

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 August 8, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMTP Gerberding, Bone and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of July 25, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of July 11, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer's report.

	<u>07/25/2023</u>	<u>08/08/2023</u>
United Community Bank M/M	\$ 43,062.37	\$ 83,926.24
Bank & Trust M/M	\$ 2,368,216.21	\$ 2,277,920.44
Bank & Trust Pension	\$ 90,810.85	\$ 99,459.83
Bank & Trust Equipment Reserve Fund	\$ 647,130.46	\$ 647,130.46
Bank & Trust Real Estate Fund	\$ 356,718.89	\$ 356,718.89
Bank of Springfield CD Investment	\$ 547,530.31	\$ 547,530.31
Bank & Trust Death Benefit Supplement	\$ 19,770.12	\$ 19,770.12
Bank & Trust Foreign Fire Insurance Board	\$ 31,619.72	\$ 31,631.76
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,317.73	\$ 80,349.20
Bank & Trust Donations & Memorial Fund	\$ 1,162.36	\$ 1,079.37
Chatham Fire Department Volunteer Account	\$ 5,369.97	\$ 5,369.97

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ Discussion / Approval to amend the training of duty time policy SOG 601 Personnel Benefits and Article IV Section F of the CBA WAS DISCUSSED Trustee Mueller made a motion to approve a memorandum to amend the trading of benefit time from June 13, 2023, until June 31, 2024, and was seconded by Trustee Perkins, motion passed.

Perkins yes Mueller yes Bell yes

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, No new vendors at this time.
- ❖ Discussion on mid-year review of closed session minutes was reviewed and discussed no minutes to make open minutes at this time.
- ❖ Discussion /Approval to purchase a podium for ceremony and event purposes was tabled.
- ❖ Discussion / Approval to purchase a disaster response commendation pin for the June 29, 2023, tornado in Chatham, Illinois was discussed, Trustee Perkins made a motion to approve the purchase of the 2023 Tornado Commendation pin and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Decision / Schedule next ceremony or future ceremony date(s) were discussed, Trustee Perkins made a motion to approve Thursday, April 11, 2024, and Thursday, October 10, 2024, and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
- ❖ Testing is ongoing.
- ❖ Getting ready to start the new hire process again.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - The board met and paid the bills.
 - Received a pension retirement request for FF/EMTP Rogers.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self
 - Scheduled meeting for Friday, August 11, 2023.

- Purchased gloves and will be discussing purchasing hoods for all firefighters.
- **CHIEF SELF'S REPORT**
 - Firehouse Issues
 - Roof – Sinclair advises of the acceptance of the request. I will send the ad to local commercial roofing contractors.
 - Must have at least 10 days to bid, 30 is the norm.
 - DemandStar contacted us to put our bid on their procurement website.
 - Henson Robinson asked if the project can be done in the spring of 2024.
 - Taza construction requested the bid package twice.
 - Village piles should be gone in 20 days if the contract gets approved tonight for the chipping and removal.
 - Public hearing and special meeting for the Budget approval
 - August 29, 2023, at 1730 hours
 - The decennial committee will be here after for an introduction.
 - We participated in an Active Shooter Incident Management course August 3 & 4th.
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Ground Emergency Medical Transportation Program
 - Nothing new to report.
 - Medicare Ground Ambulance Data Collection System
 - Nothing new to report.
 - Grants
 - AFG – Submitted
 - Fire Prevention and Safety Grant submitted.
 - Nothing new to report
 - Brandt Foundation – Submitted
 - Nothing new to report
 - Radio System Pagers and Radios
 - Radio system SOG/SOP meeting ongoing
 - Training
 - BOF Started Saturday
 - A-1 Lock
 - System and key locks all operational and logged.
 - Large Flag
 - Nothing new to report was ordered 9/29/2023 still on back order.
 - Surplus
 - Nothing new to report.
- **DIVISION CHIEF ROSE'S REPORT**
 - Vehicles
 - Command One recall is complete, and the unit is back in service.
 - Repair of Tail Board step on Engine Three will need some parts ordered and they will be repaired.
 - Replaced battery in Truck 1 platform for the nozzle as it was almost 4years old and began to fail at the tree pile fire Saturday.

- Trying to locate all the highway cones we loaned to the Village of Chatham during the tornado.
- The chiefs all went to SPD Academy for active shooter training on the 3rd and 4th, training was good.
- Live Burn Training at the Macon County Safety Complex in Decatur will be September 5th and 8th at 1700 to 2200.
- All Probationary FF's have been released to run calls in some capacity.
- Software and training
 - ESO update the new Assets Management portion of ESO is now up and running,
 - Outcomes are now coming from HSHS on ESO automatically as they paid for the outcome premium program.
- **CLOSED SESSION**
 - ❖ No closed session.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1819 hours was made by Trustee Mueller and was seconded Trustee Bel; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts