

CHATHAM FIRE PROTECTION DISTRICT  
 BOARD OF TRUSTEE MINUTES  
 April 11, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1735 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self; Assistant Chief Bolletta; FF/EMTP Gerberding, Bose, Follis Vrchota, Suhling; Probationary FF/EMTP Tatge and Office Manger Kashima Stotts

- ❖ Absent: None

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of March 28, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer’s report.

	03/28/2023	04/11/2023
United Community Bank M/M	\$ 47,153.39	\$ 51,741.49
Bank & Trust M/M	\$ 1,686,100.81	\$ 1,671,882.60
Bank & Trust Pension	\$ 60,174.87	\$ 60,174.87
Bank & Trust Equipment Reserve Fund	\$ 541,504.34	\$ 541,504.34
Bank & Trust Real Estate Fund	\$ 351,565.13	\$ 351,565.13
Bank of Springfield CD Investment	\$ 539,101.04	\$ 539,101.04
Bank & Trust Death Benefit Supplement	\$ 19,761.56	\$ 19,761.56
Bank & Trust Foreign Fire Insurance Board	\$ 33,143.76	\$ 33,146.63
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,264.06	\$ 80,277.69
Bank & Trust Donations & Memorial Fund	\$ 1,285.78	\$ 1,285.78
Chatham Fire Department Volunteer Account	\$ 3,315.85	\$ 3,315.85

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Discussion from Probationary FF/EMT P Tatge thanking the District Board for the employment opportunity.

- ❖ No other public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, no new Vendors at this time.

- ❖ Discussion / approval to renew the ESO Software for fire services in the amount of \$6,880.40 was discussed, Trustee Perkins made a motion to approve the renewal of the ESO Software invoice for fire services in the amount of \$6,880.40 and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / approval to renew the membership with Chatham Area Chamber of Commerce, April 1, 2023, to March 31, 2024, in the amount of \$100.00 was discussed, Trustee Mueller made a motion to approve the renewal of the Chamber invoice in the amount of \$100.00 and was seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / approval for benefit time payout for resigned member Matthew Milner was discussed, Trustee Mueller made a motion to approve the payout for resigned member Milner and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self

- Two companies submitted bids for the promotional exam process.
- Tuesday they will be solidifying the dates for the promotional process.
- Hoskinson signed a letter to submit to the district to be reappointed.

- **PENSION BOARD:**

- ❖ Discussion by Pension Board Member
  - Met last week have nothing new to report.
  - Have rescheduled a meeting for the 19<sup>th</sup>.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/Paramedic Suhling
  - Met today no action.
  - The board will be updating the signature cards for the accounts.
  - Received new refrigerator and will be making a reimbursement payment of 50% the cost to the Board.

- **CHIEF SELF'S REPORT**

- Trustee Bell will be nominated for re-appointment at the April 10, 2023, County Board meeting appointed at the May 9, 2023 – re-verified on April 3, 2023
- Working on RTF policies and training – Chiefs, Lt Kissel and Enstrom participated in drill on March 28, 2023, at LLCC
  - The drill went well, we will rely on a lot of mutual aid.
  - We are in the initial phases of implementation.
  - St. Johns Foundation should be supplying our needed RTF items.
  - Items will not be here before late fall / winter at best.
  - Participating in multi -jurisdictional drill on April 28, 2023, at GHS
- Commissioners
  - Presented with two choices for promotion testing agencies.
  - Tentative testing dates talked about
  - Commissioner Hoskinson wishes to be reappointed.
- Pre-build trip to Sutphen
  - 5 members attended.
  - Made some changes to the rig.
- Equipment payroll deduction for emergency lighting for Chiefs

- **ASSISTANT CHIEF BOLLETTA'S REPORT**

- Ground Emergency Medical Transportation Program
  - Nothing new to report
- Medicare Ground Ambulance Data Collection System
  - Submission period 06/01/2023-10/31/2023
- Grants
  - AFG – Submitted
  - Fire Prevention and Safety Grant submitted.
    - Nothing new to report
  - Brandt Foundation - in progress
    - Gas Meters
  - Fire House Subs – Submitted
    - Grant submitted for new Res-Q-Jack system
- Radio System Pagers and Radios
  - Radio system is still ahead of schedule, Radios should be ordered by now.
- Challenge Coin
  - Scheduled delivery for Friday
- Training
  - Nothing new to report
- Large Flag
  - Nothing new to report was ordered 9/29/2023 still on back order.
- Surplus
  - Nothing new to report

- **DIVISION CHIEF ROSE'S REPORT**

- Nothing to report.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1801 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1929 hours.
- Discussion on an agreement with the union, no action taken at this time.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1930 hours was made by Trustee Mueller and was seconded Trustee Bell motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts