CHATHAM FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MINUTES

February 13, 2024

• CALL TO ORDER

❖ Meeting was called to order at 1734 hours.

ROLL CALL

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lieutenant Bramley, FF/EMTP Bose, Enstrom Damhoff, Rogers; FF/EMTB Faloon and Office Manager Kashima Stotts
- **❖** Absent:

• APPROVAL OF PREVIOUS MINUTES

Open session minutes of January 23 & 25 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Closed session minutes of January 23, 2024, minutes were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

• TREASURERS REPORT

❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	_	01/23/2024	02/13/2024
United Community Bank M/M	\$	102,548.76	\$ 44,949.60
Bank & Trust M/M	\$	2,311,45.31	\$ 2,266,311.33
Bank & Trust Pension	\$	51,381.58	\$ 60,033.87
Bank & Trust Equipment Reserve Fund	\$	650,514.49	\$ 651,860.07
Bank & Trust Real Estate Fund	\$	610,086.92	\$ 610,086.92
Bank of Springfield CD Investment	\$	562,193.35	\$ 568,332.61
Bank & Trust Death Benefit Supplement	\$	19,914.61	\$ 19,914.62
Bank & Trust Foreign Fire Insurance Board	\$	28,195.72	\$ 28,258.29
Bank & Trust Foreign Fire Insurance Board MM	\$	42,947.82	\$ 43,043.13
Bank & Trust Donations & Memorial Fund	\$	2,046.21	\$ 2,303.46
Chatham Fire Department Volunteer Account	\$	5,006.65	\$ 7,731.65
Bank & Truste Foreign Fire Insurance Board CD	\$	75,000.00	\$ 75,973.56

Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	ves	Mueller	ves	Bell	ves
I CIKIIIS	ycs	Witcher	ycs	DCII	ycs

• PUBLIC COMMENTS AND CONCERNS:

yes

❖ Public comment by FF/EMTP Bose, he presented to the board the new Local 4490 Board members who will be working with the district during negotiations.

• OLD BUSINESS:

*	Discussion / Acceptance of the bids received to repair the roof due to hail damage was
	discussed and table for further discussion.

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	discussed and table for further discussion.						
*	Discussion / Approval for FF/EMTP James Gerberding to attend the ESO training in Austin Texas, April of 2024 was discussed and would like to remove from agenda at this time.						
*	Discussion / Approval to add cyber-security, DarkWeb, one domain, 1 year with LRS in the amount of \$500.00 was discussed and would like to remove it from the agenda at this time.						
		st was discuss	ed, Trustee Muelle Trustee Bell; moti		otion to accept the	e Vendor List	
	Perkins	yes	Mueller	yes	Bell	yes	
*	Discussion / Approval of maintenance agreement with Stryker for monitors/ Lucas devices / Power cots and action re same was discussed and tabled.						
*	Discussion of the brackets for Engine modification from AEC Fire and Safety in the amount of \$893.00 was discussed, Trustee Mueller made a motion to approve the modification in the amount of \$893.00 and was seconded by Trustee Bell; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	
*	• Discussion / /Approval for Kari and Kashima to attend the Annual Conference with the Illinois Fire Service Administrative Professionals, Galena, Illinois in the amount of\$500.00 each was discussed, Trustee Mueller made a motion to approve the attendance of the conference for Kari and Kashima and was seconded by Trustee Perkins; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	
*	Discussion / Approval to renew the antivirus subscription with LRS in the amount of \$600.00 was discussed, Trustee Bell made a motion to approve the renewal of the antivirus subscription and was seconded by Trustee Mueller; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	

yes

yes

❖ Discussion / Approval to confirm the date for the April 2024 department Recognition and Award Ceremony was discussed and confirmed by Trustees to be held on April 11 at 1800 hours.

• BOARD OF FIRE COMMISSIONERS:

- ❖ Report given by Chief Self
 - Nothing to report.

• PENSION BOARD:

- Discussion by Division Chief Rose
 - Meet tomorrow our last meeting was postponed.

• FOREIGN FIRE INSURANCE BOARD:

- Discussion given by FF/EMTP Damhoff
 - Elections are being held, new member Kerr.
 - Meeting today with nothing new to report.

• CHIEF SELF'S REPORT

- Firehouse Issues
 - Roof
 - Seeking more information
- Recruit Process
 - Letters to seek two names from the list on agenda.
 - Researching alternatives for firefighter academy options
- IAFPD Winter Conference O'Fallon
- Bunkroom Bathroom., timeline and layout
- Apparatus
 - 3F29 damaged for January 22, 2024, ice event.
- Efficiency Committee January 25, 2024, 1800 hours.

ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
 - OSFM nothing new to report
 - AFG process is starting.
- Radio System Pagers and Radios
 - Meeting tomorrow at 0900.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - The rest of the equipment should be arriving shortly.
- Bay Ceiling Fans
 - Are in and will be installed soon.
- Training
 - Nothing new to report
- Ambulance Remount
 - Gathering information.

• DIVISION CHIEF ROSE'S REPORT

- Vehicles
 - 3F-28 is still having the same issue with the loose condition, even with having it at Legacy Fire for a month.
 - Truck One is waiting for the weather to get better and we will have the seals replaced.
 - Need tires or 3F-29.
 - Engine two and three, we have started the process to try and get the frame covered because of corrosion on each of the units.
 - Utility one body repair is done, and we will take it to Canam Graphics after the paint has cured for a couple of weeks.
 - 2F29 was damaged on Monday but it is only cosmetic, it is still operational.
 - Software currently trying to get HR training caught up and entering assets and maintenance as time allows.

• CLOSED SESSION

Motion to go into Closed Session at 1819 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1921 hours.
- No action taken from closed session.

• ADJOURNMENT

❖ Motion to adjourn meeting at 1922 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts