

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 May 09, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1734 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Kissel; FF/EMTP Rogers, Enstrom and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of April 25, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted the treasurer’s report.

	04/25/2023	05/09/2023
United Community Bank M/M	\$ 35,995.30	\$ 51,468.41
Bank & Trust M/M	\$ 1,569,260.65	\$ 1,569,260.65
Bank & Trust Pension	\$ 68,792.40	\$ 68,792.40
Bank & Trust Equipment Reserve Fund	\$ 541,550.333	\$ 541,550.33
Bank & Trust Real Estate Fund	\$ 351,594.99	\$ 351,594.99
Bank of Springfield CD Investment	\$ 539,256.26	\$ 542,515.70
Bank & Trust Death Benefit Supplement	\$ 19,763.24	\$ 19,763.24
Bank & Trust Foreign Fire Insurance Board	\$ 33,146.63	\$ 33,146.63
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,277.69	\$ 80,277.69
Bank & Trust Donations & Memorial Fund	\$ 1,297.46	\$ 1,297.46
Chatham Fire Department Volunteer Account	\$ 3,315.85	\$ 5,736.59

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Thank you for the opportunity to work a light duty schedule, it was appreciated, FF/EMT P Enstrom

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Mueller made a motion to add the vendor Shane Melton to the vendors list and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of IAFFD Credential and Proxy submission were discussed, Trustee Mueller made a motion to approve the submission of the Credential and Proxy and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to renew membership dues for 2023 with MABAS 48 and Sangamon County in the amount of \$363.00 was discussed, Trustee Mueller made a motion to approve the renewal of the MABAS 48 membership in the amount of \$363.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of Appendix A, rate sheet agreement with Local Government Health Plan for FY 24, medical, dental and vision was discussed, Trustee Perkins made a motion to accept the agreement and Appendix A with the Local Government and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to pay the Sangamon County Tax Bill, payable to the Tax Collector in full \$356.52 no later than June 2, 2023 or in installments in the amount of \$178.26 June 2, 2023 and second installment in the amount of \$178.26 September 1, 2023 was discussed, Trustee Perkins made a motion to in two installments, first installment June 2, 2023 in the amount of 178.26 and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Review / Approval of Firefighter Cliburn’s participation status was discussed during the closed session.

- ❖ Discussion / Approval to review fire gear review and purchase gear was discussed, Trustee Mueller made the motion to purchase 6 sets of Lion Brand turnout gear in the amount of \$19,350.00 and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to renew the Sam’s Cub membership in the amount of \$335.00 for 6 members was discussed. Trustee Mueller made a motion to renew the membership and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

❖ **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self
 - Selected testing agency
 - Tentative dates are out.
 - Meet next week to discuss reading list.

• **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Met and approved latest retirement.
 - Awaiting paperwork.

• **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Lt. Kissel
 - Have not met they will meet next week.

• **CHIEF SELF'S REPORT**

- Paying balance of visa cards
- Order check for Donations and Memorial & Money Market Account
- Working on RTF policies and training – CFD participated in a multi-jurisdictional drill on 4/28/2023 at GHS.
- Engine 3 frame restoration
- Firehouse issues
 - Several cracks formed in the façade.
 - 24-year-old building.
 - No windows or doors seem to be sticking.
- Bunker gear replacement
 - Three brands trialed – Globe, Lion and Fire-Dex
- Commercial Insurance Presentation
 - Compass and Unland will present May 26, 2023
- Commissioners
 - Picked tentative dates for testing process.
 - Chose a promotional testing company RMA – same as last year.
 - JW Hoskinson was presented his BOCFC appointment letter.
- CO Meters for aid bags is nearing the end of life.
- Knox box ordinance
 - Sinclair sent mode of ordinance.
- Defibrillator
 - If we want to outfit the new ambulance
 - Up to six weeks out
 - \$30-35,000 – same model as our current ones
 - Refurbished may be more cost effective.

• **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Ambulance
 - Met with Braun corporate at FDIC – Multiple issues.

- Ground Emergency Medical Transportation Program
 - Nothing new to report.
- Medicare Ground Ambulance Data Collection System
 - Nothing new to report
- Grants
 - AFG – Submitted
 - Fire Prevention and Safety Grant submitted.
 - Nothing new to report
 - Brandt Foundation - in progress
 - 4 Gas Meters
 - Fire House Subs – Submitted
- Radio System Pagers and Radios
 - Pagers delivered, updated programming, issuing to members, changes may occur.
- Training
 - FDIC was excellent.
- A-1 Lock
 - Will be here next week for installation.
- Large Flag
 - Nothing new to report was ordered 9/29/2023 still on back order.
- Surplus
 - Nothing new to report
- Capital Airport
 - 75th Anniversary, August 5 & 6th, 0900 to 1700
 - Looking for help standing by with possibly an Engine and Ambulance
- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - Still waiting on availability of parts for recall on Command One
 - 3F29 will go to Chatham Collision for paint warranty work TBA.
 - Hose testing has started.
 - Tanker One is at Banner main brake valve is faulty.
 - Engine tow was also taken to Banner Fire last week and the generator was serviced, and door open light was repaired.
 - Software and training
 - The ESO conference was very good and worth my time. Making a few changes in the software so it works better for us and makes us compliant with NEMSYS 3.5
 - The extrication training for LLCC students went well.
 - RTF training was well received by all in attendance.
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1842 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1920 hours.
- Trustee Perkins made a motion to remove FF Cliburn for his role as volunteer with the Chatham Fire Protection District and was seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

• **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1921 hours was made by Trustee Bell and was seconded Trustee Mueller motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts