CHATHAM FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MINUTES

January 23, 2024

• CALL TO ORDER

❖ Meeting was called to order at 1730 hours.

ROLL CALL

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lieutenant Jacobs, FF/EMTP Bose; FF/EMTB Faloon and Office Manager Kashima Stotts
- **❖** Absent:

• APPROVAL OF PREVIOUS MINUTES

❖ Open session minutes of January 09, 2023, and closed session minutes from November 14., 2023, were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes

TREASURERS REPORT

Trustee Perkins and Trustee Bell accepted the treasurer's report.

	01/09/2024	01/23/2024
United Community Bank M/M	\$ 131,741.21	\$ 102,548.76
Bank & Trust M/M	\$ 2,395,966.27	\$ 2,311,450.31
Bank & Trust Pension	\$ 47,039.48	\$ 47,039.48
Bank & Trust Equipment Reserve Fund	\$ 650,514.49	\$ 650,514.49
Bank & Trust Real Estate Fund	\$ 608,827.56	\$ 610,086.92
Bank of Springfield CD Investment	\$ 561,256.91	\$ 562,193.35
Bank & Trust Death Benefit Supplement	\$ 19,873.51	\$ 19,914.62
Bank & Trust Foreign Fire Insurance Board	\$ 28,195.72	\$ 28,195.72
Bank & Trust Foreign Fire Insurance Board MM	\$ 42,947.82	\$ 42,947.82
Bank & Trust Donations & Memorial Fund	\$ 2,117.10	\$ 2,046.21
Chatham Fire Department Volunteer Account	\$ 7,766.16	\$ 5,006.65
Bank & Truste Foreign Fire Insurance Board CD	\$ 0.00	\$ 75,000.00

- ❖ Discussion regarding the monies from the Foreign Fire Insurance Board that was transferred into a \$75,000.00 CD. These funds are not listed in the treasurer's report. We are awaiting documentation from Bank & Trust Company
- Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes

• PUBLIC COMMENTS AND CONCERNS:

❖ Public comment by FF/EMTP Bose, he presented to the board the new Local 4490 Board members who will be working with the district during negotiations.

• OLD BUSINESS:

Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion.

• NEW BUSINESS:

*	The Vendor List was discussed, Trustee Mueller made a motion to accept the Vendor List
	as read and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF/EMTP James Gerberding to attend the ESO training in Austin Texas, April of 2024 was discussed and table.
- Discussion / Approval for Chief Self to attend the Winter Conference in O'Fallon, Illinois February 16-17 was discussed, Trustee Perkins made a motion to approve the attendance of the Winter Conference and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

❖ Discussion / Approval of installing the extrication tool mounts, slide out and fabrication modifications in the amount of \$1,004.12 and \$1,465.53 were discussed, Trustee Perkins made a motion to approve the installations in the amount of \$1,004.12 and \$1,465.53 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to add cyber-security, DarkWeb, 1 domain, 1 year with LRS in the amount of \$500.00 was discussed and table for more information on the service provided.
- Discussion / Approval with Lt. Jacobs on the Fire Safety Smoke House, Trustees would like Jacobs to gather more information on smoke houses and come back and present it to the Board.
- Discussion / Approval to purchase an Easel style dry erase board with locking wheels in the amount of \$297.50 was discussed with FF/EMTB Faloon, Trustee Perkins made a motion to approve the purchase of the Easel style dry erase board and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

❖ Discussion / Approval to renew the annual Web Hosting for CFD website with Computer Works in the amount of \$1,198.00 was discussed, Trustee Bell made a motion to approve the \$65.00 renewal and was seconded by Trustee Mueller; motion passed.

	Perkins	yes	Mueller	yes	Bell	yes	
*	❖ Discussion / Approval to add changes to new ambulance order in the amount of \$1,198.00 was discussed, Trustee Mueller made a motion to approve the additional cost to the new ambulance and was seconded by Trustee Bell; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	
*	Discussion / Approval of maintenance agreement with Stryker for monitor, Lucas device and power cots was discussed and tabled. Trustee Perkins did make a motion to approve the purchase of modems for monitors in the amount of \$3,784.00 and was seconded by Trustee Bell; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	
*	❖ Discussion / Approval Banner Fire hardware and supplies in the amount of \$3,612.31 was discussed, Trustee Bell make a motion to approve the \$3,612.31 and was seconded by Trustee Mueller; motion passed.						
	Perkins	yes	Mueller	yes	Bell	yes	
• B(Chief Self ter to the board	NERS: with the names for Pacer Neisler	_	•	ew hire.	

PENSION BOARD:

- Discussion by Division Chief Rose
 - They will meet next month.

FOREIGN FIRE INSURANCE BOARD:

- Discussion given by FF/EMTP Damhoff
 - Elections are being held.
 - Nothing new to report.

CHIEF SELF'S REPORT

- Firehouse Issues
 - Roof
 - Seeking more information
- Recruit Process
 - Letters to seek two names from the list on agenda.
 - Researching alternatives for firefighter academy options
- IAFPD Winter Conference O'Fallon
- Bunkroom Bathroom., timeline and layout
- **Apparatus**
 - 3F29 damaged for January 22, 2024, ice event.
- Efficiency Committee January 25, 2024, 1800 hours.

ASSISTANT CHIEF BOLLETTA'S REPORT

- Grants
 - OSFM nothing new to report
 - AFG process is starting.
- Radio System Pagers and Radios
 - Meeting tomorrow at 0900.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - The rest of the equipment should be arriving shortly.
- Bay Ceiling Fans
 - Are in and will be installed soon.
- Training
 - Nothing new to report
- Ambulance Remount
 - Gathering information.

• DIVISION CHIEF ROSE'S REPORT

- Vehicles
 - 3F-28 is still having the same issue with the loose condition, even with having it at Legacy Fire for a month.
 - Truck One is waiting for the weather to get better and we will have the seals replaced.
 - Need tires or 3F-29.
 - Engine two and three, we have started the process to try and get the frame covered because of corrosion on each of the units.
 - Utility one body repair is done, and we will take it to Canam Graphics after the paint has cured for a couple of weeks.
 - 2F29 was damaged on Monday but it is only cosmetic, it is still operational.
 - Software currently trying to get HR training caught up and entering assets and maintenance as time allows.

CLOSED SESSION

❖ Motion to go into Closed Session at 1841 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Returned to open session at 1920 hours.

ADJOURNMENT

❖ Motion to adjourn meeting at 1923 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts