

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 September 27, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1731 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMT Bose, Rogers, Milner, and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of September 13, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Closed Session minutes of September 13, 2022, and August 23, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	<u>09/13/2022</u>	<u>09/27/2022</u>
United Community Bank M/M	\$ 33,138.20	\$ 20,665.21
Bank & Trust M/M	\$ 2,636,024.69	\$ 2,532,331.23
Bank & Trust Pension	\$ 146,769.64	\$ 151,054.06
Bank & Trust Equipment Reserve Fund	\$ 435,848.52	\$ 435,883.15
Bank & Trust Real Estate Fund	\$ 346,363.71	\$ 346,391.23
Bank of Springfield CD Investment	\$ 526,207.95	\$ 526,207.95
Bank & Trust Death Benefit Supplement	\$ 19,750.19	\$ 19,751.76
Bank & Trust Foreign Fire Insurance Board	\$ 3,288.57	\$ 3,288.57
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,184.50	\$ 80,184.50
Bank & Trust Donations & Memorial Fund	\$ 779.08	\$ 627.71
Chatham Fire Department Volunteer Account	\$ 9,747.57	\$ 9,667.59

- ❖ Motion was made to pay the bill by Trustee Perkins and seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new additions.

- ❖ Purchase of new event flag, to hang from Truck 1, 5x25 not to exceed \$630.00 was discussed, Trustee Mueller made a motion to purchase the event flag and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / approval Radio Room / I am Responding project, TV, and electrical cost not to exceed \$1,225.00 was discussed, Trustee Mueller made a motion to approve the radio room project and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion on soda machine donation product selection and removal or keeping of old soda machine was discussed, Trustee would like to put the machine up for sealed bid.

- ❖ Discussion on selling, donating, or having CDS pick up the old Sharpe copier was discussed, Trustees would like to put it up for sealed bid

- ❖ Review / discussion on background checks for the new volunteer process was discussed

- ❖ Approval to move forward with medical evaluations for new volunteer members moving forward in the volunteer process was discussed, Trustee Mueller made a motion to move forward with medical evaluations for the volunteers and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of insurance quote / renewal from Compass Insurance, Blue Cross Blue Shield was discussed, Trustee Perkins made a motion to decline the Insurance with Compass Insurance and was seconded by Trustee Bell motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval of insurance quote from Local Government Healthcare was discussed, Trustee Perkins made a motion to approve the Insurance quote with Local Government Healthcare and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**
 - ❖ Discussion given by Acting Chief Self
 - Orientation 3 applicants attended
 - Written test will be held on October 1, 2022

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Having an issue with Retired members 1099, should be resolved
 - Meeting next month

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by Acting Chief Self
 - Nothing to report, have not met yet

- **CHIEF SELF'S REPORT**
 - New radio system was discussed, spread sheet sent to Trustees
 - Officer recommendations
 - MDA
 - \$4,478.69 collected – check has been sent to MDA
 - Fire Station
 - Open house – vendor confirmed
 - Station cleaning
 - Commissioners
 - Orientation was on 10/17
 - Written test on 10/1
 - Website
 - Documents on cost given to Trustees
 - LRS, MCS, Burtle web services and Computer Works
 - IFSI ISO Class
 - Follis is signed up for course at LLCC

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Ground Emergency Medical Transportation Program
 - Nothing new to report
 - Medicare Ground Ambulance Data Collection System
 - Nothing new to report
 - Grants
 - At a standstill do to ESO
 - Pagers and radios
 - Received the 3 additional pagers
 - Inventorying what we have tones and programming
 - Open house
 - Planning is ongoing
 - T-Shirts for family and volunteers

- Binder lift
 - Will be doing a free trial
 - Going to meet with the FFIB
- Radio Room project
 - Ongoing
- Large flag
 - Recommend getting a new flag, going to 15x25, will need new pipe for the platform
- RTF
 - In infancy and work in progress, positive feedback so far

- **DIVISION CHIEF ROSE’S REPORT**
 - Vehicles
 - Engine two has been repaired back in service
 - 3F28 went to Landmark for brake work and service of the engine this week
 - Utility 2 is at Morrow Bros for install of light package
 - Tank 1 suction hoses are being added to the side this week and the transfer tube will also be mounted this week
 - Software
 - Vector training software training is progressing along and there will be more training getting out there soon
 - ESO Software is being used by all personnel and is working as far as billing and EMS reports, there isa problem with the NFIRS portion and we are working with ESO to get these issues resolved

- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1839 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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 - Returned to open session at 1937 hours

- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1940 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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