CHATHAM FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MINUTES

June 27, 2023

• CALL TO ORDER

❖ Meeting was called to order at 1730 hours.

ROLL CALL

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Bolletta; Division Chief Rose; and Office Manger Kashima Stotts
- **❖** Absent:

• APPROVAL OF PREVIOUS MINUTES

Open session minutes of June 13, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Bell seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

Closed session minutes of June 13, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

• TREASURERS REPORT

❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	_	06/13/2023	06/27/2023
United Community Bank M/M	\$	33,228.26	\$ 110,642.37
Bank & Trust M/M	\$	2,551,308.68	\$ 2,389,862.01
Bank & Trust Pension	\$	81,545.60	\$ 81,570.03
Bank & Trust Equipment Reserve Fund	\$	646,962.07	\$ 647,013.47
Bank & Trust Real Estate Fund	\$	356,626.06	\$ 356,654.40
Bank of Springfield CD Investment	\$	544,912.61	\$ 544,912.61
Bank & Trust Death Benefit Supplement	\$	19,764.97	\$ 19,766.54
Bank & Trust Foreign Fire Insurance Board	\$	31,617.12	\$ 31,617.12
Bank & Trust Foreign Fire Insurance Board MM	\$	80,304.53	\$ 80,304.53
Bank & Trust Donations & Memorial Fund	\$	952.57	\$ 827.17
Chatham Fire Department Volunteer Account	\$	5,736.59	\$ 5,369.97

Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

• PUBLIC COMMENTS AND CONCERNS:

No public comment

	passed.		the station and wa		n to approve the by Trustee Bell; r				
	Perkins	yes	Mueller	yes	Bell	yes			
*	Discussion / Authorization and approval for FF/EMTP Bose to customize a picnic table for the bay area, asking the district to cover cost of material for customized project was discussed no action taken tabled.								
*			end the training of ion F of the CBA v			ersonnel			
*	Discussion / Apdiscussed and ta	•	for masonry repai	r and painting	g of building ext	erior was			
NE	W BUSINESS:								
*	Vendor List wa	as discussed,	No new vendors a	t this time.					
*	Discussion / Approval to purchase new mattresses to accommodate new hires and membership moving bunk rooms was discussed, Trustee Perkins made the motion to approve the purchase of one (1) new mattress in the amount of \$369.00 and was seconded by Trustee Mueller; motion passed.								
	Perkins	yes	Mueller	yes	Bell	yes			
*	Discussion / Approval to send Probationary FF/EMTB Stults to attend IFSI Academy from September 11, 2023, to October 27, 2023, in the amount of \$5,200.00 was discussed, Trustee Mueller made a motion to approve Stults to attend the IFSI Academy and was seconded by Trustee Bell; motion passed.								
	Perkins	yes	Mueller	yes	Bell	yes			
*	FF/EMT Basic Firefighter in S discussed, Trus	Stotts, Dewe Sherman in the stee Mueller	nd FF Kerr, Proba eese, Bingamon, R te fall, August 5, 20 made a motion to see Bell; motion pas	. Mueller, an 023, through send the follo	d B. Rogers Bas December 3, 202	ic Ops 23, was			
	Perkins	yes	Mueller	yes	Bell	yes			

Mueller

yes

Bell

yes

Perkins

yes

❖ Discussion / Approval to purchase two (2) Milwaukee Rocket Tower Lights with chargers in the amount of \$499.99 each and two (2) Milwaukee Rocket Tower Light carry bags in the amount of \$149.99 each for a total of \$1,199.96 was discussed, Trustee Perkins made a motion to approve the purchase and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

• BOARD OF FIRE COMMISSIONERS:

- Discussion given by Assistant Chief Bolletta
 - Met and presented the Lt. Process Packet, did not vote on anything.

• PENSION BOARD:

- Discussion by Division Chief Rose
 - Have not met, next meeting will be held in August.

• FOREIGN FIRE INSURANCE BOARD:

Discussion given by no report given.

CHIEF SELF'S REPORT

- Nothing new to report.
- There have been three lifesaving/sustaining calls in the last two weeks.
 - Shift 3 has had two.
 - Shift 1 has one.
- Apparatus
 - E3 frame restoration possibly looking at some compartment organization as well.
- New Engine
 - Change order from site visit, acceptance is on the agenda.
- Firehouse Issues
 - Several cracks formed in the façade.
- Lawn maintenance
 - Bid from Ladage lawncare for aeration and seeding plus weed control (2 bids)
 - Bid from Jack Robertson Lawn care.
- Knox box ordinance
 - Placed in paper.
- Fiscal year 2022 run report.
 - See handout.

• ASSISTANT CHIEF BOLLETTA'S REPORT

- Ground Emergency Medical Transportation Program
 - Nothing new to report.
- Medicare Ground Ambulance Data Collection System
 - Reporting period has started.
- Grants
 - AFG Submitted
 - Fire Prevention and Safety Grant submitted.

- Nothing new to report
- Brandt Foundation in progress
 - 4 Gas Meters
- Fire House Subs Submitted
- AMREN Grant will be submitting for battery vent fan.
- Radio System Pagers and Radios
 - Groundbreaking 06/28/2023 at 1100 hours, I will be one of the speakers.

•

- Motorola Pager (50 pagers, chargers, and programing dock)
 - Do we want to list on the IL Fire Chief Site
- Training
 - Nothing new to report
- A-1 Lock
 - Review the door lock and key spread sheet.
- Large Flag
 - Nothing new to report was ordered 9/29/2023 still on back order.
- Surplus
 - Acquired a stair-chair for the new ambulance.
- Capital Airport
 - Nothing new to report.

• DIVISION CHIEF ROSE'S REPORT

- Vehicles
 - Still waiting on availability of parts for recall on Command One
 - Fire hose testing is complete.
 - The SCBA compressor has been serviced and filters changed.
 - The laptop in 3F27 would not stay connected to Verizon and ESO would not connect at all, had to reload program and repair database.
 - Mattress for bunk rooms (see cost estimate) one for Officers Bunk Room only.
- Software and training
 - ESO update the new Assets Management portion of ESO is now up and running, this will facilitate keeping all our vehicle repairs and expenditures in one place. It should make out truck checkout procedure easier with moving to an electronic format instead of paper.
 - There is a webinar on Wednesday, and I will attend it to learn the best way to load the information and our current vehicle checkout sheets int this segment of the software.

CLOSED SESSION

❖ Motion to go into Closed Session at 1811 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

• Returned to open session at 1820 hours.

• ADJOURNMENT

❖ Motion to adjourn meeting at 1821 hours was made by Trustee Mueller and was seconded Trustee Bell motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts