

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 March 26, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1731 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell, Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMTBB Faloon, and Office Manager Kashima Stotts
 - ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of March 12, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer’s report.

	03/12/2024	03/26/2024
United Community Bank M/M	\$ 47,948.86	\$ 47,283.00
Bank & Trust M/M	\$ 2,118,601.60	\$ 2,026,171.99
Bank & Trust Pension	\$ 64,386.30	\$ 8,743.30
Bank & Trust Equipment Reserve Fund	\$ 653,110.21	\$ 654,407.48
Bank & Trust Real Estate Fund	\$ 611,256.95	\$ 612,471.09
Bank of Springfield CD Investment	\$ 570,717.94	\$ 570,717.94
Bank & Trust Death Benefit Supplement	\$ 19,952.81	\$ 19,992.44
Bank & Trust Foreign Fire Insurance Board	\$ 26,643.47	\$ 26,643.47
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,128.63	\$ 43,128.63
Bank & Trust Donations & Memorial Fund	\$ 2,193.17	\$ 2,009.98
Chatham Fire Department Volunteer Account	\$ 4,610.92	\$ 4,610.92
Bank & Trust Foreign Fire Insurance Board CD	\$ 75,973.56	\$ 75,973.56

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion currently waiting on a bid.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, no new vendors at this time.

- ❖ Discussion / Approval to purchase from eBolt a Milwaukee 28V battery in the amount of \$157.67 and a 28V charger in the amount of \$64.00 was discussed, Trustee Bell made a motion to approve the purchase of the battery and charger and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion /Approval to renew the Vector Solution renewal in the amount of \$5,121.35 was discussed, Trustee Mueller made a motion to renew with Vector Solution and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for Watts Electric to install 220v 30amp circuit for the electric power washer in the wash bay in the amount of \$970.00 was discussed, Trustee Mueller made a motion to approve the installation of electric for power washer and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for Flentje's Plumbing to install a new 50-gallon hot water heater and water lines for the new power washer in the amount of \$2,860.00 was discussed, Trustee Perkins made a motion to approve the install of the ho water heater and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - We will meet next Wednesday.
 - We transferred money from the fund to the attorney.
 - Waiting for information on the payout for Gerberding's 20 years of service.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Damhoff
 - Battery operated fan is now on Engine 3

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –

- Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
 - DHS Civil Rights Tool
 - New requirements for grant recipients.
 - Farm ground
 - Lease due.
 - Awards programs
 - Committee met to review award nominations.
- **ASSISTANT CHIEF BOLLETTA’S REPORT**
 - Grants
 - OSFM – nothing new to report
 - AFG – submitted.
 - NHTSA – working on application.
 - Radio System Pagers and Radios
 - System testing paused.
 - Surplus
 - Nothing to report.
 - Rescue Task Force
 - Nothing new to report.
 - Bay Ceiling Fans
 - completed.
 - Ambulance Remount
 - Remount information provided in meeting packet.
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - 3F29 Bumper parts, corner replaced still installing other parts.
 - Banner is working on the UPF tank issue that is a seam that has split.
 - Waiting for the weather to get better and we will have the seals replaced.
 - Engine two and three we have started the process for the frame corrosion.
 - Engine two is back to Banner on Wednesday to check engine light issues.
 - Software
 - Currently trying to get HR training caught up and entering asset and maintenance as time allows.
 - The billing company that we use has been acquired by another company and they are changing some of the ways they receive information.
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1807 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1916 hours.
- No action taken from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1917 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts