

CHATHAM FIRE PROTECTION DISTRICT  
 BOARD OF TRUSTEE MINUTES  
 November 22, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Lt. Kissel; FF/EMTP Rogers, Enstrom, Milner, Faloon, and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of November 8, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed session minutes of November 8, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer's report.

	<u>11/08/2022</u>	<u>11/22/2022</u>
United Community Bank M/M	\$ 39,183.26	\$ 39,809.16
Bank & Trust M/M	\$ 2,311,939.22	\$ 2,283,474.81
Bank & Trust Pension	\$ 163,351.79	\$ 167,647.18
Bank & Trust Equipment Reserve Fund	\$ 541,280.37	\$ 541,327.83
Bank & Trust Real Estate Fund	\$ 351,419.73	\$ 351,450.54
Bank of Springfield CD Investment	\$ 527,335.48	\$ 527,335.48
Bank & Trust Death Benefit Supplement	\$ 19,753.38	\$ 19,755.11
Bank & Trust Foreign Fire Insurance Board	\$ 37,861.69	\$ 36,461.71
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,211.30	\$ 80,211.30
Bank & Trust Donations & Memorial Fund	\$ 728.51	\$ 828.57
Chatham Fire Department Volunteer Account	\$ 12,004.80	\$ 11,984.80

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Lt. Bramley address the board regarding the upcoming EMS training with the resource hospital

- **OLD BUSINESS:**

- ❖ Discussion on the purchase of a new ambulance was discussed, will discuss, request for bids has been put out.

- ❖ Discussion of emergency light for Truck 1 was discussed, Trustee Mueller made a motion to approve the purchase of emergency lighting for Truck 1 not to exceed \$1,200.00 including the installation and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Evaluation and approval of the Final Annual Audit and Financial Report, Estes Bridgewater and Ogden was discussed, Trustee Mueller made a motion to approve the final annual audit and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new additions at this time.

- ❖ Discussion regarding health insurance membership rate increase was discussed during closed session.

- ❖ Adoption of 2022 tax levy ordinance was discussed, Trustee Mueller made a motion to adoption the tax levy ordinance and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Approval of the MABAS Summit attendance by Chief Self was discussed, Trustee Mueller made a motion to approve Chief Self to attend the MABAS Summit and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of training request for FF/EMTB Joe Faloon, Advance Firefighter class March 6-10, 2023, in Champaign was discussed, Trustee Mueller made a motion to approve the attendance of the course in the amount of \$1,000.00 plus lodging and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of the meeting scheduled for 2023 calendar year was discussed, Trustee Mueller made a motion to approve the 2023 calendar year schedule and was seconded by Trustee Bell; motion passed.

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|--|---------|-----|---------|-----|------|-----|
|  | Perkins | yes | Mueller | yes | Bell | yes |
|--|---------|-----|---------|-----|------|-----|
- ❖ Discussion / Approval of training for Lt. Jeremy Jacobs ICS 300 & 400 at Camp Lincoln, Springfield, May 1 – 5 2023 was discussed; Trustee Perkins made a motion to approve Lt. Jacobs for ICS training and was seconded by Trustee Bell; motion passed.

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|--|---------|-----|---------|-----|------|-----|
|  | Perkins | yes | Mueller | yes | Bell | yes |
|--|---------|-----|---------|-----|------|-----|
- ❖ Discussion / Approval to bring on 6 new volunteers pending the results of the physical exams was discussed during closed session.

- ❖ **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self
  - Meet November 23, 2022, to finalize the list

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
  - Nothing to report

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/Paramedic Suhling
  - Meet on November 23, 2022, to discuss a few items

- **CHIEF SELF'S REPORT**

- 3F29 estimate from 7/3/2022, scheduled for December
- New radio system
  - Radio list was sent to the other Mueller
  - Channel groups committee
- Grants
  - IPRF Grant \$5,768.00
- South County Mutual Aid Association meeting 11/28/2022 at Mick and Mary's
  - RSVP by 11/21/2022
- MABAS Master Agreement
  - Approved 10/19/2022
  - Need to approve
- Fire Investigation
  - Met with States Attorney
  - Need policies and Ordinance
  - Inter-governmental agreements needed with police agencies
  - Need legal opinion from Sinclair or Livingstone
- Old Mag lights
- Solar Installations in District
  - Need to have some input on design and installation
  - NFPA 1
- Commissioners
  - Final eligibility list in place on December 1, 2022

- Schedule medical, psychological and background for one candidate as soon as possible after list is certified
- Website
  - Burtle web Services
  - Computer Works

• **ASSISTANT CHIEF BOLLETTA’S REPORT**

- Brauns Ambulance
  - Graphics Rendering
- Ground Emergency Medical Transportation Program
  - Nothing new to report
- Medicare Ground Ambulance Data Collection system
  - Nothing new to report
- Grants
  - Leary foundation – nothing to report
  - Project Breath pet mask grant - nothing to report
  - Gary Sinese Foundation – working on application
  - AFG – Exhaust system
  - Looking at multiple other grant opportunities
- Pagers and Radios
  - Inventory/programing what we have
- Radio Room Project
  - All complete
- Large Flag
  - Nothing new to report
- RTF
  - Positive meeting with Chatham PD again on the 17<sup>th</sup>
- Firetech Headlight Demo
  - Will demo for a month

• **DIVISION CHIEF ROSE’S REPORT**

- Nothing to report

• **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1842 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- Returned to open session at 1929 hours

- ❖ Trustee Perkins made a motion to place Chief Self in charge of a special awards program and was second by Trustee Mueller; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- ❖ Trustee Mueller made a motion to bring on 6 new volunteers pending the medical evaluations and was seconded by Trustee Perkins; motion passed.

Perkins            yes                      Mueller            yes                      Bell                      yes

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1930 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins            yes                      Mueller            yes                      Bell                      yes

Minutes by Office Manager Kashima Stotts