

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 October 10, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1732 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; and Division Chief Rose.

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of September 26, 2023, and special meeting minutes from August 29, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

| | <u>09/12/2023</u> | <u>09/26/2023</u> |
|--|-------------------|-------------------|
| United Community Bank M/M | \$ 40,579.56 | \$ 69,475.80 |
| Bank & Trust M/M | \$ 2,928,441.67 | \$ 2,893,203.34 |
| Bank & Trust Pension | \$ 112,573.63 | \$ 116,936.38 |
| Bank & Trust Equipment Reserve Fund | \$ 647,680.19 | \$ 647,680.19 |
| Bank & Trust Real Estate Fund | \$ 606,174.88 | \$ 606,174.88 |
| Bank of Springfield CD Investment | \$ 553,490.06 | \$ 553,490.06 |
| Bank & Trust Death Benefit Supplement | \$ 19,786.92 | \$ 19,786.92 |
| Bank & Trust Foreign Fire Insurance Board | \$ 28,043.50 | \$ 28,055.60 |
| Bank & Trust Foreign Fire Insurance Board MM | \$ 80,383.32 | \$ 80,418.56 |
| Bank & Trust Donations & Memorial Fund | \$ 1,799.27 | \$ 1,872.27 |
| Chatham Fire Department Volunteer Account | \$ 7,890.08 | \$ 7,890.08 |

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ FF/EMTP Gerberding ask to speak with the board in closed session.

- **OLD BUSINESS:**

- ❖ Discussion / Approval to purchase a podium for ceremonies and event purposes was discussed and tabled.

❖ Discussion. Approval to host an Incident Safety Officer Course here at the department was discussed and will be removed from the agenda at this time.

• **NEW BUSINESS:**

❖ Vendor List was discussed, no new vendors at this time.

❖ Discussion / Approval for Chief Self to attend the Symposium in the Sun November 8, 2023, returning November 13, 2023, was discussed, Trustee Muller made a motion to approve Chief Self to attend the Symposium and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

❖ Discussion on the proposed levy will be placed on the agenda for approval.

• **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
- ❖ Written Lieutenant exam will be October 21, 2023
- ❖ New hire application process ends November 17, 2023
- ❖ Will investigate advertising for new hire in other forums.

• **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Met Wednesday
 - Approved retirement for Rogers November 6, 2023.

• **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMTP Suhling
 - Met today.
 - Made no purchases.
 - Discussed the coats would like to pass on helping with the expense, several items on the agenda currently to invest in.

• **CHIEF SELF'S REPORT**

- Firehouse Issues
 - Roof –
 - No bids
 - RD Lawrence will possibly bid.
 - CAD will be here Friday at 1000
 - 1 other company coming
- Lieutenants Written Exam October 21, 2023
- Hydrant Fee

• **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Ground Emergency Medical Transportation Program
 - Submitted.
- Medicare Ground Ambulance Data Collection System

- Submitted.
- Grants
 - AFG – Submitted
 - Fire Prevention and Safety Grant submitted.
 - Nothing new to report
- Radio System Pagers and Radios
 - Final SOG/SOP meeting Thursday 10/12
 - Radio testing will hopefully begin next week.
 - Towers are currently being constructed and will be complete by the 31st.
 - Everything is progressing as planned.
- Training
 - Nothing new to report
- Large Flag
 - The Flag is in service.
 - Tim Stanfield is treating the flag.
- Surplus
 - Nothing new to report.
- Excess Equipment
 - Nothing new to report.
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - Repair of Tail Board step on Engine Three Fehring Iron Works will be here to look at the aluminum channel.
 - Banner has started service and yearly pump testing.
 - 3F28 returned from Schultz Automotive.
 - Air one repaired the cascade bottle fill station.
 - Other
 - Incident Safety Officer Class in Champaign October 23 through 27, \$575.00 per student.
 - Live Burn Training at Macon County Safety Complex in Decatur will be October 23 until 2200 hours.
 - All Probationary FF’s have been released to run calls in some capacity.
 - Software – We are using the ESO checklist, ongoing.
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1808 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

| | | | | | |
|---------|-----|---------|-----|------|-----|
| Perkins | yes | Mueller | yes | Bell | yes |
|---------|-----|---------|-----|------|-----|

 - Returned to open session at 1900 hours.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1901 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts