

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
January 09, 2024

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lieutenant Jacobs, FF/EMTP Bose; FF/EMTB Faloon and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open and closed session minutes of December 12, 2023, were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	12/12/2023	01/09/2024
United Community Bank M/M	\$ 86,541.66	\$ 131,741.21
Bank & Trust M/M	\$ 2,617,561.02	\$ 2,395,966.27
Bank & Trust Pension	\$ 39,277.23	\$ 47,039.48
Bank & Trust Equipment Reserve Fund	\$ 649,446.91	\$ 650,514.49
Bank & Trust Real Estate Fund	\$ 607,828.39	\$ 608,827.56
Bank of Springfield CD Investment	\$ 561,256.91	\$ 561,256.91
Bank & Trust Death Benefit Supplement	\$ 19,840.89	\$ 19,873.51
Bank & Trust Foreign Fire Insurance Board	\$ 28,150.99	\$ 28,195.72
Bank & Trust Foreign Fire Insurance Board MM	\$ 117,830.45	\$ 42,947.82
Bank & Trust Donations & Memorial Fund	\$ 1,689.15	\$ 2,117.10
Chatham Fire Department Volunteer Account	\$ 9,377.59	\$ 7,766.16

- ❖ Discussion regarding the monies from the Foreign Fire Insurance Board that was transferred into a \$75,000.00 CD. These funds are not listed in the treasurer’s report. We are awaiting documentation from Bank & Trust Company

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Public comment by FF/EMTP Bose, he presented to the board the new Local 4490 Board members who will be working with the district during negotiations.

- **OLD BUSINESS:**

- ❖ Discussion / Acceptance of the bids received to repair the roof due to hail damage was discussed and table for further discussion.

- **NEW BUSINESS:**

- ❖ The Vendor List was discussed, Trustee Mueller made a motion to accept the Vendor List as read and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to renew the Illinois Fire Chief Association membership in the amount of \$200.00 was discussed, Trustee Mueller made a motion to approve the renewal of the dues and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval with FF/EMTB Joe Faloon regarding the district purchasing or contributing to the purchase of coffee for the department was discussed, Trustee Mueller made a motion to approve up to \$700.00 of funds to be used from the Donation and Memorial Fund for the purchase of coffee and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of time off at no charge to member for Honor Guard Training, for FF/EMTP Boen on January 21, 2024, was discussed, Trustee Bell made a motion to approve the time off for Bone and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for Lieutenant Ryan Bramley to attend the ESO Course in Austin Texas, April 24-29 was discussed, Trustee Bell made a motion to approve the training for Lt. Bramley and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF/EMTB joe Faloon to attend VMO March 16-17 and March 22-23, with per diem and lodging was discussed, Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to supplement the cost of the 2023 Holiday party, Hamilton Catering bill in the amount of \$4,158.75 was discussed. Trustee Perkins made a motion to transfer \$5,00.00 to the volunteer fund to help accommodate the cost of the holiday party and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to request two names from the Board of Fire Commissioners Final Eligibility Roster was discussed, Trustee Mueller made a motion to request two names for the roster and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to reimburse Assistant Chief Joe Bolletta for education expenses for the 2023 calendar year classes was discussed in closed session.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Will be providing the district with names for new hire.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Received our audit back and we are 75% funded.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Damhoff
 - Meet next month.
 - They have three openings they are out for nominations for
 - CD information pending.

- **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - Seeking more information
- Lieutenants Promotional Process, list was certified December 06, 2023
- Recruit Process
 - Letters to seek two names from the list on agenda.
 - Researching alternatives for firefighter academy options
- IAFFPD Winter Conference O'Fallon
- Bunkroom Bathroom., timeline and layout
- Mandatory HR training (vector)
- Apparatus
 - 3F28
 - Still wonders at higher speeds.
 - Need to have tire repaired / replaced on passenger side.
 - Need to regroup and decide what direction to go.
- Brockway Advanced FF class April 24 – 29 Champaign.

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Grants
 - OSFM – Chief submitted .
- Radio System Pagers and Radios

- We should have radios on hand by the end of January.
 - The installation of mobile radios will start soon.
 - Coverage testing March 4-22nd .
 - Train the trainer course March 19 – 20.
 - In building coverage testing March 25 through April 5, 2024
 - System cutover April 22 – 26.
 - Final testing and final acceptance July 2023.
- Surplus
 - Nothing to report.
- Rescue Task Force
 - The rest of the equipment should be arriving shortly.
- Bay Ceiling Fans
 - Are in and will be installed soon.
- Extrication Tools
 - Tray and mounts
 - Slide out and Fabrication.
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - 3F-28 is still having the same issue with the loose condition, even with having it at Legacy Fire for a month.
 - Truck one is waiting for the weather to get better, and we will have the seals replaced.
 - Need tires for Utility One and 3F29, request this to be a day-to-day repair.
 - Several lighting repairs on vehicles
 - New batteries installed in the Tahoe.
 - Engine two and three we have started the process in trying to get the frames covered due to corrosion each of the apparatus.
 - Software - we are using ESO checklist is ongoing.
 - End of the year numbers are in and Chief Self-will Elaborate.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1914 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1952 hours.
- Trustee Mueller made a motion to approve tuition and education reimbursement for Assistant Chief Bolletta in the amount of \$2,590.81 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Trustee Mueller made a motion to bring FF/EMTP Rogers back and a full status volunteer for the department and was seconded by Trustee Bell; motion passed. Congrats Rogers on your return.

Perkins yes Mueller yes Bell yes

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1954 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts