

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 October 11, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1731 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Division Chief Rose and Office Manger Kashima Stotts
- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open and closed session minutes of September 27, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	<u>09/27/2022</u>	<u>10/11/2022</u>
United Community Bank M/M	\$ 20,665.21	\$ 24,528.53
Bank & Trust M/M	\$ 2,532,331.23	\$ 2,368,523.25
Bank & Trust Pension	\$ 151,054.06	\$ 154,823.95
Bank & Trust Equipment Reserve Fund	\$ 435,883.15	\$ 541,242.23
Bank & Trust Real Estate Fund	\$ 346,391.23	\$ 346,391.23
Bank of Springfield CD Investment	\$ 526,207.95	\$ 526,207.95
Bank & Trust Death Benefit Supplement	\$ 19,751.76	\$ 19,751.76
Bank & Trust Foreign Fire Insurance Board	\$ 3,288.57	\$ 3,289.26
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,184.50	\$ 80,197.68
Bank & Trust Donations & Memorial Fund	\$ 627.71	\$ 627.71
Chatham Fire Department Volunteer Account	\$ 9,667.59	\$ 9,667.59

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Perkins made a motion to add the vendor Pepsi and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval of proposals for updating the website were discussed no action taken.
- ❖ Discussion and opening of the sealed bids for the old Sharpe copier, no action taken no bids submitted.
- ❖ Discussion and opening of sealed bids for the old soda machine, one bid was presented, Trustee Perkins made a motion to accept the bid from Gary Mueller in the amount of \$210.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Evaluation and approval of the Annual Audit and Financia Report, Estes Bridgewater and Ogden was tabled audit was not complete.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self
 - Written test completed October1, .2022
 - Received score and will open them at the next scheduled meeting
 - Written test will be held on October 1, 2022

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Have not meet yet, plan to meet tomorrow

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Chief Self
 - Meet tomorrow
 - Received their annual funds

- **CHIEF SELF'S REPORT**

- New radio system was discussed, spread sheet sent to Trustees
 - Officer recommendations
- Fire Station
 - Garage doors Midwest Garage will be here 10/18
 - Station cleaning
- Open House
 - Review
 - Need more giveaway
 - Kids area next to smokehouse

- Commissioners
 - Written test on 10/1
 - Review written scores, schedule oral interviews and hand out preference point letter
 - Final eligibility list in place on 12/1/2022
 - Schedule medical, psychological and background for one candidate ASAP after list is certified
 - Website
 - LRS
 - MCS
 - Burtle web Services
 - Computer Works
 - AC Bolletta at OSHA 10 training
 - Microsoft subscription Office 365
 - Old turtle shell helmets
 - Love's Park trip
 - Demers Ambulance here on Friday TBD
 - IFSI ISO Class
 - Follis is signed up for course at LLCC
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Nothing to report
 - **DIVISION CHIEF ROSE'S REPORT**
 - Vehicles
 - Engine two has been repaired back in service
 - Waiting on the availability of parts for the recall on Command One and Utility Once
 - Utility Two has returned from Morrow Bros for install of light package
 - Tanker one suction hoses have been added to the side this week and the transfer tube is installed in the hose bed
 - 3F28 will be going to Flynn's Diesel for a possible crank case filter issue
 - 3F27 will be going to Flynn's also for an evaluation of the front-end bounce at high speed.
 - Software
 - ESO Software is being used by all personnel and is working as far as billing and EMS reports, there is a problem with the NFIRS portion and we are working with ESO to get these issues resolved
 - **CLOSED SESSION**
 - No closed session
 - **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1805 hours was made by Trustee Mueller and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts