

CHATHAM FIRE PROTECTION DISTRICT  
 BOARD OF TRUSTEE MINUTES  
 February 28, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Trustee Mueller; Chief Self; Assistant Chief Bolletta; Division Chief Rose; FF/EMTP Gerberding, Bose and Office Manger Kashima Stotts

- ❖ Absent: None

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of February 14, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted treasurer’s report.

	02/14/2023	02/28/2023
United Community Bank M/M	\$ 48,394.45	\$ 43,629.13
Bank & Trust M/M	\$ 1,918,272.59	\$ 1,827,595.46
Bank & Trust Pension	\$ 47,198.12	\$ 47,198.12
Bank & Trust Equipment Reserve Fund	\$ 541,462.80	\$ 541,462.80
Bank & Trust Real Estate Fund	\$ 351,538.16	\$ 351,538.16
Bank of Springfield CD Investment	\$ 536,232.26	\$ 536,232.26
Bank & Trust Death Benefit Supplement	\$ 19,760.04	\$ 19,760.04
Bank & Trust Foreign Fire Insurance Board	\$ 36,470.96	\$ 36,470.96
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,251.75	\$ 80,251.75
Bank & Trust Donations & Memorial Fund	\$ 697.83	\$ 697.83
Chatham Fire Department Volunteer Account	\$ 3,469.92	\$ 3,469.92

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins                      yes                      Mueller                      yes                      Bell                      yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / approval to design and purchase a department challenge coin and action re same no action taken.



- ❖ **BOARD OF FIRE COMMISSIONERS:**
- ❖ Discussion given by Chief Self
  - Will be starting the promotional process.
- **PENSION BOARD:**
  - ❖ Discussion by Division Chief Rose
    - Meeting on Friday, March 3, 2023
- **FOREIGN FIRE INSURANCE BOARD:**
  - ❖ Discussion given by FF/Paramedic Suhling
    - Approved to purchase additional refrigerator paying 50 percent cost.
    - Purchased hand lights.
- **CHIEF SELF'S REPORT**
  - Land for 2<sup>nd</sup> Firehouse and training facility – New year
  - Malware and Virus Software – both should be day to day.
  - Website
    - Change over with Computer Works in process.
  - Ambulance mileage increase
    - Ordinance in packet
  - BA Shields – proposal in packet
  - Surplus equipment
    - Old Lawnmower – Div Chief Rose
    - Old hand lights
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
  - Ground Emergency Medical Transportation Program
    - Received reimbursement rates.
      - ALS \$1,374.56
      - BLS \$1,280.71
  - Medicare Ground Ambulance Data Collection system
    - Compiling information for submission
  - Grants
    - Project Breath pet mask grant – nothing new to report
    - Gary Sinese Foundation – working on application for new airbags.
    - AFG – Grant submitted for Vehicle Exhaust Removal System
    - SAFER (closes 3/17/2023)
    - Fire Prevention and Safety Grant (closes 03/31/2023)
      - Safety House
  - Pagers and Radios
    - Old SOS radios have been reprogrammed with SFD frequencies.
    - Pagers are on sale until 3/31/23.
  - Large Flag
    - Nothing new to report was ordered 9/29/2023 still on back order.
  - RTF
    - More to follow.

- Radio System
  - Fleet mapping is pretty well finalized.
  - Next is SOP and SOG development.
  - Had meeting with the county board.
  - Presented to the Fleet mapping to Motorola and Radio Governance
- Surplus
  - Stackable Chairs picked up.
  - Federal Surplus – put in a request for LP-15 cardiac monitor.
    - Denied for LP-15 cardiac monitor.
    - Applied for a LUCAS 2 Device
    - Applied for Rescue Task Force Bags
  - Electronic Locks
    - Bid from A1 and Youngs
- **DIVISION CHIEF ROSE’S REPORT**
  - Still waiting on availability of parts for recall on Command One
  - 3F29 will go to Chatham Collision for pain warranty work on March 15
  - 3F28 will go to Flynn’s Diesel sometime this week to have the front end checked.
  - Engine 3 has returned from Banner Fire, Generator repair.
  - Still no word on accessory light bar for Truck 1
  - Annual Vehicle cleaning and detailing is under way for the year and should be completed by March 11<sup>th</sup>
  - Ladder testing is also starting while cleaning vehicles.
  - Brush 2 has had a battery minder installed and wire into the Kussmaul ejector plug.
  - ESO has final y been able to get out past call records into our data base, I have them started on the other data at this time
  - EMS Training from HSHS will be requiring all EMS providers to have Alzheimer’s Training every 4 years.
  - Fire live burn training has be sent out to all fire personnel for the upcoming training at Macon County Emergency Service Training facility in March and September
- **CLOSED SESSION**
  - ❖ Motion to go into Closed Session at 1846 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1947 hours.
- Discussed contractual issues, nothing to bring from closed session.
- Discussion on Chief starting the hiring process upon the receipt of the final 2 names from the hiring list tabled.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1948 hours was made by Trustee Bell and was seconded Trustee Perkins motion passed.

Perkins            yes                    Mueller            yes                    Bell                    yes

Minutes by Office Manager Kashima Stotts