

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 January 25, 2022

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Assistant Chief Osborne; Division Chief Rose; Lt. Bramley, Bolletta; FF/EMTP Bose, Baker, Gerberding, Bone and Gary Self

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of January 11, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer's report.

	01/11/2022	01/25/2022
United Community Bank M/M	\$ 129,442.62	\$ 68,057.98
Bank & Trust M/M	\$ 1,675,419.62	\$ 1,631,991.49
Bank & Trust Pension	\$ 473,254.54	\$ 473,254.54
Bank & Trust Equipment Reserve Fund	\$ 438,048.86	\$ 446,086.06
Bank & Trust Real Estate Fund	\$ 346,056.81	\$ 346,086.20
Bank of Springfield CD Investment	\$ 524,972.97	\$ 524,556.69
Bank & Trust Death Benefit Supplement	\$ 19,736.94	\$ 19,738.62
Bank & Trust Foreign Fire Insurance Board	\$ 50,958.41	\$ 50,958.41
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,077.81	\$ 80,077.81
Bank & Trust Donations & Memorial Fund	\$ 554.57	\$ 554.62
Chatham Fire Department Volunteer Account	\$ 11,882.87	\$ 7,841.17

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Bose talked about hiring talked between him, Damhoff and Chief Schumer
 - ❖ Bone talked about his Honor Guard convention

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new additions at this time.

- ❖ Illinois Fire Chief Association (IFCA) annual dues of \$200.00 was discussed, Trustee Mueller made a motion to pay the annual dues for IFCA in the amount of \$200.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Re-appoint Assistant Chief Bruce Osborne or appoint new FOIA Officer for the Chatham Community Fire Protection District was discussed, Trustee Mueller made a motion to re-appoint Assistant Chief Osborne as the FOIA Officer and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Re-appoint Assistant Chief Bruce Osborne or appoint new OMA Officer for the Chatham Community Fire Protection District was discussed, Trustee Mueller made a motion to re-appoint Assistant Chief Osborne as the OMA Officer and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion regarding implementing an ordinance to create compensation for providing lift assistance at care facilities was discussed will send to Mr. Sinclair the attorney.

- ❖ Semi-annual review of closed session minutes were completed.

- ❖ Authorization / letter to the United Community Bank requesting to add Assistant Chief Gary Self to the UCB credit with the credit limit no to exceed \$2,500.00 was discussed, Trustee Mueller made a motion to add Assistant Chief Self to the UCB credit card account with credit limit not to exceed \$2,500.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Schumer
 - Meeting tonight at 1730

- **PENSION BOARD:**

- ❖ Meeting on February 2, 2022

- ❖ Transfer \$400,000.00 to Harris Bank
- ❖ 2 Retirement applications to review
- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by Chief Schumer
 - Backpack blower purchased
 - Lucas devices are in Training scheduled
- **CHIEF SCHUMER REPORT**
 - ❖ Nothing to report
- **ASST. CHIEF OSBORNE REPORT**
 - ❖ Trustee's accepted the Chief's semi-monthly report.
 - The following items were discussed
 - **GRANTS:**
 - 2022 IPIRF Grant – we are eligible for up to \$5,718.00. We have \$4,115.00 left over from the 2021 IPRF Grant for an accumulated total of \$9,833.00
 - **PROJECTS:**
 - Truck 1 is schedule to have its NFPA, 5 year, NDT testing completed by American Test Center
 - 3F29 was taken to Foster Coach on Monday, January 10, 2022, to have cot anchor base plate installed
 - 3F29 Power Load batteries need replaced under warranty by Stryker.
 - Tanker 1, E-one passenger seat belt warning device is inoperative. Will schedule at banner
 - Command 1, has lighting and siren issues need to have it stripped and wired
 - Engine-2 cord reel is frozen. Working on loosening it up, but may have to take it to Banner Fire
 - **Building repairs:**
 - Central Illinois Communication Services has ordered the equipment to upgrade the phone system. Installation February 1, 2022
 - Apparatus Bay heaters are barely working. We lost one more heater tube on Thursday, January 13th
 - Meeting room furnace quit working last week, Element Service repaired
 - **Reports submitted**
 - Completed the DHS Federal Financial Report (SF-425) for the Covid-19 Supplemental (AFG-S) grant and the 2020 Covid-19 Supplemental (AFG-S2) grant
 - Registered the department with Medicare Ground Ambulance Data Collection System for completing required ambulance transport date from June 1, 2022 to May 31, 2023
 - Completed and signed the Medicare Enrollment Application for Andres Medical Billing

- **Other**
 - Laptop that was approved in September was ordered and should be delivered January 14th
 - Toughbook computer(s) need sent to Panasonic to have screens repaired
 - District property is still having issues with the adjacent property owners
 - I need to go to AT&T to order the 5 cell phones that were approved in the September meeting for Chiefs and ambulances
 - In 2021 Chatham Fire Protection District had a total of fourteen Freedom of Information Act request.
 - Contacted Peoria Fire Department and received their ordinance in regarding to patient lifting assistance
 - We need to really look hard at updating out report software from Firehouse to ESO
 - We really need to figure out our hiring problems, its not just us having issues it is state/nation wide
 - Behind on Personnel evaluations 7 since last fall. Waiting on the Assistant Chief to start to show him the process
 - Meeting start with apparatus vendors Wednesday, January 26th

- **Education**
 - Signing Assistant Chief Gary Self p for OSFM Public School Inspection call being held remotely on Tuesday, February 22, 2022 from 0800-1230

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1817 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1903 hours

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1904 hours was made by Trustee Bell and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts