

CHATHAM FIRE PROTECTION DISTRICT  
 BOARD OF TRUSTEE MINUTES  
 October 25, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1731 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Jacobs: FF/EMTP Bose and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of October 11, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Perkins and seconded by Trustee Bell; motion passed.

Perkins            yes                    Mueller            yes                    Bell                    yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	10/11/2022	10/25/2022
United Community Bank M/M	\$ 24,528.53	\$ 36,419.31
Bank & Trust M/M	\$ 2,368,523.25	\$ 2,318,780.75
Bank & Trust Pension	\$ 154,823.95	\$ 159,113.08
Bank & Trust Equipment Reserve Fund	\$ 541,242.23	\$ 541,280.37
Bank & Trust Real Estate Fund	\$ 346,391.23	\$ 351,419.73
Bank of Springfield CD Investment	\$ 526,207.95	\$ 526,294.69
Bank & Trust Death Benefit Supplement	\$ 19,751.76	\$ 19,753.38
Bank & Trust Foreign Fire Insurance Board	\$ 3,289.26	\$ 37,859.61
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,197.68	\$ 80,197.68
Bank & Trust Donations & Memorial Fund	\$ 627.71	\$ 627.76
Chatham Fire Department Volunteer Account	\$ 9,667.59	\$ 9,633.75

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins            yes                    Mueller            yes                    Bell                    yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Retired Fire Chief Philip Schumer addressed the board

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new vendors to add at this time.

- ❖ Discussion old Sharpe copier, no action taken see if other departments have a need for a copier.

- ❖ Evaluation and approval of the Annual Audit and Financia Report, Estes Bridgewater and Ogden was tabled audit was not complete.

- ❖ Discussion / approval to purchase personalized blankets for EMS week gifts was discussed Trustee Mueller made a motion to purchase the small option for the blanket and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion on the purchase of a new ambulance tabled.

- ❖ Discussion on health insurance membership rate increases discussed during closed session.

- ❖ Approval of the 2023 Contract for Cooperative 911 Services was discussed, Trustee Mueller made a motion to accept and approve the agreement with Cooperative 911 and was seconded by Trustee Bell motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion of emergency light for Truck 1 tabled.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self

- Oral interviews will be held November 9, 2022
- Preference point letter will be delivered during the oral interview
- Hoping to post the final eligibility list December 1, 2022

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose

- Letter for medical pension with drawn
- Brockmeyer's Pension taken care of

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self

- Met no action
- Received their annual funds

- **CHIEF SELF'S REPORT**

- New radio system was discussed, spread sheet sent to Trustees

- Channel groups committee
  - Fire Station
    - Garage doors Midwest Garage was a no show 10/18, rescheduled
  - MABAS Master Agreement
    - Approved 10/19/2022
  - Commissioners
    - Oral Assessment November 9,
  - Website
    - LRS
    - MCS
    - Burtle web Services
    - Computer Works
  - Nick Summerson resignation 11/1/2022
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
    - Brauns Ambulance
      - Loves Park, rig was very nice
    - Ground Emergency Medical Transportation Program
      - Nothing new to report
    - Medicare Ground Ambulance Data Collection system
      - Nothing new to report
    - Grants
      - Stall at a stand still due to ESO issue
    - Pagers and Radios
      - Inventory/programing what we have
    - Radio Room Project
      - IAR Monitor Mounted
    - Large Flag
      - Nothing new to report
    - RTF
      - Meet with Chatham PD again on the 17<sup>th</sup>
  - **DIVISION CHIEF ROSE'S REPORT**
    - Vehicles
      - Engine 1 is currently at Banner for Service and pump test all that is remaining to finish is the Tanker 1
      - Still waiting on the availability of parts for the recall on Command 1 and Utility 1
      - 3F28 will be going to Flynn's Diesel for a possible crank case filter issue
      - 3F27 will be going to Flynn's also for an evaluation of the front-end bounce at high speed
    - Software
      - ESO Software is being used by all personnel and is working as far as billing and EMS reports, there isa problem with the NFIRS portion and we are working with ESO to get these issues resolved

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1935 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Bell and seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1951 hours

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1951 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts