

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 May 24, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Self; Division Chief Rose; Lt, Bramley, Bolletta; FF/EMT Gerberding, Bose, Damhoff; and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of May 10, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Mueller accepted treasurer’s report.

	05/10/2022	05/24/2022
United Community Bank M/M	\$ 92,601.29	\$ 30,555.65
Bank & Trust M/M	\$ 965,518.45	\$ 964,404.09
Bank & Trust Pension	\$ 112,082.07	\$ 112,117.20
Bank & Trust Equipment Reserve Fund	\$ 505,696.06	\$ 435,736.29
Bank & Trust Real Estate Fund	\$ 346,171.54	\$ 346,274.53
Bank of Springfield CD Investment	\$ 523,107.09	\$ 523,336.57
Bank & Trust Death Benefit Supplement	\$ 19,743.48	\$ 19,745.10
Bank & Trust Foreign Fire Insurance Board	\$ 5,936.58	\$ 5,936.58
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,130.04	\$ 80,130.04
Bank & Trust Donations & Memorial Fund	\$ 554.76	\$ 554.81
Chatham Fire Department Volunteer Account	\$ 7,581.97	\$ 7,601.97

- ❖ Motion was made to pay the bill by Trustee Perkins and seconded by Trustee Bell motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ FF/EMTP Bone thanked the board for the opportunity to attend the Basic Fire Investigation course where he maintained a 97.5% GPA

- ❖ FF/EMTP Damhoff thanked the Chief and the Board for taking the time to work with the local on recent items of concern.

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Mueller made a motion to update the Vendors List and was seconded by Trustee Perkins motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discuss or approval of contract for Office Manager Kashima Stotts and Administrative Assistant / AHATCC Kari Martin was discussed and tabled.
- ❖ Selection of Liability Insurance Carrier and Life Insurance Carrier were discussed, Trustee Mueller made a motion to accept the quote from Compass Insurance Partners and to pay the 3 yr. term for the accident policy and was seconded by Trustee Bell; motion passed.
- ❖ Appoint new Trustee / Re-organize the board was discussed, Trustee Mueller made a motion to reappoint George Perkins as Board President and was seconded by Trustee Bell; motion passed
- ❖ Appoint new Trustee / Re-organize the board was discussed, Trustee Perkins made a motion to reappoint Gary Mueller as Board Treasurer and was seconded by Trustee Bell; motion passed
- ❖ Appoint new Trustee / Re-organize the board was discussed, Trustee Mueller made a motion to reappoint Kevin Bell as Board Secretary and was seconded by Trustee Perkins; motion passed
- ❖ Begin preparation of Annual Budget and Appropriations Ordinance was discussed, no action taken
- ❖ IAAPD Annual Conference, June 23-25, in Champaign, Illinois was discussed, no action taken.
- ❖ Recruit / Retention flyer for new hires was discussed, Trustee Perkins made a motion to spend up to \$1,000.00 for recruit and retention and was seconded by Trustee Mueller; motion passed
- ❖ Discussion / Revision of Volunteer / Paid on Call nominal payment schedule was discussed, Trustee Mueller made a motion to approve pay for volunteer and paid on call at the rate of \$20.00 per hour pending there is no legal exemptions from doing so and was seconded by Trustee Perkins; motion passed.

- ❖ Discussion / Selection and appointment of the Assistant Chief position was discussed in closed session.
- ❖ Discussion and authorization to create a SharePoint calendar for department use, 2 hours of time by LRS in the amount of \$130.00 per hour was discussed, Trustee Bell made a motion to approve up to \$400.00 for the creation of the SharePoint calendar and was seconded by Trustee Perkins; motion passed.
- ❖ Approval request from Nick Summerson for a leave of absence for a total of 6 months, Trustee Mueller made a motion to approve the leave of absence effective May 20, 2022, for Summerson and was seconded by Trustee Bell; motion passed.
- ❖ Acceptance of the application for Paid on Call Paramedic Tricia Bierworth and begin background check was discussed in closed session.
- ❖ Renewal of membership with the Chatham Area Chamber of Commerce in the amount of \$100.00 was discussed, Trustee Mueller made a motion to renew the membership with the Chamber and was seconded by Trustee Perkins; motion passed.
- ❖ Discussion and approval of the contractual MOU with Local 4490 was discussed, Trustee Mueller made a motion to approve the contractual MOU with Local 4490 and was seconded by Trustee Bell; motion passed.
- ❖ Discussion / Approval of Alternative Duty position of FF/EMTP James Gerberding was discussed in closed session.
- **BOARD OF FIRE COMMISSIONERS:**
 - ❖ Discussion given by Office Manager Kashima Stotts
 - Starting the testing process.
- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Meet again in June 1st
- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by FF/EMT Bose
 - Meeting again June 8th
 - Had recliners looked at, we have a few that need some service. Getting a price on replacement / repair
- **CHIEF SCHUMER'S REPORT**
 - Nothing to report
- **ASST. CHIEF SELF'S REPORT**
 - Engine 2 went back to Banner on 04/25/2022 for Kussmaul air pump work, again.

- Pump parts could take up to 6 weeks to arrive
- New radio system was discussed, spread sheet sent to Trustees
 - Met with Director Mueller on 5/16/2022
- 3F29 power cot damage
 - Stryker fixed cot on 5/16/2022
 - New load system scheduled to be in next week
- 3F28 to go to Chatham Collision for front bumper repair Thursday
- Command 1 tires
 - Front tires are at the end of life
 - Need to look at beefing up the suspension for better tire wear and tire life
 - Pickups plus suspension estimate Parts \$800.00 Labor \$300.00
- Mower discussion
 - Purchased 52" Farris from Bertel's sales for \$7,000.00
- IAFFPD budget online seminar
 - Video is available
 - Chief Self will share the link via email
- MABAS 48 training seminar
 - June 16- no cost
 - Bolletta, Bramley and Self signed up
- Extrication Training Cars
 - No luck finding cars anywhere
- Apparatus committee met to finalize the rig pick
 - Committee pick is Sutphen
 - Met with Ben Brown from Legacy Fire Apparatus
- First Responder Task Force will visit each shift to talk about supplemental insurance next week

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1902 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 2003 hours

- ❖ Trustee Perkins made a motion to approve FF/EMTP Gerberding for an alternative duty schedule at 40 hours starting June 1, 2022 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Trustee Mueller made a motion to appoint Lt. Joe Bolletta to the Assistant Chief position and was seconded by Trustee Bell motion passed

Perkins yes Mueller yes Bell yes

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 2005 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts