

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 December 13, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMTP Rogers, Milner, Faloon, and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of November 22, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of November 22, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	<u>11/22/2022</u>	<u>12/13/2022</u>
United Community Bank M/M	\$ 39,809.16	\$ 73,870.05
Bank & Trust M/M	\$ 2,283,474.81	\$ 2,233,022.44
Bank & Trust Pension	\$ 167,647.18	\$ 176,124.60
Bank & Trust Equipment Reserve Fund	\$ 541,327.83	\$ 541,327.83
Bank & Trust Real Estate Fund	\$ 351,450.54	\$ 351,450.54
Bank of Springfield CD Investment	\$ 527,335.48	\$ 530,561.84
Bank & Trust Death Benefit Supplement	\$ 19,755.11	\$ 19,755.11
Bank & Trust Foreign Fire Insurance Board	\$ 36,461.71	\$ 36,464.76
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,211.30	\$ 80,224.49
Bank & Trust Donations & Memorial Fund	\$ 828.57	\$ 747.67
Chatham Fire Department Volunteer Account	\$ 11,984.80	\$ 10,774.74

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Thank you for the bonus check from FF/EMT Rogers

- **OLD BUSINESS:**

- ❖ Discussion on the purchase of a new ambulance was discussed, Trustee Mueller made a motion to accept the bid and purchase a 2022 Dodge Ram Ambulance in the amount of \$299,433.00 and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion regarding health insurance membership rate increase was discussed will stall the rate increase effective November 1, 2022, per memorandum with Local 4490.

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new additions at this time.

- ❖ Discussion / approval to request the first name off the Final Eligibility Roster and begin the hiring process for new hire, Trustee submitted a letter to the Board of Fire Commissioners requesting a name.

- ❖ Discussion / approval to proceed with the submission of an additional volunteer application, background check, medical exam, Trustee Mueller made a motion to proceed with the application and process for the additional volunteer and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion /approval of approved overtime payroll memorandum for full-time personnel, tabled.

- ❖ Purchase of the demo Fire Tech headlight set, in the amount of \$1,585.00, Trustee Mueller made at motion to purchase and install the demo headlight not to exceed the amount of \$4800.00 and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / approval for AC Bolletta to attend VCOC annual conference January 20-21, 2023, in Peoria Illinois, Trustee Perkins made a motion to approve the conference in January for AC Bolletta and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self

- Letter for name will be submitted to the board

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Meeting postponed due to illness

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by FF/Paramedic Suhling
 - Meet December 14, 2022

- **CHIEF SELF'S REPORT**
 - MABAS Master Agreement
 - Need to sign
 - Land for 2nd Firehouse and training facility
 - Education
 - Milner – Advanced Firefighter March 6-10
 - Faloon – Advanced Firefighter March 6-10
 - Faloon/Suhling FAE April weekends
 - Follis 0- Intro to Emergency Service LLCC
 - Brockway, Kerr, and Pinkston signed up for the BOF at Sherman beginning January
 - Fire Investigation
 - Talked to Livingstone about the program
 - Solar Installations in District
 - Need to adopt a standard and program
 - Commissioners
 - Offer to Tatge pending psych, med, and background Final eligibility
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 - Treadmill
 - Website
 - Burtle web Services
 - Computer Works

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 -
 - Ground Emergency Medical Transportation Program
 - Nothing new to report
 - Medicare Ground Ambulance Data Collection system
 - Nothing new to report
 - Grants
 - Leary foundation – we were turned down
 - Project Breath pet mask grant – received grant for mask
 - Gary Sinese Foundation – working on application
 - AFG – Not open yet
 - Looking at multiple other grant opportunities
 - Pagers and Radios
 - Inventory/programing what we have
 - Large Flag
 - Nothing new to report

- RTF
 - Positive meeting with Chatham PD
- Firetech Headlight Demo
 - Will demo for a month
- Radio System
 - Next meeting will be in January
- VCOC IAFC
 - January 20-21
 - Need hotel for night of the 20th possible the 19th waiting on full schedule
- Special Parade Detail
 - Make a Wish for June Peden 3-year-old
 - Auburn on Saturday lineup at 9am step off 0am
- **DIVISION CHIEF ROSE'S REPORT**
 - 3F28 is currently at Flynn's Automotive in Alexander for a transmission replacement
 - 3F29 will be going to Chatham Collision for repair on December 20th
 - 3F27 has a new set of tires ordered for the front they are currently in Loami at Dugan's
 - Engine One had a valve issue on the rear hose pack pre-connect
 - Still waiting on availability of parts for Command One and Utility One
 - Engine Three and Tanker One have had the gauges that were broken replaced.
- **CLOSED SESSION**
 - ❖ No closed session.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1852 hours was made by Trustee Mueller and was seconded Trustee Perkins motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts