**

❖ No closed session during meeting.

❖ Trustees discussed the shelving in the maintenance room and due to a safety concern Trustee Perkins made a motion to replace the shelving units not to exceed \$500.00 and was seconded by Trustee Bell; motion passed.

• **ADJOURNMENT**

❖ Motion to adjourn meeting at 1801 hours was made by Trustee Bell and was seconded Trustee Perkins; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
---------	-----	---------	--------	------	-----

Minutes by Office Manager Kashima Stotts