

CHATHAM FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEE MINUTES  
July 19, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Acting Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMT Gerberding, Rogers Enstrom and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of June 12, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **TREASURERS REPORT**

- ❖ Trustee Mueller and Trustee Perkins accepted treasurer's report.

	<u>07/12/2022</u>	<u>07/19/2022</u>
United Community Bank M/M	\$ 27,911.08	\$ 51,759.69
Bank & Trust M/M	\$ 1,955,201.57	\$ 1,948,750.49
Bank & Trust Pension	\$ 120,298.63	\$ 133,944.40
Bank & Trust Equipment Reserve Fund	\$ 435,773.30	\$ 435,809.12
Bank & Trust Real Estate Fund	\$ 346,303.94	\$ 346,332.40
Bank of Springfield CD Investment	\$ 523,227.71	\$ 523,227.71
Bank & Trust Death Benefit Supplement	\$ 19,746.78	\$ 19,748.40
Bank & Trust Foreign Fire Insurance Board	\$ 5,958.41	\$ 5,937.60
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,077.81	\$ 80,157.26
Bank & Trust Donations & Memorial Fund	\$ 792.66	\$ 842.72
Chatham Fire Department Volunteer Account	\$ 7,581.97	\$ 7,581.97

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ Discussion / approval to attend the Annual Fire chief's Association Conference, Peoria, Illinois, October 16-19 for 1 or 2 members, plus lodging at \$150.00 per night was tabled

❖ Discussion / approval of contract for Division Chief William Rose, effective June 1, 2022, through July 15, 2024, was discussed during closed session.

• **NEW BUSINESS:**

❖ Vendor List was discussed, Trustee Mueller made a motion to add Morrow Brothers to the vendors list and was seconded by Trustee Perkins; motion passed.

Perkin            yes                    Mueller            yes                    Bell                yes

❖ Discussion / approval of SOG 608 Personal Grooming Standards, Tattoo Policy effective July 13, 2022, was discussed, Trustee Perkins made a motion to approve the changes to the Tattoo Policy and was seconded by Trustee Bell; motion passed.

Perkins            yes                    Mueller            yes                    Bell                yes

❖ Discussion / approval of return to work from leave of absence for Joseph Faloon was discussed, Trustee Mueller made a motion to approve the return to work for Faloon and was seconded by Trustee Perkins; motion passed.

Perkins            yes                    Mueller            yes                    Bell                yes

❖ Purchase of laptop computers for remote working capabilities not to exceed \$1200.00 was discussed and tabled.

❖ Discussion / approval of work from home policy was discussed and tabled

❖ Discussion / approval to purchase turnout gear not to exceed the amount of \$3,000.00 for membership to test was discussed, Trustee Mueller made a motion to approve the purchase of three set of gear not to exceed the amount of \$3,000.00 and was seconded by Trustee Bell; motion passed.

Perkins            yes                    Mueller            yes                    Bell                yes

❖ Discussion on healthcare payment plan reimbursement for FF/EMTP Gerberding was discussed in closed session.

• **BOARD OF FIRE COMMISSIONERS:**

❖ Discussion given by Acting Chief Self

- Met tonight sign the agreement with the testing facility
- Aug 31<sup>st</sup> is the last day applications can be turned in for the new hire process

• **PENSION BOARD:**

❖ Discussion by Division Chief Rose

- Have not met

- **FOREIGN FIRE INSURANCE BOARD:**
  - ❖ Discussion given by Acting Chief Self
    - Have not met transfer tube is in
  
- **CHIEF SCHUMER'S REPORT**
  - Nothing to report
  
- **ACTING CHIEF SELF'S REPORT**
  - New radio system was discussed, spread sheet sent to Trustees
    - MABAS and Sangamon County Chief's meeting 07/19
  - Vehicles
    - 3F29 back from Landmark
    - 3F27 Rear motor out – new one ordered
  - Grant class was held at the Chatham Fire house on 7/8/2022
  - Turn out Gear
    - Dinges is giving us a set to test
    - Banner will provide a set for a cost not to exceed \$800.00
    - AEC checking on cost if any for a set (Fire-Dex)
  - Joe Faloon request to reinstated to full duty
  
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
  - Ground Emergency Medical Transportation Program
    - Another revenue stream
    - We will begin working on the project
    - Andres does not charge anything for this program
  - Medicare Ground Ambulance Data Collection System
    - Data collection started June 1
    - Rules are not clear
    - No system in place to submit the data
    - Met with Andres
  - Office
    - Desk return
    - Bookcase
  - Amazon Business Account
    - Originally was set up at the beginning of the pandemic
    - Updated / added tax exempt form
    - Need to consider adding Amazon Prime
  - Working on getting two addition quotes for heaters in the bays
    - Received a quote from Element Services
    - Meeting with MB Heating and Rettberg's this week
  - Microdot Corporation
    - Donated a pallet of disinfecting wipes
    - Delivery with in the next few days

- Grant training
  - A lot of useful information
  - Will be setting up another training session
- Binder Lift
  - Will be doing a free trial of this patient lifting device
  - More to follow later
- **DIVISION CHIEF ROSE'S REPORT**
  - Vehicles
    - 3F29 is back at Landmark for repairs
    - 3F27 has a fan motor failing in the secondary cooling / heating unit
    - New suction hose for Tanker 1 in house waiting Lew Fehring to look at hose trays and fabrication
  - Personnel
    - Lt Bramley mattress is repaired
- **CLOSED SESSION**
  - ❖ Motion to go into Closed Session at 1810 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Bell and seconded by Trustee Perkins; motion passed.
 

Perkins	yes	Mueller	yes	Bell	yes
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    - Returned to open session at 1900 hours
  - ❖ Trustee Mueller made a motion to approve the contract for Division Chief William Rose and was seconded by Trustee Bell; motion passed.
 

Perkins	yes	Mueller	yes	Bell	yes
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- **ADJOURNMENT**
  - ❖ Motion to adjourn meeting at 1901 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.
 

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts