

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 February 27, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1734 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lieutenant Bramley, Follis; FF/EMTP Baker, Bone, Vrchota, Suhling, Tatge Bose, FF/EMTB Faloon, Civilian Terry Rogers and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of February 13, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of February 13, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	<u>02/13/2024</u>	<u>02/27/2024</u>
United Community Bank M/M	\$ 44,949.60	\$ 41,929.65
Bank & Trust M/M	\$ 2,266,311.33	\$ 2,193,663.50
Bank & Trust Pension	\$ 60,033.87	\$ 64,386.30
Bank & Trust Equipment Reserve Fund	\$ 651,860.07	\$ 653,110.21
Bank & Trust Real Estate Fund	\$ 610,086.92	\$ 611,256.95
Bank of Springfield CD Investment	\$ 568,332.61	\$ 568,332.061
Bank & Trust Death Benefit Supplement	\$ 19,914.61	\$ 19,952.81
Bank & Trust Foreign Fire Insurance Board	\$ 28,258.29	\$ 26,580.29
Bank & Trust Foreign Fire Insurance Board MM	\$ 43,043.13	\$ 40,043.13
Bank & Trust Donations & Memorial Fund	\$ 2,303.46	\$ 2,193.17
Chatham Fire Department Volunteer Account	\$ 4,731.65	\$ 4,610.92
Bank & Trust Foreign Fire Insurance Board CD	\$ 75,973.56	\$ 75,973.56

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion.

- ❖ Discussion / Approval of maintenance agreement with Stryker for monitors, Lucas device and power cots was discussed, Trustee Mueller made a motion to approve the agreement with Stryker and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase a new ADA compliant Safety Smoke House with Lt. Jacobs was discussed, Jacobs not present will table.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, Trustee Mueller made a motion to accept the Vendor List as read and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval for FF/EMTP Jeffery Bone to attend the March 11-15 Fire Investigation and Arson Course in the amount of \$695.00 plus time off was discussed, Trustee Mueller made a motion to approve the attendance of the course and paid time off for FF Bone and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to submit an offer of employment to two candidates from the new hire roster, Pacer Neisler and Christopher Bierworth with a start date of March 11, 2024, was discussed; Trustee Mueller made a motion to approve the hiring and start date for Pacer Neisler and Christopher Bierworth and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of hiring a civilian employee was discussed, Trustee Mueller made a motion to hire Terry Rogers as a civilian employee and was seconded by Trustee Bell with a start date of March 11, 2024; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self

- Nothing to report.

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Will hold a special meeting on Thursday.

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by FF/EMTP Damhoff
 - Discussed future purchased, pressure washer etc.

- **CHIEF SELF'S REPORT**
 - Firehouse Issues
 - Roof –
 - Our roof is a hard bid since it is part of the structure, most companies will not do the standing seam roof.
 - Recruit Process
 - Peoria Fire 12 weeks begins August 26th and ends November 15th.
 - IFSI 9 weeks
 - Bunkroom Bathroom., timeline and layout
 - DHS Civil Rights Tool
 - New grant requirements.
 - Will be ready for the next meeting.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - OSFM – nothing new to report
 - AFG – nothing new to report
 - Radio System Pagers and Radios
 - Radio installations started today.
 - Did receive some of the radio accessories.
 - Surplus
 - Nothing to report.
 - Rescue Task Force
 - Nothing new to report.
 - Bay Ceiling Fans
 - Are in and will be installed soon.
 - Ambulance Remount
 - Nothing new to report.

- **DIVISION CHIEF ROSE'S REPORT**
 - Vehicles
 - 3F29 Bumper parts have been received, they will be installed this week.
 - Engine two has had transmission repairs done at the Allison Repair Shop.
 - Truck One repair for waterway break was done at Fehring Iron Works last week.
 - Engine Two and Three we have started the process in trying to get the frames covered due to corrosion.
 - Engine One bleeder valve on the 5-inch discharge was replaced.

- Utility One went to Canam Graphics for lettering and stripes.
- Software – currently trying to get HR training caught up and entering assets and maintenance as time allows.
- The billing company we use was bought out by another company. They are changing some of the ways that we receive information.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1824 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1959 hours.
- No action taken from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 2000 hours was made by Trustee Bell and was seconded Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts