

CHATHAM FIRE PROTECTION DISTRICT  
 BOARD OF TRUSTEE MINUTES  
 February 08, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1734 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Osborne & Self; Division Chief Rose; FF/EMTP Bose, Follis, Gerberding, Jacobs, Milner Suhling, Bone, Vrchota and Office Manager Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of January 25, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer's report.

	01/25/2022	02/08/2022
United Community Bank M/M	\$ 68,057.98	\$ 42,109.11
Bank & Trust M/M	\$ 1,631,991.49	\$ 1,556,454.69
Bank & Trust Pension	\$ 473,254.54	\$ 473,254.54
Bank & Trust Equipment Reserve Fund	\$ 446,086.06	\$ 446,086.06
Bank & Trust Real Estate Fund	\$ 346,086.20	\$ 346,086.20
Bank of Springfield CD Investment	\$ 524,556.69	\$ 524,556.69
Bank & Trust Death Benefit Supplement	\$ 19,738.62	\$ 19,738.62
Bank & Trust Foreign Fire Insurance Board	\$ 50,958.41	\$ 17,949.77
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,077.81	\$ 82,010.82
Bank & Trust Donations & Memorial Fund	\$ 554.62	\$ 554.62
Chatham Fire Department Volunteer Account	\$ 7,841.17	\$ 7,841.17

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Discussion by Gerberding asking to address the Board in closed session
- ❖ No other public comment

- **OLD BUSINESS:**
  - ❖ No old business
  
- **NEW BUSINESS:**
  - ❖ Vendor List was discussed, no new additions at this time.
  
  - ❖ Replacement / upgrade of Fortinet FortGate Network Security was discussed, Trustee Bell made a motion to approve the upgrade and was seconded by Trustee Perkins; motion passed.
  
  - ❖ Replacement / upgrade of Firehouse Software to ESO Management Software was discussed, Trustee Muller made a motion to upgrade to the ESO Management Software and was seconded by Trustee Perkins; motion passed.
  
- **BOARD OF FIRE COMMISSIONERS:**
  - ❖ Discussion given by Chief Schumer
    - Nothing to report
  
- **PENSION BOARD:**
  - ❖ Met on February 2, 2022
  - ❖ Discussed three retirements
  - ❖ Transferred \$400,000.00 to new accountant
  - ❖ Assistant Chief Osborne resigned from the board effective February 28, 2022
  - ❖ FF/EMT Damhoff has taken over as the secretary of the board
  
- **FOREIGN FIRE INSURANCE BOARD:**
  - ❖ Discussion given by FF/EMT Suhling
    - Lucas devices purchased and training has begun and will be placed on the AIS rigs
    - Assistant Chief Self will sit on the board as a non-voting member
  
- **CHIEF SCHUMER REPORT**
  - ❖ Nothing to report
  
- **ASST. CHIEF OSBORNE REPORT**
  - ❖ Trustee's accepted the Chief's semi-monthly report.
    - The following items were discussed
    - **GRANTS:**
      - 2022 IPIRF Grant – we are eligible for up to \$5,718.00. We have \$4,115.00 left over from the 2021 IPRF Grant for an accumulated total of \$9,833.00
    - **PROJECTS:**
      - Truck 1 is schedule to have its NFPA, 5-year, NDT testing completed by American Test Center

- 3F29 was taken to Foster Coach on Monday, January 10, 2022, to have cot anchor base plate installed
- 3F29 Power Load batteries need replaced under warranty by Stryker.
- Command 1, has lighting and siren issues need to have it stripped and wired
- Engine-2 cord reel is frozen. Working on loosening it up, but may have to take it to Banner Fire
- **Building repairs:**
  - Central Illinois Communication Services has ordered the equipment to upgrade the phone system. Installation February 1, 2022
  - Getting a bid to replace the remaining five (5) apparatus bay heaters
  - Training room furnace repaired by Element Service's, Control board bad
  - Clean-up continues around the firehouse
- **Reports submitted**
  - Nothing to report
- **Other**
  - Laptop that was approved in September was ordered and received
  - Toughbook computer(s) need sent to Panasonic to have screens repaired
  - District property is still having issues with the adjacent property owners
  - I need to go to AT&T to order the 5 cell phones that were approved in the September meeting for Chiefs and ambulances
  - Contacted Peoria Fire Department and received their ordinance in regarding to patient lifting assistance
  - We need to really look hard at updating our report software from Firehouse to ESO
  - We really need to figure out our hiring problems, its not just us having issues it is state/nation wide
  - Behind on Personnel evaluations 7 since last fall. Waiting on the Assistant Chief to start to show him the process
  - Meeting start with apparatus vendors Wednesday, January 26<sup>th</sup>
  - Asst. Chief Gary Self attended the FFIB meeting on February 2<sup>nd</sup>
- **Education**
  - Signing Assistant Chief Gary Self p for OSFM Public School Inspection call being held remotely on Tuesday, February 22, 2022, from 0800-1230
- **CLOSED SESSION**
  - ❖ Motion to go into Closed Session at 1816 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins            yes                                  Mueller            yes                                  Bell                                  yes

- Returned to open session at 2000 hours

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 2001 hours was made by Trustee Mueller and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts