

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 February 13, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1734 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lieutenant Bramley, FF/EMTP Bose, Enstrom Damhoff, Rogers; FF/EMTB Faloon and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of January 23 & 25 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of January 23, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	01/23/2024	02/13/2024
United Community Bank M/M	\$ 102,548.76	\$ 44,949.60
Bank & Trust M/M	\$ 2,311,45.31	\$ 2,266,311.33
Bank & Trust Pension	\$ 51,381.58	\$ 60,033.87
Bank & Trust Equipment Reserve Fund	\$ 650,514.49	\$ 651,860.07
Bank & Trust Real Estate Fund	\$ 610,086.92	\$ 610,086.92
Bank of Springfield CD Investment	\$ 562,193.35	\$ 568,332.61
Bank & Trust Death Benefit Supplement	\$ 19,914.61	\$ 19,914.62
Bank & Trust Foreign Fire Insurance Board	\$ 28,195.72	\$ 28,258.29
Bank & Trust Foreign Fire Insurance Board MM	\$ 42,947.82	\$ 43,043.13
Bank & Trust Donations & Memorial Fund	\$ 2,046.21	\$ 2,303.46
Chatham Fire Department Volunteer Account	\$ 5,006.65	\$ 7,731.65
Bank & Truste Foreign Fire Insurance Board CD	\$ 75,000.00	\$ 75,973.56

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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❖ Discussion / Approval to confirm the date for the April 2024 department Recognition and Award Ceremony was discussed and confirmed by Trustees to be held on April 11 at 1800 hours.

• **BOARD OF FIRE COMMISSIONERS:**

❖ Report given by Chief Self

- Nothing to report.

• **PENSION BOARD:**

❖ Discussion by Division Chief Rose

- Meet tomorrow our last meeting was postponed.

• **FOREIGN FIRE INSURANCE BOARD:**

❖ Discussion given by FF/EMTP Damhoff

- Elections are being held, new member Kerr.
- Meeting today with nothing new to report.

• **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - Seeking more information
- Recruit Process
 - Letters to seek two names from the list on agenda.
 - Researching alternatives for firefighter academy options
- IAFFPD Winter Conference O'Fallon
- Bunkroom Bathroom., timeline and layout
- Apparatus
 - 3F29 damaged for January 22, 2024, ice event.
- Efficiency Committee January 25, 2024, 1800 hours.

• **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - OSFM – nothing new to report
 - AFG – process is starting.
- Radio System Pagers and Radios
 - Meeting tomorrow at 0900.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - The rest of the equipment should be arriving shortly.
- Bay Ceiling Fans
 - Are in and will be installed soon.
- Training
 - Nothing new to report
- Ambulance Remount
 - Gathering information.

- **DIVISION CHIEF ROSE’S REPORT**

- Vehicles

- 3F-28 is still having the same issue with the loose condition, even with having it at Legacy Fire for a month.
- Truck One is waiting for the weather to get better and we will have the seals replaced.
- Need tires on 3F-29.
- Engine two and three, we have started the process to try and get the frame covered because of corrosion on each of the units.
- Utility one body repair is done, and we will take it to Canam Graphics after the paint has cured for a couple of weeks.
- 2F29 was damaged on Monday but it is only cosmetic, it is still operational.
- Software – currently trying to get HR training caught up and entering assets and maintenance as time allows.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1819 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1921 hours.
- No action taken from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1922 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts