

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
May 10, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Self; Division Chief Rose; Lt, Bramley, Bolletta, Kissel; FF/EMT Gerberding, Rogers, Bose, Enstrom; and Office Manager Kashima Stotts; Attorney Jim Sinclair and David Livingstone
 - ❖ Absent:

- **REVIEW OF CFPD INSURANCE COVERAGE.**

- ❖ Suspended open session for presentations from insurance company 1735 hours
 - ❖ 1740 hours – 20-minute presentation from Compass Insurance Agency re: Liability coverage, AD&S coverage, Life Insurance and Workers Compensation.
 - ❖ Returned to open at 1750 hours

 - ❖ 1810 hours – 20-minute presentation from Unland Insurance and Benefit Agency re: Liability coverage, AD&S coverage, Life Insurance and Workers Compensation.
 - ❖ Suspended open session for presentation from insurance company at 1810 hours
 - ❖ Returned to open session at 1830 hours

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of April 26, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	absent
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Mueller accepted treasurer’s report.

	<u>04/26/2022</u>	<u>05/10/2022</u>
United Community Bank M/M	\$ 21,263.67	\$ 92,601.29
Bank & Trust M/M	\$ 1,167,330.99	\$ 965,518.45
Bank & Trust Pension	\$ 104,044.23	\$ 112,082.07
Bank & Trust Equipment Reserve Fund	\$ 505,696.06	\$ 505,696.06
Bank & Trust Real Estate Fund	\$ 346,171.54	\$ 381,171.54
Bank of Springfield CD Investment	\$ 523,107.09	\$ 523,107.09
Bank & Trust Death Benefit Supplement	\$ 19,743.48	\$ 19,743.48
Bank & Trust Foreign Fire Insurance Board	\$ 6,408.57	\$ 5,936.58
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,117.31	\$ 80,130.04
Bank & Trust Donations & Memorial Fund	\$ 554.76	\$ 554.76

Chatham Fire Department Volunteer Account \$ 7,581.97 \$ 7,581.97

- ❖ Motion was made to pay the bill by Trustee Perkins and seconded by Trustee Mueller motion passed.

Perkins yes Mueller yes Bell absent

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ FF/EMTP Gerberding would like to address the board in closed session.

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Perkins made a motion to add Target Solutions (Vector Solutions) to the vendors' list and was seconded by Trustee Mueller motion passed.

Perkins yes Mueller yes Bell absent

- ❖ Renewal of membership dues, Sangamon County Chiefs Association, \$90.00 was discussed, Trustee Mueller made a motion to approve the renewal of the dues for the Chief Association and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell absent

- ❖ Discuss or approval of contract for Office Manager Kashima Stotts and Administrative Assistant / AHATCC Kari Martin was discussed and tabled.

- ❖ Review / approval of Standard Operating Guideline 603, Uniform Standards was discussed, Trustee Mueller made a motion to approve the Uniform Standard with modifications add rank for Trustees and Commissioners and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell absent

➤ Trustee Bell arrived

- ❖ West Central Illinois Educational Telecom, WSEC (Network Knowledge), 5-year lease, April 1, 2022, through March 31, 2023, in the amount of \$720.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Sangamon County Tax Bill, Treasurer and Collector Joe Aiello 2 installments of \$170.57 each, due June 3, 2022, and September 2, 2022, for a total amount due of

\$341.14 was discussed, Trustee Mueller made the motion to pay the first installment of \$170.57 and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

❖ Discussion of Sangamon County Radio System, survey and worksheet, no action taken.

• **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Office Manager Kashima Stotts
 - Meet Tuesday the 17th of May

• **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose
 - Meet again in June
 - Updating retirement date for AC Osborne

• **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMT Bose
 - Nothing to report

• **CHIEF SCHUMER'S REPORT**

- Nothing to report

• **ASST. CHIEF SELF'S REPORT**

- Engine 2 went back to Banner on 04/25/2022 for Kussmaul air pump work, again.
 - Pump parts could take up to 6 weeks to arrive
- New radio system was discussed, spread sheet sent to Trustees
 - Meet with Director Mueller
- 3F29 power cot damage
 - Was evaluated, temporarily fixed and back in service
 - Parts on order to complete repair
- Command 1 tires
 - Front tires are at the end of life
 - Need to look at beefing up the suspension for better tire wear and tire life
- Mower discussion
- IAFFPD budget online seminar
 - Trustee Attendance
- MABAS 48 training seminar
 - June 16- no cost
 - Bolletta and Self signed up
- Training
 - Mandatory classes
- EMT Class

- Calendar handed out
- Apparatus committee will meet soon to finalize the rig pack
- Extrication training on cars
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1908 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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 - Returned to open session at 1938 hours
 - ❖ No action taken from closed session
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1938 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts