

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 February 14, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Kissel; FF/EMTP Gerberding, Rogers, Follis, Bose, Enstrom, Milner; FF/EMTB Faloon and Office Manger Kashima Stotts
- ❖ Absent: Trustee Mueller

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of January 23, 2023, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted treasurer’s report.

	01/24/2023	02/14/2023
United Community Bank M/M	\$ 118,508.29	\$ 118,508.29
Bank & Trust M/M	\$ 1,898,369.45	\$ 1,918,272.59
Bank & Trust Pension	\$ 38,705.73	\$ 47,198.12
Bank & Trust Equipment Reserve Fund	\$ 541,416.82	\$ 541,462.80
Bank & Trust Real Estate Fund	\$ 351,508.31	\$ 351,538.16
Bank of Springfield CD Investment	\$ 531,460.56	\$ 536,232.26
Bank & Trust Death Benefit Supplement	\$ 19,758.36	\$ 19,760.04
Bank & Trust Foreign Fire Insurance Board	\$ 36,464.76	\$ 36,470.96
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,237.68	\$ 80,251.75
Bank & Trust Donations & Memorial Fund	\$ 597.78	\$ 697.83
Chatham Fire Department Volunteer Account	\$ 8,721.80	\$ 3,469.92

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / approval of approved overtime payroll memorandum for full time personnel was discussed no action taken.

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Bell made a motion to add the additions to the vendors list and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to purchase shield for all department members in the amount of \$1,800.00 was discussed, Trustee Perkins made a motion to approve the purchase of the shields and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval of rate increase Ordinance for mileage on transports out of district/non-resident calls from \$14.00 to \$118.00 per mile was discussed and tabled.

- ❖ Discussion / Approval of Ordinance 23-02 fee for serviced other than ambulance transport according to the Illinois Statues was discussed and tabled.

- ❖ Discussion / Approval of employment offer for Daniel Tatge effective March 6, 2023, was discussed, Trustee Perkins made a motion to offer Daniel Tatge an offer of employment effective March 6, 2023 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to provide insurance for the antenna at 1475 E Plumber, Chatham, Illinois with a value of \$10,000.00 was discussed, Trustee Perkins made a motion to insurance the tower and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Renewal of the dues for the Sangamon County Fire Chiefs Association in the amount of \$90.00 was discussed, Trustee Bell made a motion to approve the renewal of the Fire Chief Association dues and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval for FF/EMTP Vrchota to attend Instructor I, in Champaign in the amount of \$350.00, November through December 1, 2023, was discussed, Trustee Perkins made a motion to approve Vrchota to attend Instructor I and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval for FF/EMTP Vrchota to attend LDDM March 27-31, 2023, at no cost for the course but to include lodging at \$628.14 and time off were discussed, Trustee Bell made a motion to approve Vrchota to attend LDDM and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to bring on an additional volunteer, Kameran Moore, as a prospective member starting with the current group of prospective volunteers was discussed, Trustee Perkins made a motion to approve Kameran Moore to become a prospective member and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion to purchase a new training room projector, no action taken.
- ❖ Discussion / Approval to design a Department Challenge Coin was discussed and tabled.
- ❖ Discussion / Approval to purchase new vacuum from Northtown Vacuum, Inc in the amount of \$699.99 was discussed, Trustee Bell made a motion to approve the purchase of the vacuum from Northtown and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Delivery of surplus chairs from the State of Illinois in the amount of \$220.00 and the purchase of 2 chair dollies in the amount of \$259.08 was discussed, Trustee Perkins made a motion to approve the purchase of the chairs and the dollies and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval to replace the mask fit testing laptop not to exceed \$1,200.00 was discussed, Trustee Perkins made a motion to approve the purchase of laptop in the amount of \$500.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval for Chief Self to attend the IAAPD Winter Conference, in O'Fallon, Illinois, February 17-18 in the amount of \$125.00 with hotel accommodations in the amount of \$163.56 was discussed, Trustee Perkins made a motion to approve Chief Self to attend the Winter Conference and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ Discussion / Approval of Chuck baker, Danny Leyva, Kari Leyva and Kashima Stotts to enroll in the Child Passenger Safety Course held March 13-16, 2023, to include the course fee in the amount of \$95.00 per student and time off if needed was discussed, Trustee Perkins made a motion for Chuck, Danny, Kari and Kashima to attend the Child Passenger Safety Course and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller absent Bell yes

- ❖ **BOARD OF FIRE COMMISSIONERS:**
- ❖ Discussion given by Chief Self
 - Will be starting the promotional process.

- **PENSION BOARD:**
 - ❖ Discussion by Division Chief Rose
 - Nothing new

- **FOREIGN FIRE INSURANCE BOARD:**
 - ❖ Discussion given by FF/Paramedic Suhling
 - They approved the purchase of hand lanterns.
 - What to do with old ones?

- **CHIEF SELF'S REPORT**
 - Land for 2nd Firehouse and training facility – New year
 - Radio Tower Insurance
 - Advise Compass to add it.
 - Radios
 - Mobile for 3F26
 - 7 extra portables
 - Will add \$2240.00 year to payback.
 - Commissioners
 - Tatge – Start date 3/6/2023.
 - Treadmill – ordered will be delivered on 2/23/2023.
 - Website
 - Change over with Computer Works in process.
 - Charge for service
 - New ordinance and invoice with current allowable charges from statues for non-residence
 - Ambulance mileage increase
 - Ordinance in packet
 - BA Shields – proposal in packet
 - Signing up 5 individuals for car seat tech class
 - Kashima
 - Kari
 - D. Leyva
 - C. Baker
 - B. Kerr possibly for blended class
 - Old rig lanterns
 - Old lawnmower

- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Ground Emergency Medical Transportation Program
 - Nothing new to report
 - Medicare Ground Ambulance Data Collection system
 - Data collection system is active.
 - Grants

- Project Breath pet mask grant – nothing new to report
- Gary Sinese Foundation – working on application for new airbags.
- AFG – Grant submitted for Vehicle Exhaust Removal System
- Pagers and Radios
 - Old SOS radios have been reprogrammed with SFD frequencies.
 - Pagers are on sale until 3/31/23.
- Large Flag
 - Nothing new to report was ordered 9/29/2023 still on back order.
- RTF
 - More to follow.
- Radio System
 - Next meeting will be on February 21, 2023
- Surplus
 - State Surplus is now completely set up.
 - Federal Surplus – put in a request for LP-15 cardiac monitor.
- **DIVISION CHIEF ROSE’S REPORT**
 - 3F29 was at Flynn’s to have the front end checked for tire wear.
 - 3F27 was at Flynn’s Diesel Repair for a check of the front end.
 - Recall for Utility 1 is complete and in service.
 - Still waiting on availability of parts for recall on Command One
 - Engine 3 is currently at Banner Fire as the generator is leaking.
 - Engine 2 also had a door handle fail on the officer back door.
 - Still no word on accessory light bar for Truck 1
 - New hand lights are in for the fleet, but they have not been installed as of today
 - Radio service came and looked at the vehicles for the new radio installation.
 - Annual vehicle cleaning and detailing is under way for the year and should be complete by March 11, 2023
 - ESO
 - ESO has finally been able to get my past call records into their Data.
- **CLOSED SESSION**
 - ❖ Motion to go into Closed Session at 1845 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Bell and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	absent	Bell	yes
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 - Returned to open session at 1947 hours.
 - Nothing to bring from closed session.
- **ADJOURNMENT**
 - ❖ Motion to adjourn meeting at 1948 hours was made by Trustee Bell and was seconded Trustee Perkins motion passed.

Perkins yes

Mueller absent

Bell yes

Minutes by Office Manager Kashima Stotts