

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 March 08, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Osborne, Self; Lt, Bolletta; FF/EMT Bose, and Office Manager Kashima Stotts
 - ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of February 22, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Perkins and seconded by Trustee Mueller; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	<u>02/22/2022</u>	<u>03/08/2022</u>
United Community Bank M/M	\$ 17,321.19	\$ 21,960.85
Bank & Trust M/M	\$ 1,474,492.28	\$ 1,406,660.87
Bank & Trust Pension	\$ 86,172.30	\$ 90,499.84
Bank & Trust Equipment Reserve Fund	\$ 446,125.17	\$ 446,125.17
Bank & Trust Real Estate Fund	\$ 346,116.54	\$ 346,116.54
Bank of Springfield CD Investment	\$ 524,908.06	\$ 523,870.07
Bank & Trust Death Benefit Supplement	\$ 19,740.35	\$ 19,740.35
Bank & Trust Foreign Fire Insurance Board	\$ 17,389.78	\$ 17,391.14
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,091.41	\$ 80,103.70
Bank & Trust Donations & Memorial Fund	\$ 554.67	\$ 554.67
Chatham Fire Department Volunteer Account	\$ 10,234.53	\$ 10,234.53

- ❖ Motion was made to pay the bill by Trustee Perkins and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Mueller made a motion to add Dan Mickle Supply Company to the vendors list and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Replacement/upgrade of Barracuda Essentials (email security) by LRS at a cost of \$960.00 was discussed, Trustee Bell made a motion to approve the replacement/upgrade of the Barracuda Essentials and was seconded by Trustee Mueller; motion passed

Perkins yes Mueller yes Bell yes

- ❖ Replacement/upgrade of Internet Switch and Network Hardware by LRS for a cost of \$1,425.00 was discussed, Trustee Bell made a motion to replace/upgrade the Internet Switch and Network Hardware and was seconded by Trustee Mueller; motion passed

Perkins yes Mueller yes Bell yes

- ❖ Discussion to purchase a LUCAS Chest Compression System and Accessories for 3F27 in the amount of \$17,487.54, Trustee Mueller made a motion to split the cost of the device with the FFIB and pay 50% for a total of \$8,750.00 and was seconded by Trustee Perkins; Motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Installation of Stryker MTS Power Load System in 3F27 by Foster Coach Sales Inc. in the amount of \$1,750.00 was discussed, Trustee Mueller made a motion to approve the installation of the Stryker Power Load System into 3F27 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Office Manager Kashima Stotts
 - Meet March 15, 2022
 - Nothing to report

- **PENSION BOARD:**

- ❖ Osborne has his form to submit to the Pension Board

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/EMT Suhling
 - Purchased Lucas
 - Purchased three battery operated saws

- **CHIEF SCHUMER'S REPORT**

- Nothing to report

- **ASST. CHIEF OSBORNE'S REPORT**

- Trustees accepted the Chief's semi-monthly report.
 - The following items were discussed
 - **GRANTS:**
 - 2022 IPIRF Grant – we are eligible for up to \$5,718.00. We have \$4,115.00 left over from the 2021 IPRF Grant for an accumulated total of \$9,833.00
 - **PROJECTS:**
 - 3F29 Power load batteries need replaced under warranty by Stryker
 - 3F28 is scheduled for body repairs at Chatham Collision on Monday, May 09, 2022
 - Engine 2 is scheduled to go to Banner Fire for 120v cord reel issues
 - Engine 3 is scheduled to have the insurance adjuster look at damages on Tuesday, March 8, 2022
 - Truck 1 passed the 5-year nondestructive testing completed by American Test Center
 - **Building repairs:**
 - Clean-up continues around the firehouse
 - **Reports submitted**
 - Nothing to report
 - **Other**
 - Toughbook computer(s) need sent to Panasonic to have screens repaired
 - District property is still having issues with the adjacent property owners
 - Contacted Peoria Fire Department and received their ordinance in regarding to patient lifting assistance
 - We need to really look hard at updating our report software from Firehouse to ESO
 - Behind on Personnel evaluations seven since last fall. Waiting on the Assistant Chief to start to show him the process
 - Meeting starts with apparatus vendors Wednesday, January 26th
 - **Education**
 - Assistant Chief Gary Self attended OSFM Public School Inspection class held remotely on Tuesday, February 22, 2022

- **ASST. CHIEF SELF'S REPORT**

- Nothing to report

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1730 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- Returned to open session at 1825 hours
- On next agenda we will be appointing Assistant Chief Gary Self to acting Fire Chief.
- Returned to closed session at 1847 hours
- Returned to open session at 1931 hours

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1932 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

Minutes by Office Manager Kashima Stotts