

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 April 09, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell, Trustee Mueller; Chief Self; Assistant Chief Bolletta; and Division Chief Rose
 - ❖ Absent: Office Manager Kashima Stotts

- **Discussion with the Decennial Committee.**

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of March 26, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session Open session minutes of March 12 & 26, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer’s report.

	<u>03/26/2024</u>	<u>04/09/2024</u>
United Community Bank M/M	\$ 47,283.00	\$ 552,765.46
Bank & Trust M/M	\$ 2,026,171.99	\$ 1,994,772.43
Bank & Trust Pension	\$ 8,743.30	\$ 13,495.91
Bank & Trust Equipment Reserve Fund	\$ 654,407.48	\$ 654,407.48
Bank & Trust Real Estate Fund	\$ 612,471.09	\$ 614,061.09
Bank of Springfield CD Investment	\$ 570,717.94	\$ 570,717.94
Bank & Trust Death Benefit Supplement	\$ 19,992.44	\$ 19,992.44
Bank & Trust Foreign Fire Insurance Board	\$ 26,643.47	\$ 13,849.41
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,128.63	\$ 43,214.30
Bank & Trust Donations & Memorial Fund	\$ 2,009.98	\$ 1,829.49
Chatham Fire Department Volunteer Account	\$ 4,610.92	\$ 4,610.92
Bank & Truste Foreign Fire Insurance Board CD	\$ 75,973.56	\$ 75,973.56

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Given by Lt. Bramley regarding the ESO conference. Thanked the district for allowing him to attend and we should go yearly for continuing education if the budget allows.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval to transfer \$110,000.00 of the budgeted funds from the General Fund to the Equipment Reserve fund was discussed, Trustee Mueller made a motion to transfer the budgeted funds and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to transfer \$5,000.00 of the budgeted funds from the General Fund to the Real Estate Reserve Fund was discussed, Trustee Mueller made a motion to approve the transfer of budgeted funds and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to payout unused benefit time to retired Firefighter EMT P James Gerberding was discussed, Trustee Mueller made a motion to approve the payout of Gerberding's benefit time and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase two New York Hooks for Truck 1 was discussed, Trustee Mueller made a motion to approve the purchase of the New York hooks and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for Chief Self to attend the IFCA Annual Symposium May 21-24, 2024, in East Peoria was discussed, Trustee Mueller made a motion to approve Chief Self to attend the symposium and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase Li Ploy Batter(s) for the Motorola APX radios and compatible devices in the amount of \$110.00 each was discussed; Trustee Mueller made a motion to purchase twelve batteries and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for Assistant Chief Bolletta to attend the IFCA Annual Symposium on Wednesday, May 22, 2024, in East Peoria with a cost not to exceed \$110.00 was discussed, Trustee Mueller made a motion to approve Assistant Chief Bolletta's to attend the symposium and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for ambulance remount not to exceed \$255,77.00 was discussed and tabled.

- ❖ Discussion / Approval of the Standard Operating Guideline 604 to include the changes for the DHS Civil Rights Tool was discussed, Trustee Mueller made a motion to approve the Standard Operating Guideline and was seconded by Bell motion; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of lodging for April 17, 2024, Chief Self and Assistant Chief Bolletta not to exceed \$300.00 for FDIC was discussed, Trustee Mueller made a motion to approve the lodging and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - We met, Vrchota takes his seat and will start his training.
 - Still waiting for information for Gerberding's pension payback

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Damhoff
 - Fan is in service, Power washer in in service. Waiting on plumbing.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
- Farm ground
 - Lease signed and rent is paid.
- Awards programs
 - Will update SOG.
- New apparatus equipment.
 - Rig and ambulance arrive next fiscal year.
 - Look forward to purchasing some equipment in this fiscal year.
 - FFIB is considering purchasing wireless headsets for E3, T1 and portable set for C1.

- **ASSISTANT CHIEF BOLLETTA’S REPORT**

- Grants
 - OSFM – nothing new to report
 - AFG – submitted.
 - NHTSA – working on application.
- Radio System Pagers and Radios
 - System testing paused.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - Nothing new to report.
- Ambulance Remount
 - Remount information provided in meeting packet.

- **DIVISION CHIEF ROSE’S REPORT**

- Vehicles
 - 3F29 Bumper parts, corner replaced still installing other parts.
 - The tank and frame issue turned over to the attorney.
 - Truck one no change in the leak currently.
 - Currently training to get HR training caught up and entering assets and maintenance as time allows.
 - The billing company that we use has been acquired by another company and they are changing some of the ways they receive information.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1839 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1933 hours.
- No action taken from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1934 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts